

APELSCIDLA BOARD MEETING AGENDA
November 6, 2019
10:00 a.m. – BR2 – 2nd Floor
Department of Professional & Occupational Regulation
9960 Mayland Drive
Richmond, Virginia 23233
(804) 367-8514

1. Call to Order
2. Emergency Evacuation Procedures
3. Approval of Agenda
4. Approval of Minutes
 - September 10, 2019, APELSCIDLA Board Meeting
 - September 10, 2019, Architects, Certified Interior Designers & Landscape Architects Section
5. Public Comment Period*
6. Review of Files
 - File Number 2019-03013, Vishnu Patel
IFF (Kelly) – Licensing
 - File Number 2020-00162, Daniel Wungko
IFF (Kelly) – Licensing
 - File Number 2020-00258, Jason Scofi
IFF (Kelly) – Licensing
 - File Number 2019-03257, Charles Hyatt, Jr.
IFF (Kelly) – Licensing
 - File Number 2019-03258, Mark Williams
IFF (Nair) – Licensing
7. Signing and Sealing of BMP As-Built Plan Language and DEQ Discussion
8. Virginia SCC PE Exemption
 - Email from Virginia State Corporation Commission October 7, 2019
 - NTSB Public Meeting of September 24, 2019 Abstract
9. Right of Entry, Property, Prescriptive Right of Easements, & Metes and Bounds Update
10. Business Agreements Update

11. Request for CE Waiver Update
12. Regulatory Review Comments Received
13. Licensed and Certified Population
14. Licensing Celebration, December 16, 2019
15. Centennial Celebration, June 2, 2020
16. Board Member Training Update
17. Financial Statements
18. Certified Interior Designers Section Update
19. CIDQ Update
 - Annual Conference, November 8-9
 - Q Connection, 4th Quarter
20. Landscape Architect Section Update
21. ASLA Meeting, September 20-21
22. CLARB Updates
 - Annual Meeting, September 26-28
23. Architect Section Update
 - AIA Member Newsletter October 2019
24. NCARB Updates
 - Update August 2019
 - Update September 2019
 - Fast Facts August 2019
 - Fast Facts September 2019
 - Board Brief September 19-21, 2019
 - Following Stream Updates October 10, 2019
25. NCEES Updates
26. NCEES Resolution Review
27. Other Business
28. Conflict of Interest / Travel Vouchers

29. Day In the Life of an Landscape Architect – Ann Stokes
30. Adjourn

➤ File review upon adjournment

NEXT MEETING SCHEDULED FOR March 17, 2020

Agenda materials available to the public do not include disciplinary case files or application files pursuant to §54.1-108 of the Code of Virginia.

**Five minute public comment, per person, with the exception of any open disciplinary or application files. Persons desiring to participate in the meeting and requiring special accommodations or interpretative services should contact the Department at (804) 367-8514 at least ten days prior to the meeting so that suitable arrangements can be made for an appropriate accommodation. The Department fully complies with the Americans with Disabilities Act.*

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**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS
AND LANDSCAPE ARCHITECTS MEETING
MINUTES**

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on September 10, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Architects

Robert Boynton
Mel Price
Christine Snetter

Professional Engineers

James Kelly
Chris Stone

Land Surveyors

Doyle Allen
Vickie Anglin
Mike Zmuda

Interior Designers

Cameron Stiles

Landscape Architects

Cabel Crowther

Citizen Members

Karen Reynes

Board members, Caroline Alexander, Hypatia Alexandria, Ann Stokes, and Vinay Nair were not present for the meeting with regrets.

Staff present for all or part of the meeting were:

Mary Broz-Vaughan, Acting Director
Kathleen (Kate) R. Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant
Susan Garbini, Legal Analyst, Complaint Analysis & Resolution (CAR)
Russell Himes, Licensing Specialist, Post Adjudication and Licensing (PAL)
Creola Macklin, Contract Legal Assistant (CAR)
Jennifer Winters, Adjudication Specialist, Adjudication

Members of the audience:

Tommy Barlow, LS, Louisa County Board of Supervisors
Corey Clayborne, Executive Vice President, American Institute of Architects (AIA) Virginia
Charlie Choe
Georg Dahl, Virginia Society of Professional Engineers (VSPE) STEM and Educational
Outreach Lead for Tidewater/Hampton Roads Chapter
Cody Donnally
Drew Hammond, PE, Water Permitting Division, Department of Environmental Quality (DEQ)
Susan Keen, Virginia Department of Transportation (VDOT), State Location and Design
Engineer

Avis Pearson, Board Administrator of the District of Columbia Board of Professional Engineering and Land Surveyor and Board of Architecture, Interior Design and Landscape Architecture
Joel Pinnix, PE
James and Nancy Wells

Elizabeth Peay, Assistant Attorney General, was present from the Office of the Attorney General.

Mr. Zmuda, Chair, called the meeting to order at 10:04 a.m.

Call to Order

Mr. Zmuda advised the Board of the emergency evacuation procedures.

Emergency Evacuation Procedures

Ms. Nobsch introduced members of the audience. She noted that Avis Pearson is expected later in the meeting.

Welcome and Introductions

Mr. Stone moved to approve the amended agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Approval of Agenda

Mr. Boynton moved to approve the minutes of the following meetings:

Approval of Minutes

- July 2, 2019, APELSCIDLA Board Meeting
- July 2, 2019, Architects, Certified Interior Designers & Landscape Architects Section Meeting
- July 12, 2019, APELSCIDLA Public Hearing
- August 8, 2019, Professional Engineers and Land Surveyors Section Meeting

Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Mr. Pinnix discussed a complaint he filed with the Department of Professional and Occupational Regulation.

Public Comment Period

Chair of the meeting was passed from Mr. Zmuda to Ms. Snetter.

Board Member Departure /Chair

James Wells, complainant, was present to address the Board. Regarding **File Number 2019-00264, Douglas Meredith, Jr.**, the Board members reviewed the record of the Informal Fact-Finding (IFF) Conference, which consisted of the investigation, transcripts, exhibits, and the Summary of the Informal Fact-Finding Conference as well as the recommendation of the presiding board member. Ms. Anglin moved to refer the case back to the Compliance and Investigation Division

File Number 2019-00264, Douglas Meredith, Jr.

for further administrative proceedings. Mr. Stone seconded the motion which was unanimously approved by members: Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, and Stone. As the presiding Board member, Mr. Zmuda was not present for the discussion or vote. As technical review Board member, Mr. Allen was not present for the discussion or vote.

Mr. Donnally was present to address the Board. Regarding **File Number 2019-02825, Cody James Donnally**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Ms. Anglin moved to accept the recommendation of the presiding officer and deny Mr. Donnally's application for land surveyor. Mr. Allen seconded the motion which was approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, and Stiles. Mr. Stone and Ms. Snetter abstained. As the presiding Board member, Mr. Zmuda was not present for the discussion or vote.

File Number
2019-02825,
Cody James
Donnally

Chair of the meeting was passed from Ms. Snetter back to Mr. Zmuda.

Return of
Board
Member/
Chair

Regarding **File Number 2019-01308, Gerald Thomas Wynne**, the Board members reviewed the Consent Order as seen and agreed to by Mr. Wynne. Mr. Crowther moved to accept the Consent Order which cites the following violations of the Board's regulations: 18VAC10-20-790.8 (Count 1) and 18VAC10-20-750.B (Count 2). For these violations, Mr. Wynne agrees to pay the following monetary penalty: \$500 for the violation contained in Count 1 and \$150 for the violation contained in Count 2, and \$150.00 in Board costs, for a total monetary penalty of \$800. In addition for violations of Counts 1 and 2, Mr. Wynne agrees to cease and desist practicing as an engineer in Virginia until Mr. Wynne's expired professional engineer license is renewed by the Board & agrees that MSP Engineering Group LLC will cease from practicing or offering professional engineer services in Virginia until such time as MSP Engineering Group PLLC is duly licensed by the Board. Mr. Kelly seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, and Zmuda. As the presiding Board member, Mr. Stone was not present for the discussion or vote.

File Number
2019-01308,
Gerald
Thomas
Wynne

Regarding **File Number 2018-02237, Charlie S. Choe**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the investigative file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference as well as the presiding officer's recommendation. Ms. Anglin moved to accept the Summary of the Informal Fact-Finding Conference as to the facts, which cites the following violation of the Board's regulations: 18VAC10-20-730.A (Count 1). Ms. Stiles seconded the motion which was unanimously approved by members: Allen, Anglin, Crowther, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

File Number
2018-02237,
Charlie S.
Choe

Ms. Nosbisch indicated that there have been no prior disciplinary actions against Mr. Choe. Mr. Crowther moved to accept the Summary of the Informal Fact-Finding Conference as to the sanctions and impose the following: \$2,000.00 for the violation contained in Count 1; and eight (8) hours of continuing education pertaining to ethics and/or other equivalent course approved by the Board. Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Crowther, Price, Reynes, Snetter, Stiles, Stone, and Zmuda. As the presiding Board members, Mr. Boynton and Mr. Kelly were not present for the discussion or vote.

Regarding **File Number 2019-02827, Maurey Eugene Williams, Jr.**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Williams's application for professional engineer by exam. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number
2019-02827,
Maurey
Eugene
Williams, Jr.

Regarding **File Number 2019-03007, Saeideh Fahoul**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and deny Mr. Fahoul's application for professional engineer. Ms. Anglin seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Price, Reynes, Snetter, Stiles, Stone, and Zmuda. As the presiding Board member, Mr. Kelly was not present for the discussion or vote.

File Number
2019-03007,
Saeideh
Fahoul

Regarding **File Number 2019-02843, Kayoumars Bakhtar**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference. Mr. Stone moved to accept the recommendation of the presiding officer and approve Mr. Bakhtar's application for professional engineer by exam. Mr. Kelly seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

File Number
2019-02843,
Kayoumars
Bakhtar

Mr. Hammond with Department of Environmental Quality (DEQ) and Ms. Keen with Virginia Department of Transportation (VDOT) were present to address the Board. It was noted that a few years ago, VDOT and the APELSCIDLA Board collaborated on the As-Built language. Mr. Hammond stated that many of Virginia's Boards have various versions of the As-Built language. He stated that DEQ is undergoing regulatory review at this time and wishes to merge the statements into one acceptable version. Mr. Kelly moved to form a committee and invite Department of Conservation and Recreation (DCR), DEQ, VDOT, and Virginia Department of Health to meet and collaborate on the language. Mr. Stone seconded the motion which was unanimously approved by members: Allen,

Signing &
Sealing of
BMP As-Built
Language and
DEQ
Discussion

Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Mr. Zmuda stated the Land Surveyors wrote a document on Evidence as to Existence of a Public Highway and submitted it to VDOT to determine whether or not they would write a guidance document. Mr. Adams with VDOT placed the information in the VDOT survey manual. Mr. Adams presented the information at the PE-LS Section meeting on August 8, 2019. The Board thanked VDOT for being proactive and collaborative. Mr. Allen moved to use the VDOT survey manual information and write a guidance document based on the Board's regulation 18VAC10-20-370. Ms. Anglin moved to amend the motion to rewrite the APELSCIDLA Board's document that was previously written and address it to the APELSCIDLA Board's regulation. Mr. Allen rescinded his motion. Mr. Stone seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Right of Entry, Property, Prescriptive Right of Easements, & Metes and Bounds Update

Ms. Nosbisch stated the Board's Land Surveyor Apprenticeship Program has been approved, but the Fairfax County Public Schools (FCPS) Adult and Community Education (ACE) Land Surveyor Apprenticeship Program is out of compliance, and a letter and the approved curriculum was sent to them August 26, 2019 as requested by the PE-LS Section.

Land Surveyor Apprenticeship Program Update

Mr. Allen and Mr. Stone agreed that the Requirements for Use of Topographic Surveys Guidance Document revised September 15, 2015 provides guidance as to whether an Unmanned Aerial System (UAS) drone company can sell aerial photography and/or Light Detection and Ranging (LIDAR) type point data to an engineering/surveying company for design purposes in Virginia without a photogrammetrist/land surveyor's licensed person on staff.

Drone Companies Selling Data for Design Purposes Letter Follow Up

Ms. Nosbisch stated this was for informational purposes only.

VA DGS Drone Services Procurement email from VAS dated August 21, 2019

The Board recessed from 11:50 a.m. until 12:10 p.m.

Recess

Ms. Anglin stated she provided a presentation to the Virginia Association of Surveyors (VAS) in April; the audience was engaged and interested. She stated VAS may have acquired a patron to carry the legislation.

Change in Datums

Mr. Barlow asked the Board when performing boundary surveys on the Louisa and Goochland County line, should the land surveyor follow the geographic

National Geodetic

information system (GIS) coordinates or adhere to parcel lines. Ms. Peay stated the Board cannot dictate to a county or locality; she stated the question needs to be answered by the county. Mr. Allen referred Mr. Barlow to the Board's regulation 18VAC10-20-370.D.2

Survey Standards – Letter regarding Louisa/Gooch and County Line

Ms. Nosbisch introduced Ms. Avis Pearson, Board Administrator of the District of Columbia Board of Professional Engineering and Land Surveyor and the Board of Architecture, Interior Design and Landscape Architecture.

Introduction of Audience Member

Ms. Peay left the meeting at 12:40 p.m.

Departure of Assistant to the Attorney General

Ms. Nosbisch stated the Alliance for Responsible Professional Licensing (ARPL) is a new initiative of combined organizations. The goal is to educate policy makers and the public on the importance of professional licensing.

Alliance for Responsible Professional Licensing (ARPL)

Ms. Nosbisch reported the following business entities were issued Business Agreements for Registration:

Business Agreements Update

- GTP Consulting Engineers Inc., License# 0407007683 Signed 7/23/19
- Novus Architects, Inc., License# 0407007694 Signed 8/13/19

This process allows businesses to begin doing business in a more timely manner rather than wait for a quarterly Board meeting.

There were no requests for waiver of continuing education.

Request for CE Waiver Update

Ms. Nosbisch informed the Board that public comment on the final regulations ended September 6, 2019 and there were four comments received. The Board will review the public comments at its November 6, 2019 meeting and will vote to either repeal, retain or amend the regulations.

Regulatory Update

Ms. Nosbisch informed the Board that every four years, the Board is required to conduct a periodic review of the regulations and public participation guidelines. The review is to ensure the regulations are supported by statutory authority; determine that the regulations are necessary for the protection of the health, safety and welfare of the public; are clearly written and easily understood; and ensure the

Periodic Regulatory Review

economic impact on small business is minimized as much as possible. The public comment period was June 24 through July 15, 2019. There were no comments. Ms. Stiles moved to retain the regulations in their current form. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Anglin, Boynton, Crowther, Kelly, Price, Reynes, Snetter, Stiles, Stone, and Zmuda.

