

**BOARD FOR ARCHITECTS, PROFESSIONAL ENGINEERS,
LAND SURVEYORS, CERTIFIED INTERIOR DESIGNERS
AND LANDSCAPE ARCHITECTS MEETING**

MINUTES

The Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects (APELSCIDLA Board) met on June 16, 2014, at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia, with the following members present:

Architects

Robert A. Boynton

Professional Engineers

Wiley V. Johnson, III
Carolyn B. Langelotti

Land Surveyors

Patrick D. Leary
Nancy E. McIntyre

Interior Designers

Lorri Finn
Sheila E. Wilson

Landscape Architects

A. Cabell Crowther
Andrew M. Scherzer

Board members Clint Good and Christine Snetter were not present for the meeting.

Board staff present for all or part of the meeting was:

Kathleen (Kate) R. Nosbisch, Executive Director
Amy Goobic, Administrative Assistant

Agency Staff present for all or part of the meeting was:

Jay W. DeBoer, Director
Nick A. Christner, Deputy Director, Regulatory Programs and Compliance
Mark N. Courtney, Senior Director, Regulatory & Public Affairs
Bonnie Rhea-Adams, Director, Complaint Analysis Resolution
Joseph Haughwout, Assistant Director, Adjudication

Jim Flaherty, Assistant Attorney General, was present from the office of the Attorney General.

Ms. Finn, Chair, called the meeting to order at 9:34 a.m.

Call to Order

Ms. Nosbisch introduced and welcomed new DPOR Director Jay DeBoer.

**Welcome &
Introduction of
DPOR Director Jay
DeBoer**

Ms. Finn advised the Board of the emergency evacuation procedures.

**Emergency
Evacuation
Procedures**

Ms. Nobsch informed the Board that as there was not a quorum present for the meeting, agenda items needing a Board decision must be postponed until such time a quorum was present.

Approval of Agenda

Mr. Carmen DiGiandomenico, was present to address the Board. Mr. DiGiandomenico expressed his concerns with the investigations and compliance processes of the agency and commented on the regulatory authority of the Board. Mr. DiGiandomenico also commented on the number of complaints filed against land surveyors compared to the other professions of the Board.

**Public Comment
Period**

Mr. Duncan Abernathy, VSAIA, was present to address the Board. Mr. Abernathy commented on a recent NCARB news release regarding a new path to architect licensure upon graduation and the US/Canada Mutual Recognition Agreement, inquiring as to whether Virginia had signed onto the agreement. Mr. Abernathy also commented that the DPOR website does not have information regarding filing a complaint against unlicensed activity.

Ms. Finn read the following resolution for former Board member Mike LeMay:

**Resolution for
Michael F. LeMay**

RESOLUTION TO

Michael F. LeMay

WHEREAS, Michael F. LeMay did faithfully and diligently serve as a member of the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects from 2009 to 2014;

WHEREAS, Michael F. LeMay did devote generously of his time, talent and leadership to the Board;

WHEREAS, Michael F. LeMay did endeavor at all times to render decisions with fairness and good judgment in the best interest of the citizens of the Commonwealth and these professions; and

WHEREAS, the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects wishes to acknowledge its gratitude for devoted service of a person who is held in high esteem by the members of the Board and the citizens of the Commonwealth;

NOW THEREFORE BE IT RESOLVED, by the Virginia Board for Architects, Professional Engineers, Land Surveyors, Certified Interior Designers and Landscape Architects this sixteenth day of June 2014, that Michael F. LeMay be given all honors and respect due him for his outstanding service to the Commonwealth and its citizens; and

BE IT FURTHER RESOLVED, that this Resolution be presented to him and be made a part of the official minutes of the Board so that all may know of the high regard in

which he is held by this Board.

Board members were provided a comprehensive report of enforcement activity since the last board meeting for informational purposes.

**Review of
Compliance &
Investigations
Activity**

Board members were provided financial statements for informational purposes.

**Review of Board
Financial Statements**

The Board recessed from 10:05 a.m. until 10:45 a.m.

