

**ARCHITECTS, CERTIFIED INTERIOR DESIGNERS and
LANDSCAPE ARCHITECTS SECTION MEETING**

MINUTES

The Architect, Certified Interior Designer and Landscape Architect Sections of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on March 15, 2016, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Robert A. Boynton (Arch)
R. Corey Clayborne (Arch)
A. Cabell Crowther (LA)
Cameron Stiles (CID)
Sheila Wilson (CID)

Board members Andrew Scherzer and Christine Snetter were not present for the meeting.

Board staff present for all or part of the meeting was:

Kathleen R. (Kate) Nosbisch, Executive Director
Amy Goobic, Administrative Assistant

No representative was present from the Office of the Attorney General.

Ms. Wilson, Chair, called the meeting to order at 1:46 p.m.

Call to Order

Mr. Crowther moved to approve the agenda. Ms. Stiles seconded the motion which was unanimously approved by members: Boynton, Clayborne, Crowther, Stiles and Wilson.

Approval of Agenda

There was no public comment.

Public Comment

Ms. Stiles provided a brief update on the Certified Interior Designers Section. Ms. Stiles further stated that she did not have any additional information on the CIDQ Alternative Application Review Process (AARP) and Alternative Education Review Process (AERP), asking that the update be on the June Section agenda, she hopes to have the information then.

**Certified Interior
Designer Section
Update and CIDQ
Update**

Mr. Crowther stated there was nothing to report from the Landscape Architect Section. Ms. Nosbisch provided a brief update on CLARB.

**Landscape Architect
Section and CLARB
Update**

Ms. Stiles, Ms. Wilson and Mr. Crowther departed the meeting at 1:53 a.m. Mr. Boynton assumed the position of Chair.

**Departure of Section
Members and
Recess**

Ms. Nosbisch provided an update on NCARB. Ms. Nosbisch reported that she, Mr. Boynton and Ms. Snetter recently attended the NCARB Regional Summit in Savannah, GA, March 10-12. She further stated that the Section must review the NCARB resolutions prior to the Annual meeting in June, noting that the Section should review the resolutions for discussion at the June Section meeting.

**Architect Section
Update and NCARB
Update**

There was no other business.

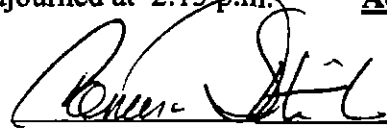
Other Business

Conflict of Interest forms were completed by all members present.

**Conflict of Interest
Forms**

There being no further business, the meeting was adjourned at 2:13 p.m.

Adjourn



Sheila Wilson, Chair



Jay W. DeBoer, Secretary

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Cameron Stiles
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting MArch 15, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

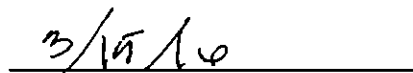
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting March 15, 2016

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

ARCHITECTS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton
Signature

3.15.2016
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Sheila Wilson
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting MArch 15, 2016
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Sheila Wilson
Signature

3/15/16
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Corey Clayborne
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting March 15, 2016

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

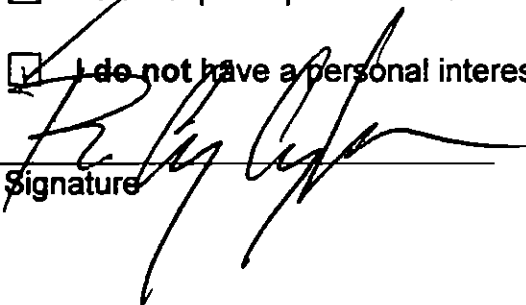
I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature



Date

3/15/2016

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: Section Meeting March 15, 2016
5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

3/15/16
Date