Merit issues digital licenses or certificates to individuals with email addresses on file with DPOR. Ms. Stiles stated she has registered with Merit, a voluntary online credentialing service, and stated it was very easy. She stated it will be useful for regulants who are licensed in multiple jurisdictions. **Merit**

Mr. Zmuda reviewed the licensee counts as of August 1, 2019:

- APELSCIDLA Businesses 4,545
- Architects 7,467
- Professional Engineers 29,347
- Land Surveyors 1,281
- Land Surveyors B 71
- Land Surveyor Photogrammetrists 117
- Interior Designers 497
- Landscape Architects 946

Licensed and Certified Population

Numbers from last quarter as well as numbers from 2016 through 2019 were provided for informational purposes.

On December 16, 2019, the Board will be celebrating its third annual Recognition Ceremony for Virginia regulants licensed or certified by exam. Ms. Nosbisch asked if local Board members from each profession in attendance could attend the celebration. **Licensing Celebration**

Ms. Nosbisch stated staff is revising all applications; they are provided for informational purposes. **Application Forms**

Ms. Nosbisch stated Ms. Davis has been working on the sanctioning guidelines project since last Fall. She stated that the sanctioning guidelines will be an internal working document to be updated after each Board meeting. This document will allow for more consistent sanctions. **Sanctions**

Ms. Nosbisch stated that at the PE-LS Section meeting on August 8, 2019 and the Arch-CID-LA Section meeting on July 2, 2019 discussions took place on changing from Section Chairs, who only chair every other meeting, to one Chair who will conduct the combined Section meetings all year, and rotating the Chair through the Sections each year. The Sections agreed by consensus to elect a Section Chair who will chair for an entire fiscal year, and each year the Section Chair will rotate through the professions. Ms. Nosbisch congratulated Bob Boynton, Arch-CID-LA Section Chair, and Jim Kelly, PE-LS Section Chair. **Section Chairs**

Ms. Nosbisch stated the financial statements were provided for informational purposes. **Financial Statements**

Ms. Nosbisch and Ms. Peay participated on the NCARB Region 2 Legal Outreach conference call on August 21, 2019. Ms. Nosbisch attended the Model Law Task Force meeting August 22-25, 2019. **NCARB Updates**

Mr. Allen stated NCEES is in the process of breaking the land surveyor exam into sections – Core, Boundary, Public Lands, Drainage, and Maps. Applicants must pass each section. This change is to be studied further this year by psychometricians. **NCEES Updates**

The Board discussed the draft Resolution of Cooperation to Facilitate Interstate Licensure for Professional Engineers and Professional Surveyors. Mr. Allen moved to place the item on the PE-LS Section meeting agenda for November 6, 2019 and then to the Board agenda on the same day. The Board agreed by consensus.

Mr. Zmuda, Ms. Anglin, Ms. Reynes, Mr. Kelly, and Ms. Nosbisch attended the NCEES Annual meeting August 14-17, 2019.

Ms. Stiles will represent the Board at the CIDQ Annual Conference November 8-9, 2019. **CIDQ Updates**

Ms. Nosbisch, Ms. Reynes, Ms. Alexandria, Ms. Price, and Mr. Crowther will be representing the Board at the Virginia ASLA Conference September 21-22, 2019. **VA ASLA Meeting**

Mr. Kelly left the meeting at 1:27 p.m. **Departure of Board Member**

Ms. Stokes will be representing the Board at the CLARB Annual Meeting September 26-28, 2019. **CLARB Updates**

It was noted that if you attend all four parts of CLARB's Foresight webinar, you will receive a certificate for participation.

The Board discussed what the Board will look like a decade from now. There was discussion on the progression and dependency on technology, the necessity for more continuity of licensure from state to state; model laws becoming more of a standard, and a push to eliminate the industrial exemptions. **Board Future**

Ms. Nosbisch stated the Board will be celebrating its centennial next June, as the APELS Sections became a Board in 1920. Mr. Allen shared the Oregon State Board 100th year meeting book. Ms. Price offered to work with the Board to design a centennial logo. **Other Business**

New Board Member Training is October 3-4, 2019; the Conflict of Interest

Disclosure training will be completed at the meeting.

Ms. Anglin stated she attended the first Women's Surveyor Summit in Austin TX. Sixty-five women from all over the United States attended. She stated it was very uplifting.

Mr. Stone requested follow up to Mr. Pinnix's public comment earlier in the meeting. By consensus, the Board requested a closed session be added to the agenda of the November 6, 2019 Board meeting to discuss the topic.

Conflict of Interest forms and travel vouchers were completed by all Board members present.

**Conflict of
Interest
Forms/ Travel
Vouchers**

This item was tabled until the November 6, 2019 Board meeting.

**Day in the
Life of a
Landscape
Architect**

The meeting was adjourned at 1:59 p.m.

Adjourn

Michael Zmuda, Chair

Mary Broz-Vaughan, Secretary

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**ARCHITECTS, CERTIFIED INTERIOR DESIGNERS and
LANDSCAPE ARCHITECTS SECTION MEETING**

MINUTES

The Architect, Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on September 10, 2019, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Robert A. Boynton (Arch)
A. Cabell Crowther (LA)
Mel Price (Arch)
Karen Reynes (Citizen)
Christine Snetter (Arch)
Cameron Stiles (CID)

Board members, Caroline Alexander (CID) and Ann Stokes (LA) were not present for the meeting with regrets.

Staff present for all or part of the meeting were:

Kathleen (Kate) R. Noshisch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Boynton, Section Chair, called the meeting to order at 2:10 p.m.

Call to Order

Ms. Price moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Boynton, Crowther, Price, Reynes, Snetter, and Stiles.

Approval of Agenda

There was no public comment.

Public Comment

Ms. Price noted the benefits of technology, including how a computer model could help prevent mistakes.

**Board Future –
What will our
Board/Licensure
look like a decade
from now?**

Ms. Stiles stated there was nothing new to report at this time.

**Certified Interior
Designer Section
Update**

Ms. Stiles will be representing the Board at the CIDQ Annual Conference November 8-9, 2019.

CIDQ Update

Ms. Nosbisch stated Mr. Crowther's second term expired on June 30, 2019. To date, a replacement has not been appointed. She thanked him for remaining on the Board until a replacement has been appointed.

**Landscape Architect
Section Update**

Ms. Nosbisch, Ms. Reynes, Ms. Alexandria, Ms. Price, and Mr. Crowther will be representing the Board at the Virginia ASLA Conference September 21-22, 2019.

**VA ASLA Annual
Conference**

Ms. Stokes will be representing the Board at the Annual meeting September 26-28, 2019. Ms. Nosbisch stated CLARB is conducting a national search for a new Chief Executive Officer, and a possible announcement will be made at the annual meeting.

CLARB Update

Ms. Price stated she attended the National American Institute of Architects (AIA) Conference June 6-8, 2019. She stated it was a great meeting, she was impressed with the speakers, and great diversity in the profession. She presented a full day workshop on the Business of Architecture and the Marketing of Architecture.

**Architect Section
Update**

Ms. Nosbisch stated while at the Centennial Annual Business meeting, one of the exercises was to provide one new idea, the group decided to communicate with schools and provide clearer instructions on applications. Ms. Stiles suggested staff speak to the person at the Department of Education who writes specialty curriculums which will feed into the colleges. This would be a good resource to get into the high schools, and to make sure they know DPOR is a resource.

NCARB Update

The flyers that staff previously created for job fairs "So You Want To Be A..." will be on the agenda at the next meeting.

Ms. Nosbisch requested that the Section lead this initiative to educate schools about the professions and bring it to the Professional Engineers and Land Surveyors Sections.

The Section agreed by consensus to cancel the November 6, 2019 meeting. The next meeting will be March 17, 2020.

**Next Meeting
Tentatively Schedule
for March 17, 2020**

Conflict of Interest forms were completed by all members present.

**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 2:56 p.m.

Adjourn

Mary Broz-Vaughan, Secretary

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Public Comment

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Signing and Sealing of BMP As-Built Plan Language and DEQ Discussion

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Fwd: FW: VA SCC PE Exemption

1 message

Nosbisch, Kathleen <kate.nosbisch@dpor.virginia.gov>
To: Bonnie Davis <bonnie.davis@dpor.virginia.gov>

Mon, Oct 7, 2019 at 2:13 PM

Hi Bonnie,
Email and attachment for the full board meeting on 11/6, please.

----- Forwarded message -----

From: **Steven Bradley** <Steven.Bradley@scc.virginia.gov>
Date: Mon, Oct 7, 2019 at 10:55 AM
Subject: FW: VA SCC PE Exemption
To: kate.nosbisch@dpor.virginia.gov <kate.nosbisch@dpor.virginia.gov>

Kate,

Good morning. Thanks again for taking my call.

I have attached the abstract from the NTSB's meeting in September. The exemption recommendation in question is at the top of page 4.

The exemption language in Virginia is shown below.

§ 54.1-401. Exemptions.

The following shall be exempted from the provisions of this chapter

7. Practice of engineering solely as an employee of a corporation engaged in interstate commerce, or as an employee of a public service corporation, by rendering such corporation engineering service in connection with its facilities which are subject to regulation by the State Corporation Commission; provided, that corporation employees who furnish advisory service to the public in connection with engineering matters other than in connection with such employment shall not be exempt from the provisions of this chapter.

<https://law.lis.virginia.gov/vacode/title54.1/chapter4/section54.1-401/>

I look forward to hearing from you following your November board meeting. In the meantime, I will forward other information as it becomes available.

Steve

Steven Bradley

Director – Division of Utility and Railroad Safety

Virginia State Corporation Commission

804 371-9751

804 387-2783 (cell)



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Kate Nobsch, Hon. ALA Virginia

Kathleen R. Nobsch

Executive Director

Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA)

Board for Branch Pilots

Board for Professional Soil Scientists, Wetland Professionals, and Geologists

Board for Professional and Occupational Regulation

Auctioneers Board

Boxing, Martial Arts and Professional Wrestling Advisory Board

SERVICE START TO FINISH

 DPOR logo - full color

9960 Mayland Dr.

Suite 400

Richmond, VA 23233

804-367-8514

866-465-6206 fax

Governmental email is generally subject to disclosure pursuant to the Virginia Freedom of Information Act. However, if you have received this message in error, please notify the Sender and delete the message as well as all attachments.

 Merrimack Valley NTSB Rec 9-24-2019 abstract only.pdf
47K

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NATIONAL TRANSPORTATION SAFETY BOARD
Public Meeting of September 24, 2019
(Information subject to editing)

Overpressurization of Natural Gas Distribution System, Explosions, and Fires
in Merrimack Valley, Massachusetts
September 13, 2018
NTSB/PAR-19/02

This is a synopsis from the NTSB's report and does not include the Board's rationale for the conclusions, probable cause, and safety recommendations. NTSB staff is currently making final revisions to the report from which the attached conclusions and safety recommendations have been extracted. The final report and pertinent safety recommendation letters will be distributed to recommendation recipients as soon as possible. The attached information is subject to further review and editing to reflect changes adopted during the Board meeting.

Executive Summary

On September 13, 2018, about 4:00 p.m. local time, a series of structure fires and explosions occurred after high-pressure natural gas was released into a low-pressure natural gas distribution system in the northeast region of the Merrimack Valley in the Commonwealth of Massachusetts. The natural gas distribution system was owned and operated by Columbia Gas of Massachusetts, a subsidiary of NiSource, Inc. Columbia Gas of Massachusetts delivers natural gas to about 325,000 customers in Massachusetts. One person was killed and 22 individuals, including three firefighters, were transported to local hospitals due to injuries; seven other firefighters incurred minor injuries. The fires and explosions damaged 131 structures, including at least 5 homes that were destroyed in the city of Lawrence and the towns of Andover and North Andover. Most of the damage occurred from fires ignited by natural gas-fueled appliances; several of the homes were destroyed by natural gas-fueled explosions. Fire departments from the three municipalities were dispatched to the fires and explosions. First responders initiated the Massachusetts fire-mobilization plan and received mutual aid from neighboring districts in Massachusetts, New Hampshire, and Maine. Emergency management officials had National Grid United States (the electric utility) shut down electrical power in the area, the state police closed local roads, and freight and passenger railroad operations in the area were suspended. Columbia Gas of Massachusetts shut down the low-pressure natural gas distribution system, affecting 10,894 customers, including some outside the area who had their service shut off as a precaution.

The accident investigation focused on the following safety issues:

- Adequacy of natural gas regulations
- Project documentation
- Constructability review
- Project management
- Risk assessment

- Safety management systems
- Licensed professional engineer approval of natural gas projects
- Emergency response

Findings

1. None of the following were factors in this accident: the training and qualification of the construction crew, the use of alcohol or other drugs, or the condition and operability of the regulators at the Winthrop Avenue regulator station.
2. The multiple overpressurization accidents investigated by the National Transportation Safety Board over the past 50 years demonstrate that low-pressure natural gas distribution systems that use only sensing lines and regulators as the means to detect and prevent overpressurization are not optimal to prevent overpressurization accidents.
3. A comprehensive and formal risk assessment, such as a failure modes and effects analysis, would have identified the human error that caused the redundant regulators to open and pressurize the system.
4. Columbia Gas of Massachusetts' inadequate planning, documentation, and recordkeeping processes led to the omission of the relocation of the sensing lines for the South Union Street project.
5. The abandonment of the cast iron main without first relocating the sensing lines led to the system overpressurization, fires, and explosions.
6. The delay between the development of the initial project work order and its execution had no impact on this accident.
7. The Columbia Gas of Massachusetts constructability review process was not sufficiently robust to detect the omission of a work order to relocate the sensing lines.
8. NiSource's engineering risk management processes were deficient.
9. Requiring a licensed professional engineer to stamp plans would illustrate that the plans had been approved by an accredited professional with the requisite skills, knowledge, and experience to provide a comprehensive review.
10. The municipal public safety answering points had available and ready resources to handle the large number of distress calls requesting emergency services.
11. The field radio communications used across fire departments on September 13 lacked adequate interoperability and availability to ensure that emergency responders had efficient means of interdepartmental and intradepartmental communications.

12. The communications issues during the September 13 overpressurization illustrate the need for emergency planning for a multi-jurisdictional response.
13. The Columbia Gas of Massachusetts incident commander faced multiple competing priorities, such as communicating with affected municipalities, updating the emergency responders, and shutting down the natural gas distribution system, which adversely affected his ability to complete his tasks in a timely manner.
14. Columbia Gas of Massachusetts was not adequately prepared with the resources necessary to assist emergency management services with the response to the overpressurization.

Probable Cause

The National Transportation Safety Board determines that the probable cause of the overpressurization of the natural gas distribution system and the resulting fires and explosions was Columbia Gas of Massachusetts' weak engineering management that did not adequately plan, review, sequence, and oversee the construction project that led to the abandonment of a cast iron main without first relocating regulator sensing lines to the new polyethylene main. Contributing to the accident was a low-pressure natural gas distribution system designed and operated without adequate overpressure protection.

