

**ARCHITECTS, CERTIFIED INTERIOR DESIGNERS and
LANDSCAPE ARCHITECTS SECTION MEETING**

MINUTES

The Architect, Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on June 13, 2018, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present for all or part of the meeting:

Robert A. Boynton (Arch)
A. Cabell Crowther (LA)
Christine Snetter (Arch)
Cameron Stiles (CID)
Ann Stokes (LA)

Board members, Caroline Alexander (CID) and Mel Price (Arch), were not present for the meeting.

Board staff present for all or part of the meeting was:

Kathleen R. (Kate) Nosbisch, Executive Director
Bonnie Davis, Administrative Assistant

No representative was present from the Office of the Attorney General.

Mr. Crowther, Chair, called the meeting to order at 2:37 p.m.

Call to Order

Ms. Nosbisch advised the Section of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Ms. Stiles moved to approve the agenda. Mr. Boynton seconded the motion which was unanimously approved by members: Boynton, Crowther, Stiles, and Stokes.

Approval of Agenda

There was no public comment.

Public Comment

Ms. Stiles stated there is nothing new to report at this time.

**Certified Interior
Designer Section
Update**

Ms. Snetter arrived to the meeting at 2:39 p.m.

**Arrival of Board
Member**

Ms. Stiles stated there is nothing new to report at this time.

CIDQ Update

Mr. Crowther and Ms. Stokes had nothing further to report.

**Landscape Architect
Section Update**

Ms. Nosbisch reported she will be attending the CLARB/ASLA Licensure Summit June 22-24, 2018. She has been asked to participate on a panel discussion with Virginia ASLA President, Mike Fox. She stated she will provide a report at the next Arch-CID-LA meeting on September 13, 2018. She stated she will provide the dates of the CLARB Annual Meeting to Ms. Stokes for her to review in order to determine if she is available to attend and then a travel request will be submitted.

CLARB Update

The Sections congratulated Mr. Boynton on his appointment to AIA National.

**Architect Section
Update**

The Architecture Section agreed that the 2018 NCARB resolutions are housekeeping issues. Ms. Snetter noted our regulations may need to be changed because of one of the resolutions. Ms. Nosbisch stated the Board uses the NCARB's Model Law and Model Rules as guidelines, so there won't be a need to change the regulations.

NCARB Update

Conflict of Interest forms were completed by all members present.


**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 2:55 p.m.

Adjourn



A. Cabell Crowther, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 13, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

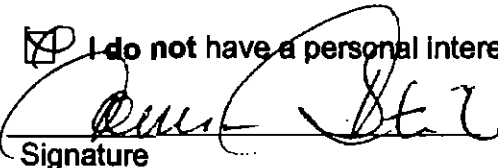
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

6/13/18
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 13, 2018

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ARCHITECTS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton
Signature

6.13.2018
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Christine Snetter
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 13, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

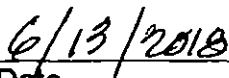
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 13, 2018

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature

6.13.18

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Ann Stokes
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 13, 2018

5. I have a personal interest in the following transaction:

NA

Nature of Personal Interest Affected by Transaction:

NA

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Landscape Architect

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

6.13.2018

Date