

MINUTES
STATE MENTAL HEALTH, MENTAL RETARDATION
AND SUBSTANCE ABUSE SERVICES BOARD

December 8, 2006
Rappahannock Area CSB (Stafford Clinic)
Stafford, Virginia

Members Present: Daniel E. Karnes, **Vice-Chair**; Cheryl Ivey Green, B. Hunt Gunter, Ruth G. Jarvis and Kathryn A. Smith.

Member Absent: Linda S. Bartlett, Victoria Huber Cochran, **Chair**; Catherine M. Hudgins and David B. Trinkle

Staff: Jewel Booker, State Board Executive Secretary
Wendy Brown, Policy Analyst, Office of Planning & Development
Charline Davidson, Director, Office of Planning & Development
Mary Ann Discenza, Coordinator, Office of Child & Family Services
Paul Gilding, Director, Office of Community Contracting
Janet Lung, Manager, Office of Child & Family Services
Martha Mead, Director, Office of Legislation & Public Relations
Lee Price, Director, Office of Mental Retardation Services
Allyson Tysinger, Legal Counsel, Office of the Attorney General
Ruth Anne Walker, Manager, Office of Legislation & Public Relations

Others: Ronald Branscome, Executive Director, Rappahannock Area CSB
Megan Clay, Parent, Infant Development, Rappahannock Area CSB
Charles Cooper, Rappahannock Area CSB Board Member
Rev. Lawrence Davies, Rappahannock Area CSB Board Chair
Jill Donaldson, Rappahannock Area CSB
Ray Gudum, VACSB Board Chair
Judy Jenkins, Bristol-Myers Squibb Co.
Ned Sledge, Social Security Administration
Allison Standring, Rappahannock Area CSB
Michelle Wagaman, Rappahannock Area CSB

Call to Order: Dan Karnes, Vice Chair called the meeting to order at 10:03 a.m. The Vice Chair asked for introduction of attendees at the meeting prior to proceeding.

Agenda: Upon a motion by Kathryn Smith and seconded by Cheryl Ivey Green, the Board unanimously approved the December 8, 2006 agenda as presented.

Minutes: The minutes of the October 5, 2006 meeting were approved with an amendment noting that Ruth Jarvis *did not* agree to serve as the Board Liaison on the Mental Health Planning Council as previously mentioned in the minutes. She only agreed to attend the meeting scheduled in Virginia Beach in October. A motion was made by Cheryl Ivey Green and seconded by Ruth Jarvis to approve the October 5, 2006 minutes reflecting the requested amendment.

Public Comment: Mr. Charles Cooper, Rappahannock Area CSB Board member thanked the Board for services to the community and asked that the Board focus their attention on increased services capacity and not get side-tracked with minor issues that add nothing to service capacity or quality. Mr. Cooper suggested that service capacity should be available to all who urgently need help.

Mr. Cooper recommended a significant increase in Mental Retardation Day Support waivers to meet the urgent and growing needs of consumers and suggested adding an additional 1000 slots to support a reduction in the urgent waiting list.

Mental Retardation Services

Lee Price, Director, Office of Mental Retardation presented to the Board data on the Transformation of Mental Retardation Services.

The Vice Chair called for a five minute break at 10:45 a.m. and reconvened the meeting at 10:51 a.m.

Child & Family Early Intervention

Mary Ann Discenza, Part C Coordinator, Office of Child & Family Services and Janet Lung, Manager of Child & Adolescent Services presented information to the Board on the Transformation of Children Services System and Early Intervention services.

Martha Mead commended the Child & Family staff for the Infant & Toddler Connection of Virginia public awareness efforts. Informational packets were distributed to the Board. In addition, the Vice Chair thanked all presenters for their willingness to educate the Board.

Megan Clay, Parent, Infant Development, Rappahannock Area CSB shared her testimony on receiving service for her child through the Rappahannock CSB.

Report of the Policy Development & Evaluation Committee

Wendy Brown, Policy Analyst reported for the Committee. The Committee met on December 7, 2006 at 2:00 and took the following actions:

The Committee reviewed and approved the minutes of its October 4, 2006 meeting and considered three existing Board policies that had been recently distributed for field review. From comments received and review of each policy, the Committee recommended the following:

The Board rescinds State Board Policy 4021-Evaluation of Consumer Outcomes.

The Board rescinds State Board Policy 4025 – Orientation and Training of Community Services Board Executive Directors.

The Board rescinds State Board Policy 6004 –Community Services Board Funding Allocation System.

The Board adopts the final version of the new State Board Policy 1041 – Criminal Justice System.

A motion was made by Ruth Jarvis to rescind policies 4021, 4025 & 6004 as recommended by the Policy Development and Evaluation Committee.

A motion was made by Ruth Jarvis to adopt new policy 1041 (Policy 1041 supersedes 1014) as recommended by the Policy Development and Evaluation Committee.

