

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT**  
**Statewide Fire Prevention Code Development Committee**  
**October 3, 2022**  
**10:48 a.m.**  
**Glen Allen, VA**

Members Present

Claudia Cotton (BHCD)  
Keith Johnson (VFSB)  
Ernie Little (VFSB)  
Sean Farrell (BHCD)  
Scott Garber (VFSB)  
Brett Meringoff (BHCD)

Members Absent

Call to Order

Mr. Brett Meringoff, Chairman of the Statewide Fire Prevention Code Development Committee called the meeting to order.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development's (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Approval of Minutes

A motion was made and properly seconded to approve the minutes of the May 10, 2021, meeting of the Committee; the motion passed on a voice vote.

Code Change Proposals

Ms. Cindy Davis, Deputy Director of Building and Fire Regulation at DHCD gave an overview of work completed during the current code cycle, indicating the large amount of consensus that had been achieved.

After discussion, a motion was made and seconded to approve the SFPC base document (Tab 1, Book 1). The motion passed on a voice vote.

Tab 2 of Book 1 as presented in the agenda package was considered. A motion was made and seconded to approve all of the consensus for approval proposals in a block. There was a motion to amend the main motion to remove proposal FP107.11.21 for individual consideration. The motion was seconded. After discussion, the amendment was accepted as a friendly amendment. The motion, as amended, passed on a voice vote.

Proposal FP107.11.21 was brought forward for

individual consideration. There was a motion to disapprove. The motion was seconded. After discussion, the motion failed 3-3.

Tab 3 of Book 1 as presented in the agenda package was considered. A motion was made and seconded to disapprove of the consensus for disapproval proposals. The motion passed on a voice vote.

Ms. Davis provided background information regarding the non-consensus proposals.

After discussion, a motion was made and seconded to approve proposal FP906.1-21. After discussion, the motion failed 3-3.

A motion was made and seconded to approve proposal B1010.2.8-21. After discussion, the motion passed on a voice vote.

Unfinished Business

There was no unfinished business to be discussed.

New Business

There was no new business to be discussed.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.