Recommendations

New Recommendations

As a result of this investigation, the National Transportation Safety Board makes the following new safety recommendations:

To the Pipeline and Hazardous Materials Safety Administration:

1. Revise Title 49 *Code of Federal Regulations* Part 192 to require overpressure protection for low-pressure natural gas distribution systems that cannot be defeated by a single operator error or equipment failure.
2. Issue an alert to all low-pressure natural gas distribution system operators of the possibility of a failure of overpressure protection; and the alert should recommend that operators use a failure modes and effects analysis or equivalent structured and systematic method to identify potential failures and take action to mitigate those identified failures.

To the States of Alabama, Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Florida, Georgia, Idaho, Illinois, Iowa, Kentucky, Louisiana, Maine, Maryland, Minnesota, Mississippi, Missouri, Montana, Nebraska, Nevada, New York, North Carolina, Pennsylvania, South Carolina, South Dakota, Texas, Utah, Virginia, and Wyoming:

3. Remove the exemption so that all future natural gas infrastructure projects require licensed professional engineer approval and stamping.

To the Commonwealth of Massachusetts Executive Office of Public Safety and Security:

4. Develop guidance that includes a component for effective communications when deploying mutual aid resources within the first hours of a multi-jurisdictional incident.

To NiSource, Inc.:

5. Review your protocols and training for responding to large-scale emergency events, including providing timely information to emergency responders, appropriately assigning NiSource emergency response duties, performing multi-jurisdictional training exercises, and participating cooperatively with municipal emergency management agencies.

Classified Recommendations

To the Commonwealth of Massachusetts:

1. Eliminate the professional engineer licensure exemption for public utility work and require a professional engineer's seal on public utility engineering drawings. (P-18-5)

This recommendation is classified *Closed—Acceptable Action*.

To NiSource, Inc.:

2. Revise the engineering plan and constructability review process across all of your subsidiaries to ensure that all applicable departments review construction documents for accuracy, completeness, and correctness, and that the documents or plans be sealed by a professional engineer prior to commencing work. (P-18-6) (Urgent)

This recommendation is classified *Closed—Acceptable Action*.

3. Review and ensure that all records and documentation of your natural gas systems are traceable, reliable, and complete. (P-18-7) (Urgent)

This recommendation is classified *Closed—Acceptable Action*.

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**Right of Entry, Property,
Prescriptive Right of
Easements, & Metes and
Bounds Update**

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Business Agreements

- BranchPattern, Inc.
License# 0407007745
Signed October 22, 2019

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Requests for Waiver of CE

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Summary of comments received during periodic review period July 8 – September 6, 2019.
 During the public comment period, the Board received the following comments from 4 parties:

COMMENTOR'S NAME	SUMMARY OF COMMENT(S)	BOARD RESPONSE
Nick Serfass, FAIA	<p>REGULATION # 18VAC10-20-120. Experience I'd like to advocate for a strong review of the time bounding that's part of the experience requirement for architects. There is currently a 36 month experience requirement that is out of date with contemporary practice and unaligned with the national standard. Experience should be mandated based on quality not time, meaning, experience requirements should illustrate the tasks, knowledge, and skills needed. Who's to say how long that experience should take? Different roles, firms, and building types all teach at different paces. In some positions 36 months is too much, in some maybe not enough - it's too variable. This is why this requirement should be stricken in favor of the national standard, the Architect Experience Program via NCARB.</p>	
Harry M. Falconer, Jr., FAIA	<p>Regulation 18VAC10-20-120, Experience, Paragraph B, should be stricken. The Commonwealth's regulation requiring a duration of 36 months of experience for applicants for licensure as an architect has no valid data to support any concept that development of competency is achieved through seat time performing work tasks for 3 years. The regulatory requirement to complete NCARB's Architectural Experience Program® (AXP®) should stand alone. The AXP (formerly the IDP) defines the competency necessary for a newly licensed architect to practice architecture independently - to protect the public's health, safety, and welfare. Individuals develop competency in different areas at different speeds. Spending more time and/or repetitive activity does not make one more competent...it's just more time and more repetition.</p>	

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The proposed regulation further requires the 36 months be completed under the supervision of an architect, only. This regulation is in conflict with the requirements of the AXP, which recognizes that valuable, valid experience for an architect can be gained in other [limited] work settings. This conflict may require Virginia licensure candidates to complete more years of work prior to becoming eligible for licensure as an architect.

Further, the duration requirement of 36 months is inconsistent with national standards. The proposed regulation is more restrictive, as Virginia is currently 1 of under 10 states who still carry a duration requirement.

Restrictive requirements over and above nationally recognized standards do not protect Virginians; rather they restrict and limit the opportunities for Virginians who seek to become an to protect the public through licensed practice. We have three excellent schools of architecture. Graduates will continue to look for opportunities in other states that support the national standards and program requirements to become an architect.

Please strike paragraph B of proposed Regulation 18VAC10-20-120 in its entirety!

Corey Clayborne,
AIA Virginia

Virginia should take this opportunity to align itself with NCARB. Experience requirements should be based on the quality and content of said experience. The AXP program, which is vetted thoroughly through NCARB's practice analysis, successfully accomplishes this objective. As such, a 36-month rule seems like an additional hurdle to architectural licensure that has no bearing on the health, safety, and welfare of the general public. The focus should be on quality of experience versus time duration of experience.

Joshua C. Batkin,
Vice President, Council
Relations, NCARB

Virginia Rules and Regulation Comment

On behalf of the National Council of Architectural Review Boards (NCARB), I am writing in response to your request that NCARB provide comments to the proposed changes to the current Administrative Rules and Regulations for Virginia's Board of Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA).

We would like to thank the board for their proactive approach to being effective regulators by proposing these changes. We support of many of the updates, including the removal of references to the Intern Development Program, inclusion of the integrated pathway to licensure (IPAL) option, and the mutual recognition agreements. However, there are opportunities to revise several of the proposed changes that would improve the licensure process for candidates and align Virginia's rules and requirements with the national standards.

Specifically, we recommend that the Virginia board consider making the following changes to the proposed changes:

**Qualifications for Licensing of Architects
18VAC10-20-110. Education.**

Applicants for original licensure shall hold a professional degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB) or be actively participating in an integrated path accepted by the National Council of Architectural Registration Boards (NCARB) to architectural licensure option within a NAAB accredited professional degree program in architecture. The degree program must have been accredited by NAAB no later than two years after the date of the applicant's graduation from the program.

Proposed update:

Applicants for original licensure shall hold a professional degree in architecture from a program accredited by the National Architectural Accrediting Board (NAAB) ~~or be actively participating in an integrated path accepted by the National Council of Architectural Registration Boards (NCARB) to architectural licensure option within a NAAB accredited professional degree program in architecture.~~ The degree program must have been accredited by NAAB no later than two years after the date of the applicant's graduation from the program.

The IPAL option requires students be allowed to take the ARE while enrolled in school. We recommend that you move the language referencing IPAL and include it under the examination section.

18VAC10-20-120. Experience.

Materials contained in this document are proposed topics for discussion and are not to be considered for an official Board position.

A. Applicants for original licensure shall successfully complete the National Council of Architectural Registration Boards (NCARB) Intern Development Program (IDP) ~~IDP training requirements shall be in accordance with NCARB's Intern Development Program Guidelines, December 2013 Edition.~~ administered architectural experience program.

B. Applicants must have a minimum of 36 months ~~experience/training~~ experience or training in architecture. ~~Any experience/training of less than eight consecutive weeks will not be considered in satisfying this requirement, which shall be obtained in an organization offering architectural services that is led by a licensed architect in charge of the organization's architectural practice. The experience must be verified by a licensed architect in the organization's architectural practice on the board's experience verification form.~~

C. ~~Of the 36 months of required experience/training in architecture, at least 12 months shall have been obtained as an employee in the office of a licensed architect. An organization will be considered to be an office of a licensed architect if:~~

- ~~1. The architectural practice of the organization in which the applicant works is under the charge of a person practicing as a principal, where a principal is a licensed architect in charge of an organization's architectural practice either alone or with other licensed architects, and the applicant works under the direct supervision of a licensed architect; and~~

- ~~2. The practice of the organization encompasses the comprehensive practice of architecture including the categories set forth in the NCARB IDP requirements.~~

D. C. Applicants with a NAAB-accredited degree or who are actively participating in or who have completed the NCARB-accepted integrated path to architectural licensure option are required to document their experience or training in architecture before licensure.

Proposed update:

Applicants for original licensure shall successfully complete the National Council of Architectural Registration Boards (NCARB) Intern Development Program (IDP) IDP training requirements shall be in accordance with NCARB's Intern Development Program Guidelines, December 2013 Edition.

administered architectural experience program which satisfies the experience requirement outlined in section 18VAC10-20-35.

B. Applicants must have a minimum of 36 months experience/training experience or training in architecture. Any experience/training of less than eight consecutive weeks will not be considered in satisfying this requirement, which shall be obtained in an organization offering architectural services that is led by a licensed architect in charge of the organization's architectural practice. The experience must be verified by a licensed architect in the organization's architectural practice on the board's experience verification form.

C. Of the 36 months of required experience/training in architecture, at least 12 months shall have been obtained as an employee in the office of a licensed architect. An organization will be considered to be an office of a licensed architect if:

1. The architectural practice of the organization in which the applicant works is under the charge of a person practicing as a principal, where a principal is a licensed architect in charge of an organization's architectural practice either alone or with other licensed architects, and the applicant works under the direct supervision of a licensed architect; and

2. The practice of the organization encompasses the comprehensive practice of architecture including the categories set forth in the NCARB IDP requirements.

C. Applicants with a NAAB-accredited degree or who are actively participating in or who have completed the NCARB-accepted integrated path to architectural licensure option are required to document their experience or training in architecture before licensure.

The changes outlined above will ensure that Virginia meets the national uniform standards for experience. Virginia's requirement that this experience be completed for a minimum of 36 months and only under the supervision of a licensed architect limits the valuable exposure to experience that can be gained in more diverse (but limited) work settings. By removing both the duration and supervision requirements, the Virginia board will streamline their licensure requirements and improve opportunities for architecture candidates in Virginia.

18VAC10-20-140. Examination.

A. The board is a member board of NCARB and is authorized to make available the NCARB-prepared exam. Applicants for original licensure are required to pass this exam.

B. Applications for original licensure shall be approved by the board before applicants will be allowed to sit for the exam. Applicants who have satisfied the requirements of 18VAC10-20-110 and 18VAC10-20-130 and who are currently enrolled in the NCARB IDP or have completed the NCARB-administered architectural experience program shall be admitted to the exam.

Proposed update:

B. Applications for original licensure shall be approved by the board before applicants will be allowed to sit for the exam. Applicants who have satisfied the requirements of 18VAC10-20-110 and 18VAC10-20-130 and who are currently enrolled in the NCARB IDP or have completed the NCARB-administered architectural experience program or be actively participating in an integrated path accept by NCARB to architectural licensure option with a NAAB-accredited professional degree program in architecture option shall be admitted to the exam.

I would like to thank you for allowing us to review and offer recommendations to the Board's proposed changes to the Administrative Rules and Regulations. Please do not hesitate to contact me or Nefertari Carver, Assistant Vice President for Volunteer Engagement (ncarver@ncarb.org) should you have any questions, comments, or concerns.

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Licensed and Certified Population

As of October 1, 2019

APELSCIDLA Businesses	4,630
Architects	7,500
Professional Engineers	29,361
Land Surveyors	1,286
Land Surveyors B	71
Land Surveyor Photogrammetrists	116
Certified Interior Designers	497
Landscape Architects	945

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Licensing Celebration December 16, 2019

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Centennial Celebration

June 2, 2020

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Board Member Training Update

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**Department of Professional and Occupational Regulation
Statement of Financial Activity**

**Board for APELSCIDLA
954160**

2018-2020 Biennium

September 2019

	September 2019 Activity	Biennium-to-Date Comparison	
		July 2016 - September 2017	July 2018 September 2019
Cash/Revenue Balance Brought Forward			2,051,104
Revenues	114,515	1,944,618	2,131,860
Cumulative Revenues			4,182,964
Cost Categories:			
Board Expenditures	9,689	144,858	175,518
Board Administration	56,772	682,657	863,594
Administration of Exams	3,887	36,695	51,188
Enforcement	5,397	102,495	94,030
Legal Services	0	4,871	3,555
Information Systems	35,938	482,755	651,186
Facilities and Support Services	13,975	176,783	226,659
Agency Administration	26,882	427,913	385,022
Other / Transfers	0	56,268	(34)
Total Expenses	152,539	2,115,295	2,450,719
Transfer To/(From) Cash Reserves	(38,024)	0	1,732,245
Ending Cash/Revenue Balance			0

Cash Reserve Beginning Balance	1,770,269	0	0
Change in Cash Reserve	(38,024)	0	1,732,245
Ending Cash Reserve Balance	1,732,245	0	1,732,245

Number of Regulators	
Current Month	44,406
Previous Biennium-to-Date	42,059

Department of Professional and Occupational Regulation
 Supporting Statement of Year-to-Date Activity
 Board for APELSCIDLA - 954160
 Fiscal Year 2020

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Fiscal YTD Charges	Planned Annual Charges	Current Balance	Projected Charges at 6/30	Projected Variance Favorable (Unfavorable)	
																Amount	%	
Board Expenditures	13,576	20,392	9,689	0	0	0	0	0	0	0	0	0	43,657	200,366	156,709	162,499	37,867	18.9%
Board Administration	88,053	59,323	56,772	0	0	0	0	0	0	0	0	0	204,149	821,056	616,908	684,796	136,261	16.6%
Administration of Exams	6,145	3,975	3,887	0	0	0	0	0	0	0	0	0	14,006	42,695	28,690	49,150	-6,455	-15.1%
Enforcement	7,779	5,381	5,397	0	0	0	0	0	0	0	0	0	18,558	80,575	62,018	61,522	19,053	23.6%
Legal Services	0	119	0	0	0	0	0	0	0	0	0	0	119	0	-119	477	-477	
Information Systems	24,854	36,588	35,938	0	0	0	0	0	0	0	0	0	97,379	575,421	478,042	356,185	219,236	38.1%
Facilities / Support Svcs	9,673	14,970	13,975	0	0	0	0	0	0	0	0	0	38,618	192,470	153,852	145,492	46,978	24.4%
Agency Administration	34,550	26,598	26,882	0	0	0	0	0	0	0	0	0	88,030	372,048	284,018	295,546	76,502	20.6%
Other / Transfers	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	
Total Charges	184,630	167,346	152,539	0	0	0	0	0	0	0	0	0	504,514	2,284,632	1,780,118	1,755,667	528,965	23.2%

CID SECTION Update

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CIDQ Update

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CIDQ Annual Convention

November 8-9, 2019

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Growing Stronger

Jim Klawiter

NCIDQ Certificate No. 28929

CIDQ President

As my term as president of CIDQ began in January of 2019, I was fortunate to inherit a strong Board of Directors, an able and engaged staff, and a robust, credible exam. The organization made many worthwhile advances this year building on that strong foundation.

[Learn How CIDQ has Advanced](#)



Digital Transformation

Thom Banks, Chief Executive Officer

Spanning the digital divide is often a daunting task. It certainly was for CIDQ. When CIDQ moved its headquarters from Washington, DC to its current offices in Alexandria, Virginia nearly four years ago, we packed many bankers boxes including more than 70 containing hard copy, certificate holder records dating as far back as 2006. CIDQ placed these boxes in a secure storage facility, as we did not have room for them in our new space.