Recess

Ms. Nosbisch informed the Board members that Mr. Johnson was appointed to the NCEES Examinations for Professional Engineers (EPE) Committee; Seattle University won the 2014 NCEES Engineering Award; registration for the October exam opens today; NCEES has revised specifications for the structural, civil, petroleum and agricultural/biological engineering exams; exam results for April/May are not yet available; and the NCEES Annual meeting will be August 20-23 in Seattle.

**NCEES, NCARB,
CLARB & CIDQ
Updates**

Ms. Nosbisch reported the NCARB Annual meeting will be held this week in Philadelphia, PA. Ms. Nosbisch, Mr. Good, Mr. Boynton and Ms. Snetter will be attending. The transition from ARE 4.0 to 5.0 will be discussed at the annual meeting; 5.0 will likely be offered in late 2016, both 4.0 and 5.0 will be offered through June 2018.

Ms. Nosbisch provided a brief report on CIDQ, stating their biannual webinar will be September 16 and the annual meeting will be November 14-15, in Albuquerque, NM.

Ms. Nosbisch informed the Board that the CLARB Annual meeting will be held in Reston, September 25-27. Mr. DeBoer has been invited to give the welcoming address and Ms. Nosbisch will be presenting to the Member Board Executives (MBE).

As a quorum was not present for the meeting, and agenda items requiring Board action could not be addressed, Ms. Nosbisch suggested adjournment.

Other Business

Conflict of Interest forms were completed by all board members present.

**Conflict of Interest
Forms**

As a quorum was not present, the meeting was adjourned at 10:52 a.m.

Adjourn



Lorri Finn, Chair


Jay W. DeBoer, Secretary

STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Robert A. Boynton
2. Title: Board Member
3. Agency: Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

Architects Section

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Robert A. Boynton
Signature

6.16.2014
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Wiley V. "Bif" Johnson, III
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

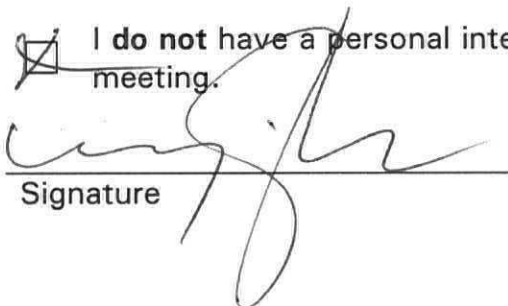
I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

6/16/14
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Patrick D. Leary
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

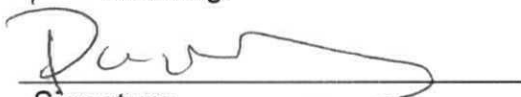
I declare that I am a member of the following business, profession,
occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the
public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this
meeting.


Signature


Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: Andrew M. Scherzer
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

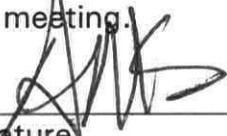
or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Signature

Date



**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**

1. Name: A. Cabell Crowther
2. Title: Board Member
3. Agency: Landscape Architects Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.

A. Cabell Crowther
Signature

6-16-14
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Lorri B. Finn
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I **do not** have a personal interest in any transactions taken at this meeting.



Signature

Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Sheila E. Wilson
2. Title: Board Member
3. Agency: Interior Designers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:


I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.


or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.



Signature



Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Carolyn B. Langelotti
2. Title: Board Member
3. Agency: Professional Engineers Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.


Signature

6/16/14
Date

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government

1. Name: Nancy E. McIntyre
2. Title: Board Member
3. Agency: Land Surveyors Section/APELSCIDLA Board
4. Meeting/IFF Date: APELSCIDLA Board Meeting June 16, 2014

5. I have a personal interest in the following transaction:

Nature of Personal Interest Affected by Transaction:

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

LAND SURVEYORS + PROF ENGINEERS

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6. I do not have a personal interest in any transactions taken at this meeting.

Nancy McIntyre
Signature

6-16-14
Date