

VA Child Day Care Council

**VA Dept. of Social Services
7 N. 8th Street
Richmond, VA 23219**

MAY 10, 2007

Members Present

Gail Johnson, Irene Carney, Charles Finley, Nancy Smith, Jack Knapp, Kristi Snyder, Emory Rogers, Mary Cole, Bethany Geldmaker, Kimberly Hulcher, Lisa Shelburne, Linda Janulis, Margaret Collins, Letitia Clark, Novella Ruffin, Diane Smalley, Stephanie Jones Ellen Nau and Rosemary Burton.

Absent

William Harvey, Denise Pearsall, William Tobin, Dona Huang, Susan Hackney, Rose Ann Sharp, Donna Peters, Terry Hill, Carol Logue, and Keith Hare

Call to Order

The Council meeting was called to order at 9:00 a.m., by Chair Gail Johnson.

Welcome & Introductions

Members and presenters were thanked for attending. Stephanie Jones and Diane Smalley were introduced and welcomed as new members on the Council. Ms. Jones represents IACCEPT on the Council. She is the owner/operator of Old Dominion Day School in Charlottesville. Ms. Smalley represents the private for profit sector on Council and is the owner/operator of Creative Play School in Falls Church.

The Chair recognized Karin Clark, Policy Analyst in the Office of the Commissioner.

Carolynne Stevens, Director of Licensing Programs was recognized. She introduced new staff member Murial Evans. Ms. Evans will work on specialized projects in Licensing and assist with Council needs.

Agenda Approval

By consensus, the Council accepted the agenda with the caveat to move action items forward to ensure a quorum is present for voting purposes.

Regulatory Review

Richard Martin reviewed the Status of Regulation Report with the Council. A copy of that handout is attached to the Official Minutes housed in central office.

Mr. Martin reminded Council that thirteen members have terms that expire in June. Members were requested to write a letter of interest to the Secretary of the Commonwealth if they wish to continue their service on the Council. Ms. Rengnerth will provide these members with the mailing address.

Child Day Care Council
Minutes
May 10, 2007
Page 2

Child Care Presentation

Mary Jo Thomas, Director of Child Care, provided an overview of her office and outlined current activities. A copy of this presentation is attached to the Official Minutes housed in the central office.

She advised the Childhood Summit has been rescheduled. The new date is June 1. A flyer was provided to members as a reminder should they plan to attend. A copy is attached to the Official Minutes housed in the central office.

She advised the draft Plan was posted on VDSS's Website on May 7, 2007. Public Hearing information is listed below:

May 29, 2007 – Virginia Department of Social Services
Virginia Beach State Office
291 Independence Boulevard
Pembroke IV Office Building – Suite 300
Pembroke Office Park
Virginia Beach, VA 23462

May 30, 2007 – Virginia Department of Social Services
Piedmont Regional Office
Commonwealth of Virginia Building
210 Church Ave., S.W.
Roanoke, VA 24011

May 30, 2007 – Virginia Department of Social Services
Northern Virginia Regional Office
170 West Shirley Drive
Warrenton, VA 22186

May 31, 2007 – Virginia Commonwealth University-VISSTA Office
1604 Santa Rosa Road
Second Floor – Henrico Room
Richmond, VA 23229

Times: All are 5:30 PM – 7:00 PM

It was also confirmed that the subsidy rate would not be changing and that a sample survey was done for market rates.

Virginia Child Care Resource & Referral Network

Sharon Veach, Executive Director enlightened the Council on the work of this group. A copy of the 2006 Annual Report and brochure highlighting their activities was shared with members. Copies of these handouts are attached to the Official Minutes housed in the central office.

Medication Administration Training (MAT)

Leslie Knachel, Licensing Programs provided an update on MAT Training. She advised there are currently 163 trainers available. Council members expressed concern on the cost difference between trainers that ranges from \$50-\$300. There was also much discussion on the restrictions associated with using emergency medications and the amount of training for emergency medication administration. It was suggested that a member of the Board of Nursing and the policy analyst that developed this regulation could attend the September Council meeting to further discuss this issue.

Handouts included a copy of the Code of Virginia Drug Control Act; MAT Written Medication Consent Form; Medication Administration Phases; The Five Rights of Safe Medication Administration; and a sample form of the Program's Decision Regarding Medication Plan.

ON MOTION DULY MADE (Mr. Knapp) and seconded (Ms. Snyder) moved to request the Department of Social Services to write letters to the Board of Pharmacy and the Board of Nursing advising their agreement for the need of training in this area but also sharing their concerns. The Department of Social Services was requested to initiate the legislative process to reinstate the emergency medication piece that was deleted on page 16, item 4 of the regulation and include prescription ointments in the exception. Motion carried with all in favor.

