

**VIRGINIA DEPARTMENT OF TRANSPORTATION AND
PROFESSIONAL ENGINEERS AND LAND SURVEYORS
MEETING MINUTES**

The Virginia Department of Transportation (VDOT) and the Professional Engineers and Land Surveyors of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 2, 2018, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following Section members present:

Vickie Anglin (LS)
Jim Kelly (PE)
Carrie Langelotti (PE)
Chris Stone (PE)
Mike Zmuda (LS)

Board member, Doyle Allen, was not present for the meeting.

Board staff present for all or part of the meeting was:

Kathleen R. (Kate) Nobsch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Representatives from Virginia Department of Transportation (VDOT):

Garrett Moore, Chief Engineer (PE)
Mohammad Mirshahi, Deputy Chief Engineer (PE)
Richard Walton, Chief of Policy
Kendal Walus, Structure and Bridge (PE)
Shailendra Patel, Alternative Project Delivery (PE)
Susan Keen, Location and Design (PE)
S. Michael Westermann, Assistant Attorney General to VDOT

Members of the Public:

Byron Coburn, PE, AMT Consulting Engineers, ACEC Virginia
George Dahl, VSPE STEM and Educational Outreach Lead for Tidewater/Hampton Roads
Chapter
Becky Golden, PE, President and Chief Finance Officer, Virginia Society of Professional
Engineers

Mr. Kelly called the meeting to order at 9:35 a.m.

Call to Order

Mr. Kelly advised the meeting attendees of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Mr. Zmuda moved to approve the agenda. Ms. Lagnelotti seconded the motion which was unanimously approved by members: Anglin, Kelly, Langelotti, Stone and Zmuda.

Approval of Agenda

There was no public comment.

Public Comment

Mr. Patel stated VDOT is working on the language for sign/seal record drawings, but they have not heard back from the industry yet. Mr. Moore stated VDOT has no objection to the language, but a larger discussion with the Board regarding Responsible Charge Engineer (RCE) must take place first.

Sign / Seal Record Drawings

The Board agreed to the VDOT revisions made to the original draft. A discussion took place regarding the interface from design build to construction for large scale projects. The person in charge must have a high level of expertise; he must be a master of the craft.

Responsible Charge Engineer

Mr. Stone stated a licensed engineer should not be responsible for construction if he is not an employee of the design build. Mr. Moore stated it depends on how you define design build because some are construction companies and some are design companies. Mr. Moore stated he understands the Board's concern if a subcontractor is not a paid part of the design build venture. He stated that VDOT does not wish to have a design company and then a contractor. Ms. Langelotti stated with the new verbiage and the list of job responsibilities, it is understood that the person is not responsible for the construction part of it. Mr. Stone recommended that the employee be part of the joint venture team.

VDOT will supply the new language for Responsible Charge Engineer (RCE) and Sign / Seal Record Drawings for the May 8, 2018 Professional Engineers and Land Surveyors Section meeting, and then the language will be presented at the full Board meeting on June 13, 2018.

The Board recessed from 10:45 a.m. to 10:55 a.m. The representatives of VDOT left the meeting.

Recess

Ms. Nosbisch provided an update on the Land Surveyor (LS) Apprenticeship Program. She stated that Department of Labor and Industry's (DOLI) recommends 144 program hours per year which would mean the LS Apprenticeship program would need a total of 720 hours. The APELSCIDLA LS Apprenticeship Program was recently increased from 480 hours to 600 hours, so this would be an additional increase of 120 hours for the program. DOLI representatives indicated an exception could not be granted. Ms. Nosbisch informed the Board she followed up with a request for a waiver for the additional hours. There is no update as of yet.

Other Business

Ms. Nosbisch reported on bills affecting the Board.

HB555 – bill for landscape architects to be certified; landscape architects were pulled from the bill.

HB523 – bill to add two citizen members to the APELSCIDLA Board.

HB883 – piloting DPOR and Criminal Justice to decrease regulation by 25% by July 2021.


Ms. Nosbisch reminded Section members that the NCEES Southern Zone Meeting is April 19-21, 2018 and is in Charlottesville. The members discussed the meeting including the invocation, the agenda, and logistics.

Conflict of Interest forms were completed.

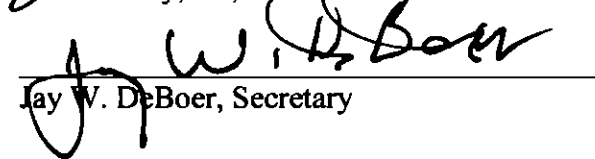
**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 11:24 p.m.

Adjourn



James Kelly, PE, Section Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Michael W. Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: VDOT/PE-LS Meeting, March 2, 2018

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature

3/2/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Vickie Anglin
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: VDOT/PE-LS Meeting, March 2, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

V.M. Anglin
Signature

3/2/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: James Kelly
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: VDOT/PE-LS Meeting, March 2, 2018
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

James L. Kelly
Signature

3/1/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Carolyn B. Langelotti
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: VDOT/PE-LS Meeting, March 2, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

3/2/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christopher Stone
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: VDOT/PE-LS Meeting, March 2, 2018
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.


Signature


Date