[See Just How Many Records Were Converted](#)

CIDQ 2019 Tregre Award Recipient Michael Wirtz

The Council for Interior Design Qualification (CIDQ) is pleased to recognize Michael Wirtz as the 2019 Louis S. Tregre Award winner.

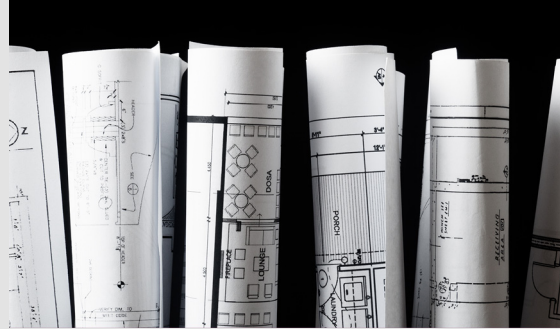
[Get to Know Michael Wirtz](#)



Michael Wirtz
NCIDQ Certificate
No. 1086

Report Card

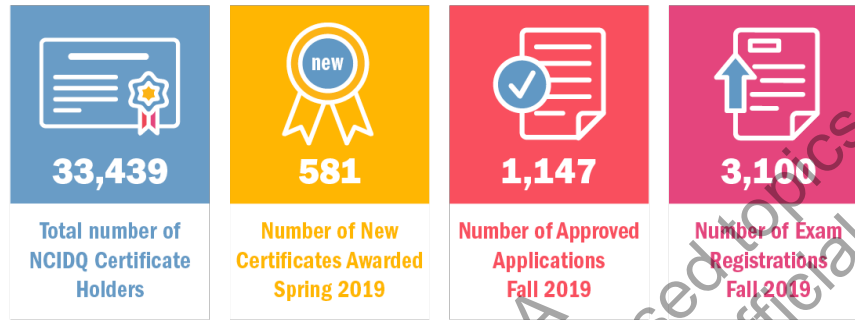
The Practice Analysis is a survey of active NCIDQ certificate holders, conducted every 5 years to identify the current knowledge and skills that a competent interior design professional needs to know



to protect the health, safety, and welfare of the public. Through this analysis, CIDQ ensures that the NCIDQ Exam content remains in alignment with current practice.

[Discover the Outcome of this Endeavor](#)

NCIDQ 2019 SNAPSHOT



#whyNCIDQmatters

Sonya Dufner

NCIDQ Certificate No. 13712, FASID, LEED AP

Sonya Dufner is a principal at Gensler, where she helps clients determine their workplace strategies. She spoke with CIDQ about her favorite projects, the future of interior design, and her advice for young professionals.

[Check Out Sonya's Futurecast](#)

Joint Forces

As a member of the Interorganizational Council on Regulation (ICOR), together with CLARB, NCARB and NCEES, CIDQ will jointly host an in-person orientation for new design profession licensing board members and executives/administrators at NCARB Headquarters in Washington, DC, February 12-14, 2020.



Assembling in the Most Visited City in Texas

The CIDQ Annual Conference will take place November 8-9, 2019 at the Hotel Contessa in San Antonio, TX. This two-day conference brings together state and provincial regulatory board staff, their Delegates, and representatives from

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interior design professional organizations to discuss issues related to the interior design industry.

[Read about our Keynote Speakers](#)

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**LANDSCAPE ARCHITECT
SECTION
Update**

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ASLA Meeting

September 20-21

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CLARB Update

Annual Meeting, September 26-28

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ARCHITECT SECTION

Update

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Fwd: Your AIA Virginia Member News

1 message

Nosbisch, Kathleen <kate.nosbisch@dpor.virginia.gov>
To: Bonnie Davis <bonnie.davis@dpor.virginia.gov>

Wed, Oct 16, 2019 at 11:20 PM

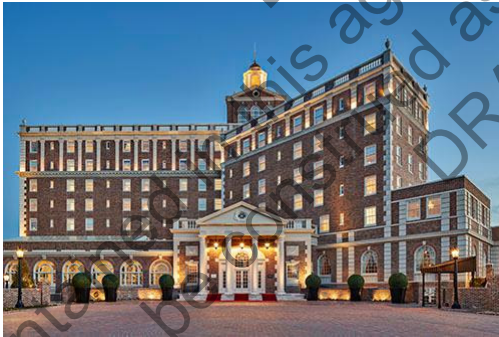
For 11/6 board meeting.
thanks,
Kate

----- Forwarded message -----
From: **AIA Virginia** <cguske@aiava.org>
Date: Wed, Oct 16, 2019 at 3:42 PM
Subject: Your AIA Virginia Member News
To: <kate.Nosbisch@dpor.virginia.gov>



AIA
Virginia

Member Newsletter: October 2019



2019 Design Awards Announced

AIA Virginia is pleased to announce the 2019 Awards for Excellence in Architecture. See the 22 winning projects. [More>>](#)



We Are Family

A great experience awaits you next month. Of course, you will grab some Learning Units, but you will also bond with your peers. [More>>](#)



ELA Class Nominations Close Soon

Nominations are due Nov. 8th for the 2020 Class. [More>>](#)



NEW DAY! Annual Membership Meeting

Join us on WEDNESDAY, Nov. 6th at ArchEx for our annual membership meeting, election of officers, and toast to newly-licensed members. [More>>](#)



ArchEx 2019: Social Zone

Check out some of the tours and social events that help you reconnect with old friends and build relationships with new ones. [More>>](#)



The Power of a Women's Archive: Revealing Diverse Cultures

Submit your work for inclusion in Virginia Tech's International Archive of Women in Architecture. [More>>](#)

PAC Award Competition Update

The "Rumble in the Jungle" PAC Competition closes October 31. Will your chapter win? [More>>](#)

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New Architects

Congratulations to the following members for passing their exams and gaining licensure. [More>>](#)

In Memoriam

AIA Blue Ridge member Peter Ozolins, AIA. [More>>](#)

YARD Nominations Open

Are you an AIA Member interested in the issues confronting young architects? Then, you may be just the person we're looking for. [More>>](#)

Visions for Architecture Gala

We are close to sold out for our annual design awards and honors gala on Nov.

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8th, so secure your tickets or table sponsorships today! [More>>](#)



ACE Joint Owners Forum

Join us in Roanoke on November 13th for our next local government event. [More>>](#)



Unlimited Statute of Limitations

Read the results of the recent stakeholder survey and meeting. [More>>](#)



YAF Connection

The newest issue of Connection, the YAF quarterly e-magazine, is out now! It includes “Mini MBA: Mastering the Business of Architecture” written by our YARD, Marie McCauley, AIA. [More>>](#)

Learning From Landmarks

Don't miss this Oct. 21st event featuring Hugh Miller, FAIA at the Branch. Use

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discount code LANDMARKAIA when you register to save 20%. [More>>](#)



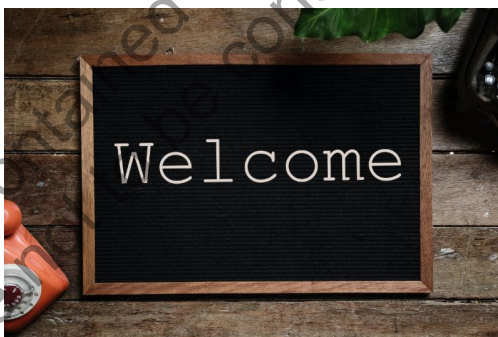
Small Firm Exchange (SFx) Report

Read about the work of the SFx: advancing the mutual interests of architects practicing in small firms. [More >>](#)



ACE Event Recap

Read a recap of the latest ACE Virginia Joint Owner Forum Recap with Northern Virginia Local Governments. [More>>](#)

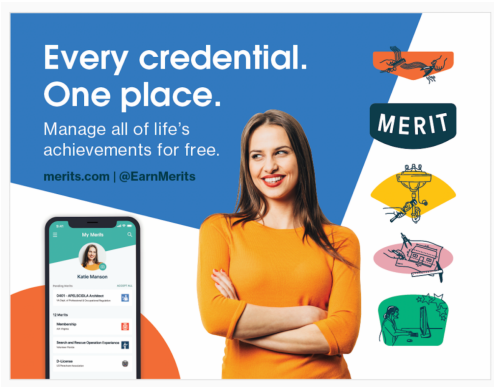


New Members

Please help us welcome these new members to the AIA as architects, associate members, transfers, and AIA Virginia Allied Members. [More>>](#)

DPOR Introduces Digital Credentials

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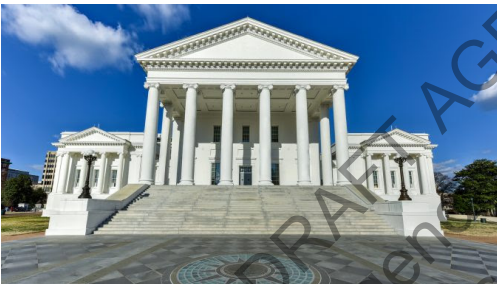
It is now easier for you to provide your license upon request.

[More>>](#)



Meet the Fellows

Which Virginia Fellow had their favorite meal in Costa Rica? [More>>](#)



AIA Virginia Dues

Important news about your 2020 AIA Virginia membership dues. [More>>](#)



Where's Corey?

See where his travels have taken him recently. [More>>](#)



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NCARB Update

DRAFT AGENDA
Materials contained in this agenda are proposed topics for discussion
and are not to be construed as regulation or official Board position.
DRAFT AGENDA

NCARB UPDATE

AUGUST 2019 ISSUE

IN THIS ISSUE:

LICENSING ADVISORS SUMMIT

NCARB's biennial Licensing Advisors Summit was held August 1-3, 2019, in Minneapolis. The summit provided training opportunities for the volunteers who help guide licensure candidates and architects through the licensure process.

[READ THE MESSAGE FROM THE CEO](#)

EXPANDING STAFF CAPABILITIES

NCARB is hiring additional staff members across multiple departments to better serve our members and our customers by expanding our services.

[READ ORGANIZATIONAL DEVELOPMENT](#)

MODEL LAW TASK FORCE

NCARB's Model Law Task Force met at NCARB's office to finalize a draft of the refreshed *Model Law*, which will be released for member review and comment in the coming weeks.

[READ MORE](#)



NCARB President Terry L. Allers, FAIA, NCARB, Hon. FCARM, spoke at the 2019 Licensing Advisors Summit.

Materials contained in this agenda are proposed topics for discussion and are not to be construed as regulation or official Board position. DRAFT AGENDA

MESSAGE FROM THE CEO

Dear Colleagues,

Early August marked the return of our every-other-year iteration of the Licensing Advisors Summit. This year's summit hosted over 230 participants including many representatives from National Architectural Accrediting Board (NAAB) accredited architecture education programs, state and auxiliary licensing advisors from firms and state American Institute of Architecture (AIA) components, and a large number of student advisors from the American Institute of Architecture Students (AIAS) chapter community.

The summit's schedule was designed to capture emerging information useful to guide licensure candidates, provide training for advisors on how to best coach and mentor their employees/students/peers, and stimulate the growth of the licensing advisors community to promote information exchange and networking. It also served to reinforce newly elected NCARB President Terry L. Allers' commitment to a sustained focus on supervisor mentoring and coaching skills. A portfolio of new approaches and a renewed emphasis on supervisor ethics will be rolled out throughout the coming months.

As the advisors community convened for the summit in Minneapolis, the larger collateral leadership community was assessing their involvement in late July's Accreditation Review Forum (ARForum19) hosted by the NAAB with delegates composed of the entire boards of the five major architectural organizations (Association of Collegiate Schools of Architecture, AIA, AIAS, NAAB, NCARB). NCARB delegates sought opportunities to emphasize the role of licensed practitioners in architectural education and to represent the essentiality of rigorous accreditation as a basis for the legally preferred path to licensure. The ARForum19 sought to both address potential adjustments to the accreditation conditions while simultaneously seeking dialogue regarding larger issues of joint responsibility that could build a more accessible and responsive "education continuum" — one that stretches from pre-college to retirement.

NCARB leaders attending the ARForum19 joined with their colleagues in committing to explore how each collateral's mission could better serve the continuum discussion. Specific to NCARB, it was offered that rather than tackling the daunting prospect of amending the public protection threshold of "health, safety, and welfare," those terms can encompass the urgencies of sustainability, resilience, environmental impact, and well-being. President Allers plans to work with the NCARB community to determine how to best articulate this approach.

A third community, that of like-minded regulatory and professional societies, publicly launched the Alliance for Responsible Professional Licensing (ARPL) with the intent to create a needed impact on legislative debates regarding the value of licensure and its regulatory framework. Founding disciplines include architecture, engineering, landscape architecture, and accountancy. We are excited to have a forum where the regulatory community can pursue a shared approach with their professional society colleagues for the greater good of the public.

The convergence of these compelling priorities as NCARB steps into its second century is timely. As we seek to go further, we are mindful of our strategic objectives of facilitating licensure, fostering collaboration, and maximizing value in pursuit of our mission to help our licensing board members protect the public.

Best wishes,



Michael J. Armstrong
Chief Executive Officer



CEO Michael Armstrong spoke to attendees at the 2019 Licensing Advisors Summit.



Armstrong also lead a panel on the future of licensure, featuring FY19 and FY20 Futures Collaboratives chairs Kristine Annexstad Harding, FAIA, NCARB, and David Cronrath, AIA, NCARB.

CEO OUTREACH

- **LICENSING ADVISORS SUMMIT**
Minneapolis, MN | August 3

Facilitated a plenary session at the Licensing Advisors Summit regarding the work of the Futures Task Force.

RECENT EVENTS

SENIOR LEADERSHIP & COLLATERAL ENGAGEMENT



Second Vice President Vidaurri speaks at AIA Austin's Leadership Collective event.

AIA AUSTIN LEADERSHIP COLLECTIVE

- Second Vice President Alfred Vidaurri Jr., FAIA, NCARB, AICP, presented at a Leadership Collective event at AIA Austin. The Leadership Collective is a year-long, intensive, skills-based leadership training program that seeks to equip emerging leaders in architecture and related professions with the tools to make meaningful progress on issues that matter to them. The event was a great opportunity to socialize various leadership opportunities within NCARB for emerging professionals.

NCARB SCHOLARS IN PROFESSIONAL PRACTICE

- President Terry L. Allers and First Vice President Robert M. Calvani, FAIA, NCARB, attended the second NCARB Scholars in Professional Practice event on August 8-10 at the University of Hartford.