Council emphasized the importance of this training and the need for trainers to use different learning styles to ensure people pass this test after taking the training. There was concern over language barriers.

The department emphasized that facilities will not be cited if they have not had MAT training by the effective date; as long as they have proof that a Plan is being developed to work toward this training.

The Chair asked for volunteers to work on a MAT Training Work Group. Jack Knapp, Kristi Snyder, Novella Ruffin, and Rosemary Burton will serve on the Group. Bethany Geldmaker will serve as a consultant to the MAT work group only; due to a potential conflict of interest.

Action Items

**22 VAC 15-30 Standards for Licensed Child Day Centers
Final Adoption**

ON MOTION DULY MADE (Mr. Finley) and seconded (Ms. Smith) moved to approve the final regulatory package to amend 22 VAC 15-30, Standards for Licensed Child Day Centers, for publication in the Virginia Register subject to the provisions of Executive Order Number 36 (2006). Under provisions of the Administrative Process Act, this regulatory action may be effective 30 days after publication. Motion carried with all in favor.

Minutes

ON MOTION DULY MADE (Ms. Smith) and seconded (Ms. Snyder) moved to approve the Minutes with the correction to add Ms. Ruffin as attending the March meeting.) Motion carried with all in favor.

Approval of Meeting Schedule

No meeting in July 2007
September 11
November 8
January 10 –only if needed
March 13
May 8

ON MOTION DULY MADE (Mr. Rogers) and seconded (Mr. Knapp) moved to accept the meeting schedule as provided with one exception. The September 13 meeting will be changed to September 11. Motion carried with all in favor.

Goal #5 Committee Update

A copy of the Child Day-Care Council brochure was shared with Council members. Members will review this brochure and comment via email to Ms. Snyder. Mr. Martin advised his cost center will pay for brochure printing. Thanks to Ms. Sigler and the Office of Public Affairs for their assistance in preparing the brochure.

Ms. Snyder advised the OP ED is completed and ready for statewide distribution in newspapers.

Goal #1 Committee Update

Copies of surveys for the provider, and parents were provided to Council members for their input. There was much discussion on the length and literacy level of the surveys. Ms. Evans will work with Ms. Smith in reviewing the surveys and provide Council with input.

The Goal Committee provided several definitions of “Child Care” for consideration. Members felt for their purpose, Child Care should be defined as the practice of providing supervision for children in the absence of their parents or guardians during which time caregivers are charged with safeguarding the children’s health and well-being and promoting the children’s physical, social, emotional, and cognitive development. This issue will be further discussed in September.

Public Comment

Sheri Brown, Program Director for a small, non sectarian, not-for-profit, NAECYC – accredited, half-day, independent preschool in Sterling, Virginia spoke to Council to encourage them to find an alternate path for schools like her to comply with the letter and spirit of the Drug Control Act. She stated that the “one size fits all” medical training program, recently produced by the Virginia Board of Nursing is neither benefiting nor protecting the category of children they care for. She advised this specifically prescribed training hurts the current child care businesses in Virginia, particularly small schools. A copy of this comment is attached to the Official Minutes housed in the central office.

Council Check In

Ms. Carney referred to a previous meeting when a family spoke on the need for door safety precautions. Ms. Carney advised her center had purchased these safety devices and would be happy to share the information with other providers.

Ms. Shelburne advised she had attended Disaster Training and found it to be very helpful and well-taught. She will provide copies of her packet to Mr. Williams so he can explore the possibility of providing this training.

Ms. Snyder advised that seven members of her staff worked toward a degree and thanked VDSS for the training opportunities provided.

Ms. Ruffin advised that the Virginia Cooperative Extension has partnered with the Governor's Office, the Health Department, Prevent Child Abuse Virginia and others to host a parent education conference at Va. State University on June 13-14. The conference will be held in the Wilder Building. She will provide additional information to Council.

Chair's Report

Correspondence CDCC 004 was provided to members. A copy of the response from Debbie Beirne was also provided.

For members whose terms expire in June and may not return, Ms. Johnson thanked them for their hard work and dedication in ensuring the best for Virginia's children.

Virginia Early Childhood Foundation provided grants to almost all regions within Virginia. Ms. Ruffin sits on this group.

Meeting Rolling Agenda

Susan Hackney will report on Goal #2 at the September 11 meeting.

The Evaluation Committee will provide a report at the September 11 meeting.

The Council will discuss the definition of child care at the September meeting.

Orientation for new members will be scheduled between August and September.

Request representatives from Board of Nursing & Policy Analyst to attend September meeting.

Goal #1 Provider/Parent Questionnaire Revisions

Status of Child Care Block Grant Subsidies

Quality Rating Scale

Adjournment

ON MOTION DULY MADE (Mr. Finley) and seconded, the meeting adjourned at 1:45 p.m.

