



Ralph S. Northam
Governor

R. Brian Ball
Secretary of
Commerce and Trade

COMMONWEALTH of VIRGINIA

Erik C. Johnston
Director

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

October 9, 2020

MEMORANDUM

TO: Board of Housing and Community Development Members

FROM: Kyle Flanders

SUBJECT: October 19, 2020 Board of Housing and Community Development Meeting

Enclosed is the agenda and information package for the Board of Housing and Community Development meeting to be held on Monday, October 19, 2020. The full Board will convene at 10:00 a.m. to hear public comment. The public comment period will be followed by the Statewide Fire Prevention Code Development Committee (SFPCDC). Upon conclusion of the SFPCDC the Codes and Standards Committee will meet. The last meeting of the day will be the regular meeting of the Board. The materials for the meeting include the following items available at the Board of Housing and Community Development website, they are easily visible at the top of the page:

Link - <https://www.dhcd.virginia.gov/board-housing-and-community-development-bhcd>

- Code Change Proposals – these include the code change proposals, public comments made through cdpVA, workgroup summaries, an overview document, and subworkgroup background memos.
 - o Book 5, Statewide Fire Prevention Code Development Committee
 - o Book 6, Codes and Standards Committee
- Additional, Final Phase, Written Comments
- Proposed Phase Comments and Public Hearing Transcript
 - o Document 1
 - o Document 2
 - o Transcript

The regular board package (minutes, agendas, etc.) is attached to this email. The Board meeting will be held electronically via Google Meet (same platform as September). It is important that board members sign in by 9:30 a.m. to test their audio. The sign-in information is below:

Meeting ID

meet.google.com/vez-hxpk-vip

Phone Numbers

[\(US\)+1 785-380-3336](tel:+17853803336)

PIN: 189 372 552#

Please expect the meeting to last until the late afternoon. If you will not be able to attend the Board meeting, please contact me as soon as possible. I can be reached by e-mail at kyle.flanders@dhcd.virginia.gov or by telephone at 804-786-6761. Please let me know if you have any questions or if I can be of assistance. I look forward to seeing you at the meeting.

Enclosure

Partners for Better Communities



www.dhcd.virginia.gov

Electronic Meeting/Google Meet Information

Meeting Access

Meeting ID

meet.google.com/vez-hxpk-vip

Phone Numbers

[\(US\)+1 785-380-3336](tel:+17853803336)

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Functions

Google Meet allows for video meeting functionality. The microphone and camera buttons at the bottom center (page 2) allow for muting and camera off/on. There is also a chat bar on the right side of the screen.

We encourage Board members to utilize the online platform but you can also dial in to the meeting.

Tips/Tricks

- Please note, the meeting is being recorded.
- Enter the meeting early to check your connections; if you haven't used the platform it may ask you to enable your mic and camera as you enter the meeting
- Please say your name before speaking
- Mute if not speaking (staff will monitor phones for mute if there is feedback)
- If using dial-in, *6 mutes and unmutes your phone
- You can utilize the chat to ask questions. Please note, the chat is visible to all participants
- All votes will be roll call votes. You will need to unmute before being called on for each vote.

The image shows a Google Meet interface with several callouts explaining features:

- Recording Note (meeting will be recorded)**: Points to the red "REC" button in the top left corner.
- Participant List**: Points to the "Participant List" header in the right-hand sidebar.
- Microphone button – red with line indicates mute**: Points to the microphone icon in the bottom toolbar.
- Camera button – red with line indicates no video**: Points to the camera icon in the bottom toolbar.
- Turn on to use captions**: Points to the "Turn on captions" button in the bottom toolbar.
- Click on chat to speak in the chat bar**: Points to the "Chat" button in the right-hand sidebar.
- More Options – will allow you to adjust mic and camera settings**: Points to the three-dot menu icon in the bottom toolbar.

The interface also shows a central "K" icon, a "Meeting details" sidebar with "People (2)" and "Add people" options, and a Windows taskbar at the bottom with the time 7:58 AM on 9/14/2020.