AUGUST COLLATERAL ENGAGEMENT

- Licensing Advisors Summit
Minneapolis, MN | Aug 3

AUGUST & SEPTEMBER OUTREACH EVENTS

AUGUST CONFERENCES

- 2019 Young Architects Conference
Portland, OR | August 23-26

UPCOMING SCHOOL OUTREACH

- Iowa State University
Ames, IA | September 25

AIA PRESENTATIONS

- AIA Baltimore
September 25

CONFERENCES

- AIA Connecticut
Uncasville, CT | September 12-13
- AIA WMR
Jackson, WY | September 19-21
- Boston Architecture/Design College Day
Boston, MA | September 29
- AIA Iowa
September 26-27

STRATEGIC PLAN


- The Licensing Advisors Summit addressed all three of the new Strategic Plan goals:
 - **Facilitating Licensure** was discussed in training workshops designed to best equip advisors with current program information and best tips from seasoned volunteers.
 - **Fostering Collaboration** was evident in the participation of academics, practitioners, and students as a blend of advisors working with NCARB-elected leaders and volunteers.
 - **Maximizing Value** was achieved in exploring next steps for growing the professional practice instructor community/toolkit, encouraging students to brand their organizations as information centers for licensure, and in utilizing the gathering of stakeholders for valuable feedback on how NCARB can continue to evolve.




NCARB SOCIAL


THIS MONTH'S FEED




 **@WoodburyU:**
The School of Architecture's Director of Outreach, Catherine Roussel, has been named an @NCARB Scholar in Professional Practice!

 **@nsbaidrd**
Congratulations to the newest #Nevada #architects: Daniel Martinez and Ryan Kronbetter. Welcome to the professional! @NCARB @UNLVFineArts

 **@AIASorg**
Learn more about how @AIANational and @NCARB help recently form a new #coalition to educate policymakers and the public about the importance of professional #licensingstandards! #NCARB #AIA #ARPL <https://t.co/HkZu9L7k4T?amp=1>

 **@SGA_Designs**
Recently our retail architects attended @NCARB's 2019 Licensing Advisors Summit in Minneapolis. "I heard so many other licensing advisors talk about getting involved because of their own experiences with lack of support," said Jeff Dalton. #LearnAdaptLead

 **@BloggerFitz**
Thank you, @AIAColumbia for sharing the news about the recent @NCARB Licensing Advisors Summit! #AIASC #AIANational #NCARB



@GloriaKloter
How much do you love diversity + inclusion? This panel is a great example of it! I was honored to speak next to these incredibly talented individuals who share my passion for helping others in their Architect Licensing Process. #ARCHLAS

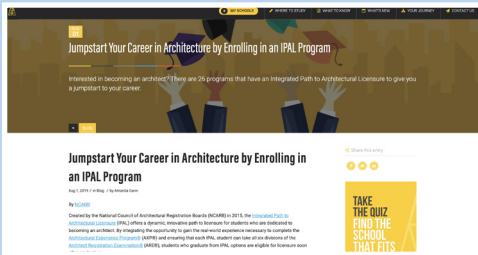
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JOIN THE CONVERSATION ON SOCIAL MEDIA!



NCARB IN ACTION

KEEP UP WITH WHAT'S NEW



NCARB IN THE PRESS

- Study Architecture: [Jumpstart Your Career in Architecture by Enrolling in an IPAL Program](#)
- Curbed: [Inside the AIA's efforts to address #MeToo](#)
- Architect Magazine: [NCARB Announces Improved Diversity and Gender Equity in Annual Report](#)
- Architect Magazine: [AIA and NCARB Help Launch Coalition on Complex Professions and Licensing Standards](#)

RECENT NEWS

- [AIA, NCARB Help Launch New Coalition to Represent Complex Professions and Licensing Boards](#)

TOP BLOG POSTS

- [Architect Spotlight: Vincenzo Stanzione Cubas](#)
- [Here's What You Missed at the 2019 Licensing Advisors Summit](#)
- [Reviewing ARE 5.0 Test Results: What Are Your Options?](#)
- [Watch Now: Architecture Career Tips](#)

NCARB CULTURE

ORGANIZATIONAL DEVELOPMENT & OFFICE LIFE

- The new fiscal year has provided funds to add several needed positions to support our Examination, Experience + Education, Information Systems, and Customer Relations departments. This support will assure NCARB has the bandwidth to keep pace with the growing number of Record holders, the expectations of Member Boards, and the continuous improvement of our programmatic initiatives.
- Two new employees were hired in NCARB's Examination Department—Terrance Gutberlet and Thomas Trautman will help develop NCARB's business continuity exam.

SPOTLIGHT

NCARB VOLUNTEER: MODEL LAW TASK FORCE

NCARB's Model Law Task Force, now in its fourth year, is preparing to release a draft of the refreshed *Model Law* to Member Board Members and Executives for their review and comment. The task force, which was created in FY17 by then-President Kristine Annexstad Harding, is charged with exploring and updating NCARB's *Legislative Guidelines* and *Model Law/Model Regulations* to ensure their currency, relevance, and compatibility for contemporary practice as well as their ease of adoption and implementation at the Member Board level.

Task force members met at NCARB's office on August 23-24 to finalize their recommendations for the *Model Law* portion of the document. The refreshed document aims to provide a framework communicating NCARB's position, which boards can easily adapt and adopt to meet their own specific requirements.

In the coming months, the task force will continue updating the *Model Regulations* portion of the document, review



feedback from membership, and prepare the revised *Model Law/Model Regulations* for a vote at the 2020 Annual Business Meeting.

DEPARTMENT UPDATES

Learn all about the projects, collaborations, initiatives, and events that the seven NCARB departments have accomplished or focused on this month.

ADMINISTRATION

HIRING

- Completed recruiting to fill four staff vacancies.

FINANCES

- Initiated our annual financial audit.

FINANCES

- Provided logistics and housing support for the Licensing Advisors Summit.



NCARB's Professional Conduct Committee met August 23-24 in Washington, DC.

DRAFT AGENDA
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DRAFT AGENDA

COUNCIL RELATIONS

MEMBER BOARD SERVICES

- Hosted introductory teleconferences with legal counsels representing each of NCARB's six regions to discuss building a community of legal counsels representing licensing boards to share best practices and develop resources.
- Supported the Kansas, Kentucky, Mississippi, Washington, and Oregon boards with review/update of licensure requirements.

ADVOCACY AND PARTNERSHIPS

- Facilitated discussion with the National Organization of Minority Architects (NOMA) regarding diversity training and future research opportunities.
- Discussed upcoming 2020 legislative session and future proposals for occupational licensing legislation at the American Legislative Exchange Council's (ALEC) annual meeting.
- Launched the ARPL [website](#), issued official press release to the [architectural trade press](#), and executed a social media campaign targeting policymakers attending the National Conference of State Legislatures (NCSL) and ALEC annual meetings.

EVENTS

- Convened a networking opportunity for the Member Board Executives and staff attending NCARB's Licensing Advisors Summit in Minneapolis, Minnesota.
- The Regional Leadership Committee held a kickoff call to begin preparations for the 2020 Regional Summit to be held in Cambridge, Massachusetts, on March 6-7, 2020.

CUSTOMER RELATIONS

TRAINING

- Presented alternative paths to certification to attendees of the 2019 Licensing Advisors Summit, providing answers regarding pursuit of the NCARB Certificate through these options.
- Provided disciplinary database support and training to assist new staff from the California Architects Board with reporting disciplinary issues.

SYSTEM UPDATES

- Collaborating with teams from Information Systems, Administration, and an external vendor to begin implementing a new cloud-based system to better manage scanned images in historical customer Records.

DRAFT AGENDA
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DRAFT AGENDA



Attendees at the 2019 Licensing Advisors Summit.

EXAMINATION

OUTREACH

- Supported presentations at the Licensing Advisors Summit and the Scholars in Professional Practice events.

EXAM UPDATES

- Expanded our team by on-boarding two test development coordinators that will initially be responsible for facilitation of the development of a backup exam form for each division to ensure better business continuity.
- Compiled new forms of the examination to be released this fall along with delivery system improvements.

COMMITTEE WORK

- Examination Committee held its kick-off call reviewing charges and laying out the work plan for the year.
- ARE 5.0 Item Development Subcommittee completed item writing training, and members have completed their first item writing assignment for the year.
- ARE 5.0 Case Study Subcommittee met in late August to complete the initial documentation of a next series of case study resources.
- In collaboration with Experience + Education, the 2019-2020 Re-Think Tank applications have been released in an effort to assemble recently licensed thought leaders to continue to inform improvements to NCARB's programs and services.

EXPERIENCE + EDUCATION

TRAINING & EVENTS

- Hosted the 2019 Licensing Advisors Summit in Minneapolis on August 1-3, with 230 licensing advisors in attendance. Advisors heard from keynote speakers Randy Deutsch, AIA, LEED AP, and Renée Cheng, FAIA, on the future of the profession and ways licensing advisors can support equity and inclusion. Attendees participated in workshops about NCARB programs, ethics, best practices, outreach, and more.
- Thirteen professional practice professors attend the second NCARB Scholars in Professional Practice Program on August 8-10 at the University of Hartford. Eleven attendees received a scholarship to attend.

CONTINUING EDUCATION

- Released "Predesign Planning Part VIII: Work Sessions" mini-monograph on August 12.

INFORMATION SYSTEMS

SECURITY

- Completed preliminary penetration testing by independent security vendor. The testing provides baseline vulnerability testing to hackers. This is the second such systems audit conducted by NCARB in the past five years to ensure we vigilantly identify gaps and opportunities for immediate improvement. A more comprehensive IT Security Audit is planned in the coming year. NCARB's external systems support vendor, which provides 24/7 service, will be upgrading our environment (free of charge) to newer host machines, and will configure multiple firewalls for security redundancy.

SYSTEM UPGRADES

- Upgraded core systems components within NCARB's proprietary record management system preparing for additional updates in coming months. The upgrades were done without any service disruption.

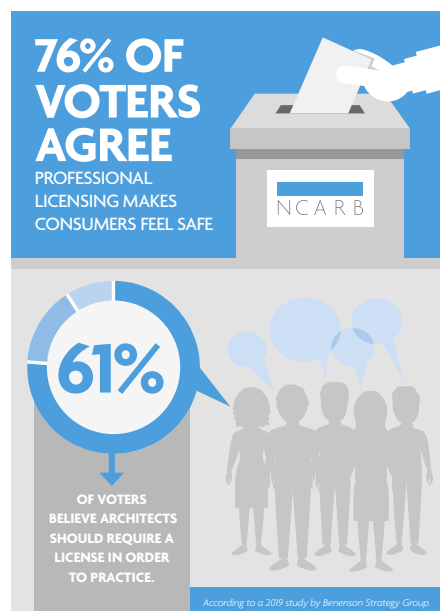
MARKETING & COMMUNICATIONS

OUTREACH & ENGAGEMENT

- Attended Licensing Advisors Summit, where team members displayed the NCARB Centennial Exhibit, assisted with workshop presentations, and interviewed advisors.
- Promoted Second Vice President Vidaurri's engagement with AIA Austin in which he was a featured speaker for their Leadership Collective series.
- Moderated an NCARB Live on architecture career tips featuring Perkins and Will Atlanta's Director of Human Resources Amber Hamilton and Assistant Vice President of Experience + Education Jeremy Fretts. Over 320 people watched the webinar live with an additional 350 viewers in the week following the broadcast.

MEMBER BOARD COMMUNICATIONS

- Developed advocacy flyers for Member Boards and legislators based on the Benenson survey report on the public perception of architects and licensure regulation.
- Began development of FY19 Annual Report.
- Developed legislative newsletter template for the Oregon Board.



NCARB's Council Relations and Marketing & Communications teams partnered to create a flyer featuring key points from a recent survey on public perceptions of licensure and regulation.

NCARB UPDATE

SEPTEMBER 2019 ISSUE

IN THIS ISSUE:

EMBRACING CHANGE

As NCARB finishes the first quarter of our second century, the organization is taking time to explore how we can adapt and evolve to the constant pace of change. From our Board of Directors to volunteers to staff, individuals throughout the Council have engaged in activities designed to focus our efforts.

[READ THE MESSAGE FROM THE CEO](#)

EXPLORING THE STRATEGIC PLAN

NCARB's refreshed Strategic Plan launched in July 2019. As we track FY20 initiatives, NCARB leadership continues to explore ways to track the impact of the new Strategic Plan.

[READ STRATEGIC PLAN](#)

OUTREACH AND ENGAGEMENT

September's leadership outreach efforts included the DC Interschool Design Competition, AIA Iowa Annual Meeting, CLARB Annual Meeting, and more.

[READ SENIOR LEADERSHIP AND COLLATERAL ENGAGEMENT](#)



For the third year, NCARB sponsored the annual DC Interschool Design Competition, where architecture students from the DC area explored how creative design solutions can improve their community.

MESSAGE FROM THE CEO

Dear Colleagues,

During this first quarter year of NCARB's second century, several activities within the Council have encouraged exploration of how our ongoing mission may evolve. Our Board of Directors engaged in brainstorming on how to define Board success and to identify consensus areas for Board focus. Our vice presidents participated in a "North Star" exercise to develop an anchoring focus for departmental business planning. The composition of the new Licensure Advisory Forum was completed, and its external organization participants will engage in an expanded focus group regarding the entire portfolio of NCARB programs and initiatives. Our Model Law Task Force distributed a first draft of a new *Model Law* document that will be addressed via a resolution at the 2020 Annual Business Meeting.

We are laying the foundation for a year of renewed assessment of how NCARB can fully realize the goals within its recently adopted, refreshed Strategic Plan: Facilitate Licensure, Foster Collaboration, and Maximize Value. This assessment extends to designing a fresh approach to the Analysis of Practice, which will gather data to inform the next iteration of the Architect Registration Examination® (ARE®) and the Architectural Experience Program® (AXP®). We will be launching our new professional practice instruction toolkit in partnership with the Association of Collegiate Schools of Architecture (ACSA). President Terry L. Allers, FAIA, NCARB, Hon. FCARM, has formed workgroups to assess the adaptability of the Health, Safety, and Welfare (HSW) imperative to the urgencies of sustainability, resilience, and equity, and to outline the expansion of the NCARB white paper on resilience.

Our 2019 Centennial Annual Business Meeting Keynote speaker, Pulitzer Prize winner Thomas Friedman, reminded us that accepting change as a constant factor is the first step in maintaining optimism in this "age of acceleration." Our work to shape, anticipate, and include is thus both necessary and beneficial to those we serve. In the coming months we look forward to reporting out on how these efforts are delivering both desired results and unexpected dividends.

With best wishes,



Michael Armstrong
Chief Executive Officer



CEO Armstrong delivers closing remarks at the 2019 DC Interschool Design Competition.

CEO OUTREACH

DC INTERSCHOOL DESIGN COMPETITION

Washington, DC | September 23

CEO Armstrong provided closing remarks at the DC Interschool Design Competition, organized by AIA DC, AIA Northern Virginia, and AIA Potomac Valley for architecture schools in the greater DC region, held at the National Building Museum. The competition brings together students from accredited architecture program in the DC-metro area to create design solutions to improve their community.

RECENT EVENTS

SENIOR LEADERSHIP & COLLATERAL ENGAGEMENT



President Allers speaks at the AIA Iowa Annual Meeting. Photo credit: AIA Iowa.