Ms. Brown also updated the Board on the status of four amendments to the Licensing Regulations. These include two amendments to 12 VAC 35-105-10 et seq. and two amendments to 12 VAC 35-45-10 et seq. These amendments will permanently replace the four emergency regulations that were adopted by the Board last year. These amendments have now been through the standard regulatory review process and Department staff recommended that the Board adopt the four amendments. A motion was made by Kathryn Smith to adopt the four amendments to the Licensing Regulations for final promulgation.

A motion was made by Cheryl Ivey Green and seconded by Hunt Gunter to initiate the regulatory process to update the current licensing regulations, 12 VAC 35-105-10 et seq. by publishing a Notice of Intended Regulatory Action (NOIRA) to request public comments on this action.

Report of Planning and Budget Committees

Charline Davidson reported for the Committee. The Committee met at 9:00 a.m. the day of the Board meeting and discuss the Department's strategic and comprehensive planning activities. The Department established two key measures that have been reviewed and approved by the Office of the Governor.

Ruth Anne Walker, Legislation & Public Relations Manager developed and reviewed with the Committee materials that board members can use when they are asked to make presentations on Transformation.

Board Liaison Report

Kathryn Smith reported that she had attended her local CSB dinner with local legislators and Board of Supervisors.

Ruth Jarvis reported that she had visited the Chesapeake, Norfolk and Virginia Beach CSBs and served on an Ethics panel hosted by the Virginia Beach CSB and Community Alternatives.

Dan Karnes reported that he attended the Commissioner's speech to the Mental Health Association in Roanoke.

Commissioner's Report

Martha Mead reported on behalf of the Commissioner. Ms. Mead conveyed the Commissioner's regrets on behalf of his absence. Ms. Mead informed the Board that the Governor will present his budget amendments on December 15. Ms. Mead reviewed the major categories of budget requests of the Department.

The Vice Chair called for a break for lunch at 11:54 a.m. and reconvened at 12:13 p.m.

VACSB Report

Ray Gudum, VACSB Board Chair, shared with the Board some of the VACSB 2007-08 Budget/Legislative priorities. They are requesting support on the housing study done by the Joint Commission of Healthcare that examines the housing needs of people with serious mental illness and co-occurring disorders. The

VACSB Budget Subcommittee discussed the transitioning to a Transformed System. Mr. Gudum distributed the VACSB 2006 Annual Report.

The Board was notified of the upcoming VACSB Legislative Conference on January 16-17, 2007 at the Richmond Marriott along with the Coalition Rally scheduled for Monday, January 15, 2007 from 10-11 a.m. at the St. Paul's Episcopal Church located at the corners of 9th & Grace Streets.

Recognitions

Ronald Branscome, Executive Director of the Rappahannock Area CSB recommended Mr. Charles Cooper to be commended for his service to the Rappahannock Area CSB Board since the CSB's inception. Martha Mead read a Resolution on behalf of the entire Board to be presented to Mr. Cooper from Vice Chair, Dan Karnes.

Mr. Branscome introduced Rappahannock's Area CSB current Board chair, Rev. Lawrence Davies.

Presentation

Mr. Charles Cooper gave a brief narrative about the video presentation highlighting Rappahannock Area CSB's accomplishments over the last year.

Ronald Branscome, Executive Director shared an overview of the services provided at the Stafford Clinic and introduced Becky Clark, Mental Retardation Day Support Coordinator. Ms. Clark introduced Susan Graves, Assistant Coordinator and shared highlights of services provided through the Stafford Clinic Day Support program.

The Rappahannock Area CSB staff invited the Board to tour the facility upon adjournment.

Staff Update

Martha Mead informed the Board that reminder notice will be sent confirming the 2007 meeting schedule. She pointed out that the April 5-6, 2007 meeting dates may be revised due to the Easter holiday. Ms. Mead reminded board members of the January 2007 meeting to be held in conjunction with the VACSB Legislative Conference on January 16-17, 2007. The meeting will focus on areas of legislative/budget issues and Licensing. The Inspector General will report to the Board at the January 2007 meeting as well.

Ms. Mead expressed thanks to Ruth Anne Walker for putting together the PR plan for the Board and the Department and coordinating the public awareness efforts. Jewel Booker was also acknowledged for coordinating the board meeting arrangements and accommodations.

Mr. Karnes thanked the Rappahannock Area CSB staff, their Board Chair and members for hosting the Board meeting and expressed thanks to the Department staff for their support to the Board.

Mr. Karnes pointed out that there were handouts distributed from a conference he attended called “Embracing Recovery” facilitated by Dr. Courtenay Harding that addressed new research on recovery.

Adjournment

There being no further business before the Board and upon motion made and seconded, the Board voted to adjourn at 1:00 p.m.

Daniel E. Karnes, Vice Chair

Jewel Booker, Executive Secretary