

## LAND SURVEYOR SECTION MEETING

### MINUTES

The Land Surveyor Section of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on November 6, 2018, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Doyle B. Allen (LS)  
Vickie Anglin (LS)  
Michael Zmuda (LS)

Staff present for all or part of the meeting were:

Kathleen (Kate) R. Nosbisch, Executive Director  
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Anglin, Chair, called the meeting to order at 9:43 a.m.

**Call to Order**

Ms. Anglin advised the Section members of the emergency evacuation procedures.

**Emergency  
Evacuation  
Procedures**

Mr. Zmuda moved to approve the agenda. Mr. Allen seconded the motion which was unanimously approved by members: Allen, Anglin, and Zmuda.

**Approval of  
Agenda**

There was no public comment.

**Public Comment  
Period**

The Section performed a detailed review of the Virginia Surveyor Apprenticeship Standards.

**Virginia Surveyor  
Apprenticeship  
Standards**

The Section recessed from 10:41 a.m. to 10:46 a.m.

**Recess**

The Section provided changes to the Virginia Surveyor Apprenticeship Standards which shall help individuals understand the path of how to become an apprentice. In addition, the Section provided Related Technical Instruction (RTI) language for the Standards allowing the Standards to a Department of Occupational and Labor Industries (DOLI) approved program. The Section agreed by consensus to the revised Virginia Surveyor Apprenticeship Standards. The draft Standards will be presented to the full Board on December 5, 2018.

**Virginia Surveyor  
Apprenticeship  
Standards  
(continued)**

The Section recessed from 12:05 p.m. to 12:38 p.m.

**Recess**

The Section reviewed the Tidewater Community College Certificate Program and determined the Program does not fully meet the qualifications of any of the subsections of 18VAC10-20-300. The Section agreed by consensus that completion of this program and submission of six years of experience qualifies the applicant to sit for the Surveyor In Training under the provisions of 18VAC10-20-300.A.6. The draft letter will be presented to the full Board on December 5, 2018.

**Tidewater  
Community  
College Certificate  
Program**

The Section reviewed the NAFTA provision provided by John Palatiello, Executive Director of Virginia Association of Surveyors, and acknowledged the notice of specialty air services, including surveying, mapping, and photography. Further, the NAFTA Agreement includes mutually recognized agreements and the Section recognizes the parallel in the national climate with the Federal Trade Commission and multistate licenses and national licensing trends. Ms. Nosbisch stated she forwarded the information to David Cox, CEO of NCEES. She noted that this will be further reaching than land surveyors; it can affect other professions as well. Mr. Zmuda asked that staff contact Ms. Peay, Office of the Attorney General, and request feedback on how the state conducts business with international agreements. The information will be presented to the full Board on December 5, 2018.

**Email from VAS,  
John Palatiello  
regarding  
NAFTA, Cross-  
Border Trade in  
Services**

The Section appreciates Mr. Palatiello sharing the information for the Section's education.

The Section discussed the NCEES Annual Meeting; Ms. Anglin noted that it is a larger learning environment across the country; some boards are dealing with similar issues while some have different issues.

**NCEES Updates**

Mr. Allen noted the Professional Surveyor PAKS study is ongoing. New exam specifications are effective January 1, 2019, with a new exam estimated to be out February, 2019. A discussion on the PLSS modules took place, which will also be discussed at the NCEES Zone meeting.

Ms. Nosbisch noted that David Cox is the new CEO of NCEES; he will be invited to the Board meeting and the Recognition Ceremony for new initial licensees residing in Virginia on December 5, 2018.

Ms. Anglin reviewed the licensee counts as of October 1, 2018: Professional Engineers 28,837; Land Surveyors 1284; Land Surveyors B 75; Land Surveyor Photogrammetrists 118.

**License &  
Certified Counts**

The Section will send their condolences to Chip Richardson, LS Apprenticeship Committee member, for his wife, Renay, who passed away on November 4, 2018.

**Other Business**

Ms. Nosbisch and Mr. Allen presented to the Western Chapter of Virginia Association of Surveyors on October 19. Mr. Allen noted that a discussion took place regarding § 33.1-105 Evidence as to existence of a public highway. The Section concurred on the necessity of a guidance document for this issue due to the need of consistency. Ms. Anglin volunteered to provide a draft guidance document for consideration for review and approval. Once Ms. Nosbisch receives

the document, she will send it to the other land surveyors for independent comments and the finalized draft document will be presented to the full Board on December 5, 2018.

Ms. Nosbisch stated Mr. Palatiello of VAS requested that she and the Land Surveyor Board members have an active role in the annual convention and suggested a town hall question and answer session, ethics presentation, and board overview.

The Section discussed the Land Surveyor exam and noted that Bill Murray had provided an excellent review in the past. The Section requested that staff provide exam statistics (including how questions are testing and pass rates) to the full Board on December 5, 2018 for review and consideration.

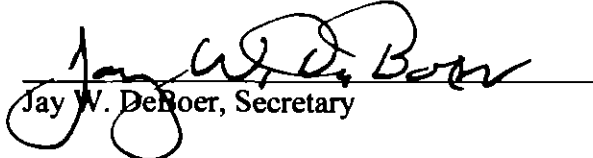
Conflict of Interest forms and travel vouchers were completed by all Section members present.

**Conflict of  
Interest Forms**

There being no further business, the meeting was adjourned at 2:04 p.m.

**Adjourn**

  
Vickie Anglin, Chair

  
Jay W. DeRoer, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Vickie Anglin  
2. Title: Board Member  
3. Agency: Land Surveyors Section/APELSCIDLA Board  
4. Meeting/IFF Date: PE-LS Section Meeting, November 6, 2018

5. I have a personal interest in the following transaction:

\_\_\_\_\_  
\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_  
\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Land Surveyors

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

V. M. Anglin  
Signature

11/7/18  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Doyle B. Allen
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: PE-LS Section Meeting, November 6, 2018

5. I have a personal interest in the following transaction:

None

Nature of Personal Interest Affected by Transaction:

None

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

None

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Doyle B. Allen  
Signature

11/6/18  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government**

1. Name: Michael W. Zmuda
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: PE-LS Section Meeting, November 6, 2018

5. I have a personal interest in the following transaction:

N/A

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

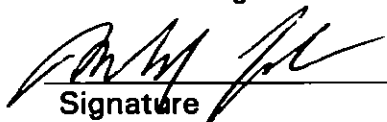
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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

  
Signature

11/6/18  
Date