AIA IOWA

- President Allers addressed the annual meeting of the American Institute of Architects (AIA) Iowa in Des Moines. The NCARB Centennial Exhibition was also displayed at the meeting.

CLARB

- First Vice President/President-elect Robert M. Calvani, FAIA, NCARB, and CEO Armstrong attended the annual meeting of the Council of Landscape Architectural Registration Boards (CLARB) along with Council Relations Vice President Josh Batkin.

FIVE COLLATERALS

- CEO Armstrong met with his executive colleagues at the four other major architectural collaterals to finalize plans for the October gathering of the Five Collaterals' leadership.

SEPTEMBER OUTREACH

SCHOOLS

- Iowa State
Ames, IA | September 25
- University of Notre Dame
South Bend, IN | September 18

PROFESSIONAL ORGANIZATIONS

- AIA Baltimore
Baltimore, MD | September 26

CONFERENCES

- AIA Connecticut
Uncasville, CT | September 12-13

- AIA WMR
Jackson, WY | September 19-21

- AIA Iowa
Des Moines, IA | September 26-27

- Boston Architecture/
Design College Day
Boston, MA | September 28

UPCOMING OUTREACH

SCHOOLS

- Ball State University
Indianapolis, IN | October 10
- Ball State University
Muncie, IN | October 11
- Rensselaer Polytechnic Institute
Troy, NY | October 16
- Tulane University
New Orleans, LA | October 29

- AIA Baton Rouge
Baton Rouge, LA | October 28

- AIA New Orleans
New Orleans, LA | October 29

CONFERENCES

- AIAS Northeast Quad
Philadelphia, PA | October 3

- Chicago Architecture &
Design College Day
Chicago, IL | October 5

- NOMA Convention
Brooklyn, NY | October 20

- AIA Tri-State
Albany, NY | October 17-18

- Texas Architects
Galveston, TX | October 24-25

- Association of Licensed Architects
Oakbrook Terrace, IL | October 29

- Region 4 Education Conference
Ball State, IN | October 12

STRATEGIC PLAN

- An exercise for the January Board of Directors meeting is being designed to assist in tracking the impact of the newly refreshed Strategic Plan.
- The goal of “Fostering Collaboration” has been a primary focus via planning meetings with external organizations, along with internal organizing around Member Board, regional, and external organization outreach.
- Registrations for the ARE continue to exceed expectations, indicating that efforts to modernize and socialize the exam combined with a strong economy and improved “get it done” culture are sustaining momentum toward licensure.
- The new “Maximize Value” goal is being addressed through sustained efforts to establish diverse revenue streams in anticipation of a continued increase in customer and Member Board demand.



NCARB SOCIAL

THIS MONTH'S FEED



@DocArchitecture:
<https://centennial.ncarb.org> Ever wonder what NCARB has been doing for the last 100 years? Wonder no more! Thanks @NCARB for all you have and are doing.

@AIANational
 Check out @NCARB's back to #school tips for #architecture #students. <http://bit.ly/2nnpahh>

@AIAIowa
 Have you checked out @NCARB display at convention this year? They are celebrating their 100-year anniversary and we are honored to be one of the first AIA components to host this display! #aiasensability

@M_H_Architecture
 Exciting news . . . Haley passed her first @NCARB #ARE! Keep up the great work! @kuarchitecture

@TonySalamone
 @NCARB That feeling when you just passed your last Architect Registration Examination. Onward to the California Supplemental!

NCARB
 Architect Spotlight



@Vstanzio
 The National Council of Architectural Registration Boards just featured me on their Architect Spotlight Blog. Go read about me on NCARB's website! #architecture #ncarb

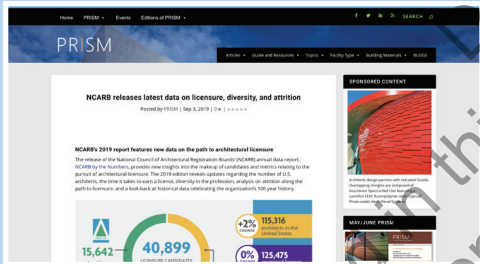
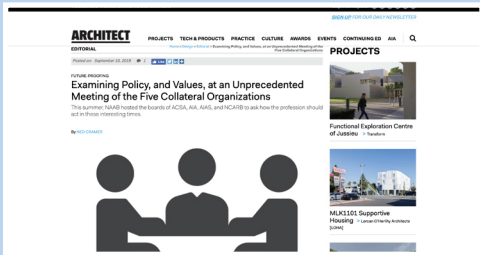
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JOIN THE CONVERSATION ON SOCIAL MEDIA!



NCARB IN ACTION

KEEP UP WITH WHAT'S NEW



NCARB IN THE PRESS

- Architect Magazine: [Examining Policy, and Values, at an Unprecedented Meeting of the Five Collateral Organizations](#) (September Issue)
- Insight Into Diversity Magazine: [Growth in Racial Diversity Among Architects is Slow, but Experts Say the Conversation Continues](#)
- PRISM: [NCARB releases latest data on licensure, diversity, and attrition](#)

TOP BLOG POSTS

- [Architecture Students Design Immigration Memorial at Annual Competition](#)
- [Video: How to Review AXP Experience Reports](#)
- [NCARB Offers Alternative Path to Certification for Foreign Architects](#)
- [IPAL Offers Additional Path for Students Seeking Architecture Licensure](#)

NCARB CULTURE

ORGANIZATIONAL DEVELOPMENT & OFFICE LIFE

- Departments were presented with initial findings from the annual employee satisfaction survey, with next steps utilizing all staff to design approaches to enhance office culture.
- The Quality of Life Committee supported the annual all-staff picnic. The picnic offers employees the chance to engage with one another and fosters better collaboration across departments.



NCARB staff facilitate the Futures Collaborative meeting at NCARB's office in Washington, DC.

SPOTLIGHT

NCARB VOLUNTEERS: FUTURES COLLABORATIVE

This year, NCARB's Futures Task Force was renamed the Futures Collaborative. The Futures Collaborative will continue the work of the previous two years to explore how the profession is changing and how NCARB and its members, as regulators, can evolve to keep pace. The collaborative will brainstorm how prepared NCARB and its members are to deal with the challenges of the future.

To address these issues, the Futures Collaborative will investigate trends and influencers in the profession and regulation to better understand the potential challenges and opportunities for regulating architecture. The collaborative is made up of thought leaders and innovators working within the field or in associated professions, who will research, debate, and assist NCARB in preparing a strategy to remain relevant throughout the changing years ahead.

The collaborative met for the first time this fiscal year at NCARB's office in September.



Members of NCARB's Futures Collaborative meet in NCARB's Washington DC office.

DEPARTMENT UPDATES

Learn all about the projects, collaborations, initiatives, and events that the seven NCARB departments have accomplished or focused on this month.

ADMINISTRATION

- FY19 financial year-end results were finalized.
- Independent audit firm completed the annual financial audit and delivered a clean opinion to the Audit Committee and Board of Directors with no concerns noted by the auditors.
- Supported the orientation for the new Board Secretary, Jon Alan Baker, FAIA, NCARB LEED AP.



The Education Committee meets at NCARB's office in Washington, DC.

COUNCIL RELATIONS

- Assisted the South Dakota Board of Technical Professions' engagement at the AIA South Dakota 2019 Convention.
- Presented at the AIA Western Mountain Region Conference regarding the importance of advocating for the reasonable regulation of architects and professions.
- Hosted the Design Professions & Boards coalition meeting, where the group discussed the upcoming legislative and regulatory priorities for the 2020 legislative session.
- Worked with the Puerto Rico and Oklahoma boards to update licensing requirements.
- Submitted comments to the Virginia Department of Professional and Occupational Regulation related to Virginia's experience requirements.
- Provided legal review for Region 2's proposed changes to its bylaws.

CUSTOMER RELATIONS

- Supported the Professional Conduct Committee's review of disciplinary actions reported by Member Boards to the NCARB Disciplinary Database.
- Attended the quarterly NCARB and National Architectural Accrediting Board (NAAB) joint staff meeting to discuss topics of mutual interest.
- Provided training to staff from the District of Columbia Board of Architecture, Interior Design & Landscape Architecture for questions regarding the transmittal process, customer Record maintenance, and Disciplinary Database use and reporting.
- Met with Prometric to discuss customer feedback on exam-related service topics.
- Participated in the Council on Licensure, Enforcement and Regulation (CLEAR) Awards, Board Member Training, and Regulatory Agency Administration committees and attended the Board of Directors meeting at the CLEAR Annual Education Conference.

DRAFT AGENDA are proposed topics for discussion and are not to be construed as regulation or Official Board Position.

EXAMINATION

- Examination Committee began efforts for the year with an early focus on best practices around examination security and professional ethics.
- Case Study Subcommittee continued their work on new case study resources for the Business Continuity exam.
- In collaboration with Experience + Education, connected with the new Program Continuum Advisory Committee to begin efforts around the broader conversation of how competency is assessed throughout the licensure process.
- The Item Development Subcommittee completed a first round of homework and conducted quality reviews of initial assignments.

EXPERIENCE + EDUCATION

- The Certification Alternative Review Team (CART) were trained to review Certificate Portfolios for U.S. architects who do not have a degree from a NAAB-accredited program or an architecture-related degree for the purposes of NCARB certification.
- The Education Committee discussed Draft I of the NAAB *Conditions and Procedures for Accreditation*. Final comments from the committee will be transmitted to the Board of Directors for consideration. The committee also outlined a process for updating the NCARB *Education Standard* when the final *Conditions and Procedures* are released by NAAB and brainstormed opportunities to achieve broader acceptance and implementation of the Integrated Path to Architectural Licensure (IPAL).
- Facilitated the Board of Directors' discussion on the newly released NAAB *Conditions for Accreditation*.
- Presented the AXP Portfolio Sunset Review Report and facilitated the Board of Directors' discussion.



NCARB's Examination Committee met for the first time this fiscal year at NCARB's office.



The CART met at NCARB's office to receive training in evaluating Certificate Portfolios.



Students participate in the 2019 DC Interschool Design Competition.

INFORMATION SYSTEMS

- Converted over one million documents to prepare to migrate all imaged documents to a new cloud-based system in spring 2020.
- State Licensing System: Added new features to the system including enhanced integration with NCARB systems and PDF functionality. Engaging with four jurisdictions for possible implementation of this system.
- Configuring our cloud environment for our next generation document management system.
- Addressing remediations recommended during recent penetration (hacking) testing to enhance system security.
- Continuing Education (CE) auditing system development is underway.

MARKETING & COMMUNICATIONS

- Compiled the FY19 Annual Report for distribution in October.
- Coordinated the NCARB Centennial Exhibit for display at Notre Dame and the 2019 AIA Iowa Annual Meeting.
- Worked with Customer Relations to update the [Contact Us page](#) on the NCARB website to provide easier access to FAQs and more drop-down options (including one for Member Boards) to better support customer questions.
- Released first [supervisor training video](#) on how to create a supervisor account in My NCARB.
- Supported the DC Interschool Design Competition at the National Building Museum with AIA Northern Virginia, AIA DC, and AIA Potomac Valley.
- Worked with Council Relations to create advocacy materials for Member Boards and legislatures on the public perception of the regulation of architecture stemming from last year's survey data, gathered with the help of Benenson Strategy Group.

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If you have questions about any of the initiatives covered in this issue, please email council-relations@ncarb.org .

Legal Counsel Outreach

Earlier this year, NCARB CEO Michael Armstrong, along with board attorneys Jack Nichols from the North Carolina Board of Architecture and Milena Trust from the Maryland Board of Architects, began an effort to reach out to legal counsels who support and advise architectural licensing boards. To help us in this effort, an attorney from each of the regions volunteered to facilitate calls within their region with the regional executives and Member Board Executives (MBEs).

This effort aligns with what several organizations have been doing to help ensure that board attorneys have the resources available as they work on behalf of licensing boards. Each region had robust conversations and generated several ideas for ways that NCARB can support this important stakeholder. We look forward to continuing to grow this effort.

FY20 Resolutions

While most resolutions are developed by a charge from the NCARB Board of Directors through NCARB committees, the *NCARB Bylaws* (Article V, Section 5) include a provision for Member Boards and regions to submit resolutions for consideration and vote at the NCARB Annual Business Meeting each year. According to the *Bylaws*, resolutions from Member Boards and regions must be submitted to the Regional Leadership Committee no later than 75 days prior to the day of the Annual Business Meeting, where resolutions are considered.

The *Bylaws* deadline for FY20 is April 6, 2020.

If Member Boards and regions would like the resolution(s) they develop to be included in official meeting materials for Committee Summit or Regional Summit, there are additional deadlines to consider.

- **Committee Summit:** To include resolutions for discussion at Committee Summit, resolutions should be submitted to the Regional Leadership Committee by **October 11, 2019.**

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- **Regional Summit:** To include resolutions in the official Draft Resolution Packet, which is part of the pre-meeting materials for Regional Summit, resolutions should be submitted to the Regional Leadership Committee by **December 9, 2019**.

Note: It is not a requirement for resolutions from Member Boards and regions to be included in materials for Committee Summit or Regional Summit.

Information on what is subject to a vote of the membership at the Annual Business Meeting is available on the [Member Board Community](#).

Advocacy and External Engagement Update

Public Perception of Licensing Resource

In 2019, NCARB partnered with Benenson Strategy Group to explore public perception of licensure and regulation. Almost 1,000 registered voters were surveyed to better understand how people feel about regulation, licensing, and the architecture profession. NCARB developed a [one-page handout](#) to help Member Boards take advantage of these data points in support of reasonable regulation and licensure. The handout offers a high-level overview of the public's sentiment of licensure in general, as well as additional information into the public's perception of architects. We encourage you to use this resource when engaging external stakeholders and policymakers. View or [download the handout](#).

Governing Magazine

As reported in a [recent article](#) published in *Governing Magazine*, Governor Greg Abbott (R-TX) signed a bill blocking local governments from forbidding children from selling lemonade and other similar beverages on private property. The author addresses the nuance of regulation and distinguishes between occupations that may benefit from reform and professions with proven and effective licensing and regulating processes: *"But which professions require oversight? Deregulating lemonade stands is one thing. Giving free rein to professions that affect health and safety is something different entirely. There's no disputing that licensing does, in some cases, protect consumers."*

ALEC Conference

The American Legislative Exchange Council (ALEC) recently convened for their annual meeting in Austin. Legislators from across the country met to discuss a wide range of issues, several of which are relevant to NCARB. The ALEC membership voted to pass two specific model act resolutions including the [Model Interstate-Mobility and Universal-Recognition Occupational Licensing Act](#) and the [Occupational Licensing Review Act](#). While these model acts attempt to weaken professional standards, these types of proposals usually lack the necessary support to gain much traction in state legislatures. NCARB will continue to monitor these acts and provide updates and support, if needed.

If you would like more information about the conference, model acts, or other related issues please reach out to Marta Zaniewski at mzaniewski@ncarb.org ✉.

Regulatory Models Survey

The Council on Licensure, Enforcement and Regulation (CLEAR) recently distributed a [survey](#) ✉ to professional and regulatory organizations in all U.S. jurisdictions. The goal for this survey is to gather data on professional and occupational regulatory models across the country. The hope is that jurisdictions can connect and share ideas on what is working well and how they can learn from one another. The resource CLEAR is compiling will outline the different types of regulatory structures and which categories each jurisdiction falls into.

NCARB Releases Data on Licensure, Diversity, and Attrition

Each year, NCARB releases an annual data report, [NCARB by the Numbers](#) ✉, which provides insights into the makeup of candidates and metrics relating to the pursuit of architectural licensure. The 2019 edition includes updates to the number of U.S. architects, the time it takes to learn a license, diversity in the profession, analysis on attrition along the path to licensure, and a look-back at historical data celebrating NCARB's 100-year history.

For the first time, the resource includes exclusive data gathered in partnership with Beneson Strategy Group exploring the public perception of licensure and regulation. Key findings from the latest edition, which is based on data from the 2018 calendar year, include:

- Nearly 5,000 candidates completed their core licensure requirements.
- For the first time, over half of newly licensed architects started their NCARB Record while in school.
- Nearly 5,000 candidates completed the Architect Registration Examination® (ARE®).
- Over 6,000 licensure candidates completed the Architectural Experience Program® (AXP®).
- Women now make up 50 percent of candidates beginning the AXP, the first time equity has been seen at any career stage.
- Diversity continues to improve along early career stages—46 percent of new AXP candidates and 35 percent of new ARE candidates now identify as non-white.
- Men and women now remain on the path to licensure at equal rates.
- Non-white candidates are at least 25 percent more likely to stop pursuing licensure than white candidates.
- On average, candidates take 4.2 years to complete the AXP.
- Sixty-three percent of candidates overlap their experience and exams.

- On average, it takes 12.8 years to complete the core licensure requirements, which include earning a degree, completing the experience program, and passing the ARE.
- In 2018, there were 115,316 architects in the United States.
- Over a 10-year period, three out of every five candidates stay on the path to licensure.

To read the full report, explore interactive data charts, and download infographics, visit www.ncarb.org/NBTN2019.

Customer Relations Representatives

In an effort to continuously enhance services for our Member Board Members and MBEs, our Customer Relations team provides a dedicated NCARB point-of-contact for all MBEs. The dedicated representatives can answer questions on:

- The ARE
- Record holder follow-up
- Jurisdiction requirements
- Rolling clock/testing accommodations
- Transmittal feedback
- Disciplinary Database guidance
- Emergent/escalated issues
- Staff updates/education opportunities

What can I expect when I call?

- A dedicated person when you need a little more personal attention.
- Concierge service for emergent issues with timely and responsive assistance.
- Monthly communication from your leadership liaison for support questions and concerns.
- New staff training and guidance opportunities.

Who do I contact?

Cassandra Walker, Assistant Vice President, Customer Relations (cwalker@ncarb.org)
Alabama, Alaska, California, Colorado, Delaware, District of Columbia, Florida, Georgia, Illinois, Indiana, Iowa, Maryland, Michigan, Minnesota, Montana, Nebraska, Nevada, North Carolina, North Dakota, Northern Mariana Islands, Ohio, Oregon, South Carolina, Texas, Vermont, Virgin Islands, Virginia, West Virginia.

Katrina Humphrey, Manager, Customer Relations (khumphrey@ncarb.org ✉)

Arizona, Arkansas, Connecticut, Guam, Hawaii, Idaho, Kansas, Kentucky, Louisiana, Maine, Massachusetts, Mississippi, Missouri, New Hampshire, New Jersey, New Mexico, New York, Oklahoma, Pennsylvania, Puerto Rico, Rhode Island, South Dakota, Tennessee, Utah, Washington, Wisconsin, Wyoming.

Danielle Brokenborough, Program Specialist, Customer Relations (dbrokenborough@ncarb.org ✉)

Support related to the Disciplinary Database, including assistance with entering disciplinary data, updating current or historical records, and training.

Examination Update

Scheduling Blackout

For the past several months, NCARB staff and exam vendors have been testing a system update to the online test delivery platform candidates use at the Prometric test centers. To accommodate installation of the system updates, NCARB has worked with Prometric to **block candidates from scheduling appointments from September 30 – October 9, 2019**. Please expect no exam activity during this timeframe with regular score reporting returning after October 9.

The system update provides better support for item and form development. It also provides candidates with control over the on-screen highlight color, better supporting candidates with color blindness. The new highlight tool update will be rolled out to candidates as part of the demonstration exam in late-September. For questions related to this, please contact Vice President of Examination Jared Zurn at jzurn@ncarb.org ✉.

ARE 5.0 Candidate Data: Reporting Options

Did you know that NCARB's Examination team can provide data on your jurisdiction's ARE 5.0 candidates? At your request, NCARB will compile a report on the number of candidates actively testing, number of candidates passing each division, ARE completions, and other relevant statistics. The Examination team can provide one-time or recurring reports, which are useful for your jurisdiction's board meetings and checking on your candidates' progress during any given timeframe. Not sure about the data you would like to receive or how frequently to receive it? Reach out to Mike Yates in the Examination Department at myates@ncarb.org ✉ for assistance. Let us know how we can help!

Welcome New Member Board Members and Executives


We'd like to introduce the following new Member Board Members and Executives:

- **Susan Cooley** joined the Washington State Board of Architects as a public member.
- **Adam Wagner** joined the New Hampshire Board of Architects as an architect member.
- **Scott Holm** joined the Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design as a public member.
- **Sted McCollough** joined the Alabama Board for Registration of Architects as an architect member.
- **Jami Neiber** joined the Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design as a public member.
- **Tari Rayala** joined the Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design as an architect member.
- **Melisa Rodriguez** joined the Minnesota Board of Architecture, Engineering, Land Surveying, Landscape Architecture, Geoscience and Interior Design as an engineer member.
- **Vicky Zero** joined the Wyoming Board of Architects and Landscape Architects as a public member.

Upcoming Meetings

Please be sure to mark your calendars for the upcoming events:

- **NCARB Committee Summit:** December 6–7, in Oklahoma City, OK
- **MBE Workshop:** March 5, 2020, in Cambridge, MA
- **Regional Summit:** March 6–7, 2020, in Cambridge, MA
- **Annual Business Meeting:** June 18–20, 2020, in Austin, TX

For a full list of all NCARB events, please visit the calendar on the [Member Board Community](#) .

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Model Law Task Force Update

Earlier this month, the NCARB Board of Directors authorized our Model Law Task Force to provide a short overview of their approach, as well as draft *Model Law* language and the table of contents for revised *Model Regulations*, for initial feedback. This is the first of many opportunities you will have to provide input into the effort to modernize these documents. We encourage you to comment on these items by completing this brief [online survey](#).

The first comment opportunity will be **open through October 25, 2019**, so that the task force can discuss your feedback at their next meeting in the beginning of November. There will be additional engagements in the coming months, including the NCARB Committee Summit that some of you will attend in December. As the task force works toward finalizing a draft resolution this winter, the Board of Directors hopes to be able to share the draft with membership in February 2020 for formal comment. If you have any questions, please contact Council Relations at council-relations@ncarb.org.

National Architectural Accrediting Board Accreditation Review Forum

The National Architectural Accrediting Board (NAAB) has recently released drafts of the *Conditions for Accreditation* and *Procedures for Accreditation* for public comment. As the Board of Directors considers the regulatory impact of the draft conditions, NCARB will need feedback from our Member Boards. We invite you to complete a brief survey to share your feedback on both of these documents.

Feedback can be submitted as an individual Member Board Member, Executive, regional officer, or on behalf of your Member Board. Please click [here](#) to submit feedback. **We request all comments be submitted by Friday, October 11.** The drafted documents are attached and can also be found on the [NAAB website](#).

To learn more about the NAAB *Conditions* and *Procedures*, NAAB will be hosting a public, 90-minute webinar to discuss the “Draft 1” *Conditions* and *Procedures* with stakeholders. Program directors have been invited to the webinar via email, and anyone interested in attending may email forum@naab.org to request information on how to attend.

The webinar is scheduled for: **Friday, October 25, 3-4:30 p.m. ET**

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Background

The NAAB *Conditions of Accreditation* and *Procedures for Accreditation* outline the requirements that an accredited degree program must meet and the procedures that the program and the visiting teams must follow. In July, the boards of directors of five collaterals—the American Institute of Architects (practitioners), the American Institute of Architecture Students (students), the Association of Collegiate Schools of Architecture (school administration and faculty), NAAB, and NCARB—met to engage in high level discussions about the future of architecture and review and update each document.

For questions related to this initiative, please email Josh Batkin, Vice President of Council Relations, at jbatkin@ncarb.org or Harry M. Falconer, Jr., FAIA, NCARB, HonD, Hon. FCARM, Vice President of Experience + Education, at hfalconer@ncarb.org.

Advocacy and External Engagement Update

“What’s New With Advocacy at NCARB?” Webinar

Member Boards are invited to attend an upcoming webinar to learn about the Alliance for Responsible Professional Licensing (ARPL). During the webinar, we will discuss additional ways to use data and support your work to protect the public health, safety, and welfare.

This webinar will be offered on two separate occasions: **Tuesday, October 8, at 1 p.m. ET** and **Thursday, October 10, at 3 p.m. ET**.

The Alliance for Responsible Professional Licensing

On September 11-13, the National Conference of State Legislatures hosted its annual occupational licensing meeting in Park City, Utah. The meeting welcomed key stakeholders with different perspectives related to licensing, regulation, and legislative topics. While a number of attendees expressed support for weaker licensure and regulation standards, ARPL members were able to voice support for the importance of reasonable licensure and regulation standards. Skip Braziel, Vice President of State Regulation and Legislation at the American Institute of Certified Public Accountants, represented ARPL on a panel discussion about “Mitigating Unintended Consequences.” Skip discussed the potential consequences of interstate compacts and consumer choice legislation. The session featured a mix of panelists with distinct vantage points on this topic, including William Stanley of the Southern Nevada Building and Construction Trades Council and Lisa Knepper of the Institute for Justice. Many attendees, particularly those involved directly in the political process, seemed encouraged by the passage of [Arizona House Bill 2569](#)—legislation that expands reciprocity to newly qualified Arizona residents. ARPL will follow up with meeting organizers and select attendees to provide further educational information on the importance of professional licensure and regulation.

Public Perception of Licensing – Resource

In 2019, NCARB partnered with Benenson Strategy Group to explore the public perception of licensure and regulation—close to 1,000 registered voters were surveyed nationwide. To further utilize NCARB's survey data, we have developed a one-page handout targeted for policymakers, and for our Member Boards to share with stakeholders, that highlights public sentiment for reasonable regulation and licensure standards. While there was concern expressed about over-regulation, as the handout shows, professional licensing makes consumers feel safe and the public overwhelmingly supports architects being professionally licensed. We hope that these additional tools can help Member Boards educate their local lawmakers on the public sentiment of licensure and regulation. You can view or download the handout [here](#).

Legislative Update

While most state legislative sessions have adjourned for the year, we continue to monitor activity across a number of jurisdictions. Below are a few bills you may be interested in:

- [Wisconsin Senate Bill 303](#) – This bill would clarify the education, experience, and examination requirements for registered interior designers. It also proposes stamping privileges on a limited but undefined scope of work for interior designers. Unlike interior design registration bills in other jurisdictions, this bill provides a definition of “interior life safety.” It is defined as “the analysis, development, interpretation, review, and employment of space plans or interior components for existing or proposed interior spaces to provide for compliance with a building code or other law, ordinance, or rule to eliminate, reduce, or control life-threatening or health-threatening situations, including to provide for egress or ingress to horizontal fire exit ways leading to predetermined vertical fire exit ways.” This bill has been assigned to its first Senate committee meeting, and we will continue to monitor any activity. While the proposed legislation does not impact the authority of the Wisconsin Examining Board of Architects, Landscape Architects, Professional Engineers, Designers and Professional Land Surveyors, NCARB is tracking this bill due to the potential impact on the scope of practice within the jurisdiction for architects.
- [Indiana Rule 19-431](#) – This recently proposed rule change clarifies the licensure process related to individuals with criminal backgrounds. Under the revised code, the board would have to explicitly list the criminal convictions of concern that may disqualify an individual from receiving a license. In addition, the board would have to establish criteria to determine whether an applicant should be denied a license due to a specific criminal conviction. Lastly, the board would have to establish a procedure for an individual to receive a pre-application determination as to whether the individual's criminal history precludes them from obtaining a license. This bill was proposed on September 11, 2019. NCARB will continue to monitor this legislation as it could potentially impact reporting requirements for the Indiana Board of Registration for Architects and Landscape Architects.

Welcome New Member Board Members and Executives

We'd like to introduce the following new Member Board Members and Executives:

- **Wes MacIntosh** joined the Michigan Board of Architects as a Member Board Executive
- **Leigh Jaunsen** joined the Mississippi State Board of Architecture as a Member Board Member
- **Betsy Guthrie-Brunsteter** joined the Oklahoma Board of Architects, Landscape Architects, and Interior Designers as a Member Board Member

Upcoming Meetings and Deadlines

Please be sure to mark your calendars for the upcoming events and deadlines:

- **“What’s New With Advocacy at NCARB?” Webinars:** October 8, 2019, at 1 p.m. ET and October 10, 2019, at 3 p.m. ET
- **NAAB Conditions and Procedures Feedback Deadline:** October 11, 2019
- **NAAB Conditions and Procedures Webinar:** October 25, 2019, from 3-4:30 p.m. ET
- **Model Law and Regulations Feedback - First Deadline:** October 25, 2019
- **NCARB Committee Summit:** December 6-7, 2019, in Oklahoma City, OK
- **MBE Workshop:** March 5, 2020, in Cambridge, MA
- **Regional Summit:** March 6-7, 2020, in Cambridge, MA
- **Annual Business Meeting:** June 18-20, 2020, in Austin, TX

For a full list of all NCARB events and important deadlines, please visit the calendar on the [Member Board Community](#).

BOARD BRIEF – September 19-21, 2019**EXECUTIVE SUMMARY**

The NCARB Board of Directors convened for its Fall meeting from September 19-21, 2019 in Jackson Hole, Wyoming. President Terry L. Allers, FAIA, NCARB, Hon. FCARM, presided over an Architectural Experience Program® (AXP®) Portfolio sunset review, a blue-sky exercise on organizational priorities, and an engagement with the leadership from the Association of Collegiate Schools of Architecture (ACSA). The Board authorized release of the first draft of NCARB's proposed modernized model law and a draft table of contents for proposed model regulations from the Model Law Task Force to the membership and discussed the first draft of proposed revisions to the conditions and procedures for accreditation released by the National Architectural Accrediting Board (NAAB) following the July 2019 ARForum19. In finance-related activity, the Board received results for the year ended June 30, 2019, accepted the FY19 financial audit, directed changes regarding the Council's investment advisor, and voted to revise the monetary allowances for the President and First Vice President/President-elect.

Reports to the Board included: an update on Lineup® - NCARB's newly established for-profit subsidiary; recent and upcoming leadership engagements by the President and Vice Presidents; an update on CEO and staff activities; a presentation about NCARB's Information Systems department including staff capacity and Continuing Education Audit Tool status; and Regional, MBE and Public Director reports. The Board also acted to approve the minutes for the Board of Directors meeting that preceded the June 2019 Pre-Annual Business Meeting.

Prior to the Board meeting, the Executive Committee convened for one day to review financial highlights from FY19 as well as activity within the first two months of the new fiscal year. The Committee also reviewed planned funding for FY20 opportunities and risk mitigation activities, assessed the status of the Council's reserve funds, discussed the investment advisor changes, and explored long range planning forecasts in light of current financial trends and possible future economic situations.

Relationship Disclosures

At the outset, the Board of Directors adopted a new practice of disclosing any business relationships among board members. While no relationships were disclosed for this meeting, this new practice serves as a reminder that directors have a fiduciary obligation to NCARB and a transparency obligation to its members, and promotes a culture of increased awareness and consideration of potential conflicts.

Stepping into the Second Century

In a generative blue-sky exercise designed to explore goals and define success for the next two to four years, Board members explored issues associated with member and customer service, collateral and international partnerships, the licensure pathway, and Board function. In

addition to informing future Board agendas, the outcomes provide staff with guidance to ensure alignment with the Board's vision.

AXP Portfolio Sunset Review

The Board conducted a sunset review of the AXP Portfolio option including reports from a team of NCARB volunteers who audited 50% of the completed portfolios. The Board agreed to continue the AXP Portfolio and accepted recommendations from the audit team to establish a yearly AXP Portfolio Audit Team, add supplemental fields in the AXP portfolio system to improve clarity, and expand training/expectation tools for licensure candidates and supervisors.

The AXP Portfolio program, launched in 2016 with a sunset review provision, was designed to allow unlicensed experienced designers with eligible experience older than five years to complete the AXP by submitting a portfolio of work mapped to the same AXP criteria required of traditional candidates. Upon approval of portfolio submissions by a supervisor or peer, the candidate is positioned to reenter the licensing process. Fifty Member Boards have accepted the AXP Portfolio method for completing the AXP.

Collateral Activities

Leadership from ACSA joined the Board of Directors to share organizational updates and discuss partnership opportunities. ACSA President Rashida Ng with Temple University, Vice President Lynne Dearborn with the University of Illinois, and Executive Director Michael Monti engaged with the Board in a productive conversation about professional practice faculty, recent data studies, and NCARB's licensing advisor community. There was agreement on the need to work together to elevate the importance of professional practices courses and to support schools implementing Integrated Path to Architectural Licensure (IPAL) curriculums.

The board reviewed the first draft of the revised NAAB *Conditions for Accreditation* and *Procedures for Accreditation* that evolved from the ARForum19 held in July 2019 and hosted by the NAAB. The Board is interested in Member Board feedback on these documents as well as input from NCARB's Education Committee and staff. The Board will consolidate feedback received for submission to the NAAB. The NAAB Board will vote to finalize the 2020 documents at their January 2020 meeting.

NCARB Model Law

The Board acted on a request from the Model Law Task Force (MLTF) authorizing release to the membership of an overview of the task force's work, the preliminary draft of the modernized Model Law language, and the table of contents for the revised Model Regulations. Members will be asked to review these documents and submit feedback that will inform development of a Resolution for member consideration at the June 2020 Annual Business Meeting.

NCARB Finances

In advance of the meeting, the Board previewed financial highlights from the fiscal year ended June 30, 2019 (FY19) including outcomes from the Council's Centennial celebrations which were completed within budget; activity from the first two months of FY20; and, the status of Council reserve funds. The Board also studied historical financial trends including activity from all income and major expense categories as well as a special study of historical Board costs which remain below a 2003 inflation-adjusted funding level.

Finance-related discussions during the meeting included:

- The Board accepted the results of the FY19 financial audit, conducted by independent auditing firm Tate & Tryon, which resulted in a 'clean' opinion from the auditors on the state of the Council's financial management and reporting.
- The Board voted to keep the management of its reserve funds with NCARB's current investment advisor, formerly the Sardana Group and currently the SPG Group, as it moves from UBS to Raymond James Financial. It also approved the launch of a near-term RFP process to assess options for ongoing financial advisor support.
- The Board of Directors revisited a line item within the recently adopted FY20 budget for allowances provided to the President and the First Vice President. The allowance was established in 1974 via the Council bylaws to reduce the business impact on individuals in these roles when devoting well over 1,000 hours per year to the Council. Historically, the allowances have been periodically adjusted to account for market changes and inflation. This approach was recognized and endorsed by a resolution of the membership. The FY20 line item was revisited due to concerns regarding the degree of proposed increase from the FY19 budget. After reviewing the history of the allowance, the basis for calculating the FY20 number, and feedback from Member Board members in the weeks leading up to this meeting, the Board voted to reduce the allowance total from \$273,000 to \$145,000 with 57% going to the President and 43% going to the First Vice President/President-elect. The vote also established that future increases would be governed by the same cost of living criteria governing NCARB staff salary increases.

Information Systems Department

Rouel de Guzman, Vice President of Information Systems, delivered an overview of the inner workings of the department including systems development, security, and infrastructure as well as demand, capacity and priorities. He also provided an update on development of the Continuing Education (CE) auditing system that will both assist member boards with their efforts to audit continuing education and allow certificate holders to track and submit CE for license renewal especially in cases of multiple license holders.

Reports

- Lineup board member and NCARB Board Liaison Ken Van Tine updated the board on the status of NCARB's for-profit subsidiary, including the growing number of clients and increasing revenue.

- Regional, Public and MBE Directors provided key takeaways from pre-Board meeting calls and other constituency engagements that informed Board discussions:
 - Questions related to the draft of the revised Model Law.
 - Discussions about the July 2019 National Architectural Accrediting Board's ARForum19.
 - Thoughts about the President and First Vice President allowance.
 - Inquiries related to the AXP Portfolio audit and sunset review.
 - Interest in NCARB's new state licensing system and the Continuing Education Auditing system.
- President Allers reported on his and other Board members' recent and upcoming engagements with member boards, volunteers and leadership from external organizations. He also reported the appointment of two special Board workgroups. Stemming from conversations during the ARForum19, one workgroup will conduct research on the use and definitions of the terms health, safety and welfare. The second workgroup will discuss whether NCARB should further develop a white paper written several years ago by a Resilience Workgroup appointed by then-president Kristine Annexstad Harding.
- Past President David Hoffman updated the board on planned activities of the new NCARB Licensure Advisory Forum which will expand upon the former Experience Advisory Committee to engage representatives from external organizations in an idea exchange on efforts across all NCARB programs and initiatives to support licensure candidates and promotion of initial and reciprocal licensure.
- CEO Mike Armstrong informed the board about initiatives underway including the traveling Centennial exhibit, upcoming CEO outreach engagements and member board visits, continued development of supervisor training, collaboration with ACSA on toolkits for pro-practice professors, preparations for a February 2020 new member board member/executive orientation co-sponsored by CLARB/CIDQ/NCEES, Alliance for Responsible Professional Licensing (ARPL) efforts, and planning for the analysis of practice.

Other Business

In other actions, the Board of Directors approved minutes from the June 2019 Board Meeting that preceded the Annual Business Meeting. Under discussion was further interpretation of how to apply and report on public or private reprimands issued in conjunction with disciplinary sanctions. All minutes are posted to the Registration Board site following approval by the Board of Directors.

Fwd: Following Updates, October 10, 2019

1 message

Nosbisch, Kathleen <kate.nosbisch@dpor.virginia.gov>
To: Bonnie Davis <bonnie.davis@dpor.virginia.gov>

Mon, Oct 14, 2019 at 9:34 PM

For the 11/6 agenda, please.
Thanks!
Kate

----- Forwarded message -----

From: **NCARB Community** <ncarb-external@jiveon.com>
Date: Thu, Oct 10, 2019 at 12:01 PM
Subject: Following Updates, October 10, 2019
To: Kate Nosbisch <kate.nosbisch@dpor.virginia.gov>

NCARB Community

Following Stream Updates for October 10, 2019

— Latest stream updates you may have missed. —

TRENDING NOW



Public Perception Survey - Legislator Flyer

Maurice Brown in **Member Board Community** 3 days ago

We encourage you to utilize this flyer when discussing licensure and regulations with legislators and other related stakeholders. Included in the flyer are key data points that highlight public perception of regulation and licensure. ...[Read More](#)



September 2019 Fast Facts

Caitlin Stromberg in **Member Board Community** 2 days ago

[View](#)

Public Perception Survey FAQ

Per Bjornstad in **Member Board Community** 2 days ago

NCARB & BSG Public Perception Survey - Frequently Asked Questions 1. What is a public perception survey? A public perception survey is a sampling of opinions on a specific subject matter, most often taken from a quasi-random group of individuals and later analyzed. 2. Why conduct a public perception survey and why now? NCARB commissioned ...[Read More](#)

Public Perception Survey - Member Board Flyer

Maurice Brown in **Member Board Community** 3 days ago

Please utilize this high-level flyer on the public perception of licensure and regulations. [View](#)

Public Perception of Licensing and Regulation - Resource

Maurice Brown in **Member Board Community** 3 days ago

NCARB partnered with Benenson Strategy Group to explore the public perception of licensure, regulation, and architects. Close to 1,000 registered voters were surveyed nationwide. To further utilize NCARB's survey data, we have developed two handouts - one intended for policymakers with information about the public's opinion of licensing and ...[Read More](#)

Law and Rules Side by side As of October 2019

Maurice Brown in **Model Law Task Force** 2 days ago

[View](#)

NCARB Model Law Task Force Update

Maurice Brown in **Model Law Task Force** 2 days ago

Here is the webinar presentation to the PAC and MBE committees. [View](#)

NCARB Model Law Task Force - Initial Draft and Comment Period

Maurice Brown in **Member Board Community** 1 week ago

The NCARB Board of Directors authorized the NCARB Model Law Task Force to provide you with a short overview of their approach, draft model law language, and the table of contents for revised model regulations for initial feedback (see attached below). This is the first of many opportunities you will have to provide input into the effort to ...[Read More](#)

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Kate Nosbisch, Hon. AIA Virginia

Kathleen R. Nosbisch

Executive Director

Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA)

Board for Branch Pilots

Board for Professional Soil Scientists, Wetland Professionals, and Geologists

Board for Professional and Occupational Regulation

Auctioneers Board

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NCEES

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----- Forwarded message -----

From: **Heather Richardson (Basecamp)** <notifications@3.basecamp.com>

Date: Fri, Aug 23, 2019 at 1:29 PM

Subject: (MBA Link) Resolution of Cooperation

To: <kate.nosbisch@dpor.virginia.gov>

As we discussed at the 2019 NCEES Annual Meeting in Washington, D.C., the MBA Committee has been working on a Resolution of Cooperation (ROC) for all Boards. *Please see the attached Draft ROC.*

In 1920, NCEES was created by state licensing boards to facilitate professional licensing mobility and promote uniformity of the licensure process. The MBA Committee of NCEES has sought an agreement between all states, which would communicate that state engineering and surveying boards are working together to eliminate licensure barriers and encourage mobility of licensure between states. The committee understands that not all state boards license in the same way with the same qualifications; therefore, the ROC was written broadly and it is the desire of the committee that it is a non-binding document that attempts to show uniformity by licensure boards.

Since the 100th year anniversary of NCEES is in 2020, the MBA Committee thought it would be a good time to renew the individual board's agreement with the original mission of NCEES.

The committee is requesting that MBAs please submit any board comments and concerns regarding the ROC to me at the email address below by December 2019. It is the committee's desire to present the ROC at the 2020 Joint Zone Meeting in Houston, TX and a finalized ROC for the 100-year anniversary of NCEES at the 2020 Annual Meeting in Chicago, IL.

I look forward to your board responses.

Heather Richardson
MBA Committee, Chair

Heather.Richardson@Arkansas.gov

office: (501) 682-2826

DRAFT

RESOLUTION OF COOPERATION
to Facilitate Interstate Licensure for
Professional Engineers and Professional Surveyors

WHEREAS, The National Council of Examiners for Engineering and Surveying (NCEES) is a national organization created by state licensing boards in 1920 to facilitate professional licensing mobility and promote uniformity of the U.S. licensure processes through services for its member licensing boards and licensees; and

WHEREAS, The NCEES' members are the engineering and surveying licensure boards from all 50 states, the District of Columbia, Guam, Northern Mariana Islands, Puerto Rico, and the U.S. Virgin Islands; and

WHEREAS, The mission of NCEES is to advance licensure for engineers and surveyors in order to safeguard the health, safety, and welfare of the public; and

WHEREAS, The NCEES Model Law, Model Rules, and Manual of Policy and Position Statements are publications adopted by the membership of NCEES; and

WHEREAS, The adopted model licensure concepts within these publications set a common standard for licensure mobility and portability among its member boards to facilitate an efficient, streamlined, expedited administrative procedure and approval process; and

WHEREAS, Alignment of licensure processes and requirements is imperative to facilitate portability of licenses between member boards of NCEES; and

WHEREAS, Increased licensure portability aligns with government initiatives to diversify economies and support economic growth; and

WHEREAS, In the absence of licensure portability efforts, barriers to licensure can remain in variable state laws, rules, administrative procedures and approval processes; and

WHEREAS, Barriers to licensure, whether perceived or real, threaten the health, safety and welfare of the public by the potential for legislative action that erodes professional licensing regulation and may also perpetuate or introduce unnecessary bureaucratic processes that an applicant must undertake, which potentially could become barriers to employment; and

WHEREAS, It is recognized that some member boards may have challenges, such as staffing or obtaining authority to revise statutes and rules which may impede streamlined processes; and

WHEREAS, The NCEES will commemorate 100 years of advancing licensure through the licensing of professional engineers and land surveyors in 2020; therefore, be it

RESOLVED, That the following signatories agree to license a NCEES Model Law comity applicant that meets national standards in the most expeditious manner available within the scope of current state licensing laws and rules; and furthermore be it

RESOLVED, That signatory boards are committed to identifying and working to remove barriers to licensure portability and mobility which are not in the best interest of the public and not required to fulfill the mission of safeguarding the health, safety, and welfare of the public; and furthermore be it

RESOLVED, That signatory boards are committed to work towards revising current licensing laws, rules, and policies to allow for more streamlined approval processes for NCEES Model Law applicants and other qualifying applicants in my state or jurisdiction; and furthermore be it

RESOLVED, That signatory boards are committed to minimizing or eliminating unnecessary state or jurisdiction specific licensure requirements.

The undersigned hereby certifies that he/she is the duly qualified member board representative to serve as signatory of this Resolution of Cooperation and resolves to complete these efforts by 2020 to coincide with the 100th anniversary of NCEES at its annual meeting.

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Other Business

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Conflict of Interest / Travel Vouchers

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A Day in the Life of a Landscape Architect

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Adjourn

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