***Some features may appear differently depending on your browser.**

AGENDA

BOARD OF HOUSING and COMMUNITY DEVELOPMENT

Monday, October 19, 2020

Electronic Meeting only

Public Comment before the Board will begin at 10:00 a.m.; the remainder of the agenda will begin at the conclusion of the Codes and Standards Committee

Meeting Access - meet.google.com/vez-hxpk-vip

Phone Number (US)+1 785-380-3336 PIN: 189 372 552#

Registration to speak is not required though it is requested that you contact kyle.flanders@dhcd.virginia.gov if you wish to speak during the public comment period.

- I. OPENING
 - a. Call to Order Chairman
 - b. Roll Call Kyle Flanders
 - c. Public Comment Chairman

- II. CONSENT AGENDA Chairman
 - o *Approval of Minutes*: September 28, 2020

- III. REPORT of the CODES and STANDARDS COMMITTEE Committee Chair
 - Action Items*
 - o Recommendation for changes to be included in the final regulations

- IV. HOUSING and COMMUNITY DEVELOPMENT UPDATE Erik Johnston

- V. REPORTS AND INFORMATION
 - a. Virginia Housing Report Susan Dewey
 - b. Report of the Virginia Fire Services Board Richard Gregory
 - c. Report of the Director Erik Johnston

- VI. UNFINISHED BUSINESS Board members

- VII. NEW BUSINESS Board members

- VIII. BOARD MATTERS Board members
 - o Governor's Housing Conference
 - November 18-20

- IX. FUTURE BOARD MEETING DATES Erik Johnston
 - o December 14

X. ADJOURNMENT

Chairman

AGENDA

BOARD OF HOUSING and COMMUNITY DEVELOPMENT

Statewide Fire Prevention Code Development Committee

Monday, October 19, 2020

Electronic Meeting

To begin at the conclusion of the Public Comment period of the full Board of Housing and Community Development

Meeting Access - meet.google.com/vez-hxpk-vip

Phone Number (US)+1 785-380-3336 PIN: 189 372 552#

- I. OPENING
 - a. Call to Order Chairman
 - b. Roll Call Kyle Flanders

- II. CONSENT AGENDA Chairman
 - o *Approval of Minutes*: December 16, 2019

- III. CODE CHANGE PROPOSALS
 - Actions Item*
 - o Statewide Fire Prevention Code
 - o Code Change Proposals

- IV. UNFINISHED BUSINESS Board members

- V. NEW BUSINESS Board members

- VI. ADJOURNMENT Chairman

AGENDA

BOARD OF HOUSING and COMMUNITY DEVELOPMENT

Codes and Standards Committee

Monday, October 19, 2020

Electronic Meeting

To begin at the conclusion of the Statewide Fire Prevention Code Development Committee

Meeting Access - meet.google.com/vez-hxpk-vip

Phone Number (US)+1 785-380-3336 PIN: 189 372 552#

- I. OPENING
 - a. Call to Order Chairman
 - b. Roll Call Kyle Flanders

- II. CONSENT AGENDA Chairman
 - o *Approval of Minutes*: June 26, 2020

- III. CODE CHANGE PROPOSALS Chairman
 - Actions Items*
 - o Uniform Statewide Building Code
 - o Code Change Proposals
 - o Virginia Amusement Device Regulations
 - o Code Change Proposals
 - o Virginia Certification Standards
 - o Code Change Proposals
 - o Manufactured Home Safety Regulations
 - o Code Change Proposals
 - o Industrialized Building Safety Regulations
 - o Code Change Proposals

- IV. REPORT OF THE STATEWIDE FIRE PREVENTION CODE DEVELOPMENT COMMITTEE Committee Chair
 - Action Item*
 - o Statewide Fire Prevention Code
 - o Code Change Proposals

- V. PREPARATION of FINAL REGULATIONS Chairman
 - Action Item*
 - o Approve code changes as recommended by the Committee for inclusion in the final regulations

- VI. UNFINISHED BUSINESS Board members

- VII. NEW BUSINESS Board members

VIII. ADJOURNMENT

Chairman

BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
Statewide Fire Prevention Code Development Committee
MEETING
10:05 A.M., December 16, 2019
Glen Allen, VA

Members Present

Sonny Abbasi (BHCD)
Keith Johnson (VFSB)
Sean Farrell (BHCD)
Steve Semones (BHCD)

Members Absent

James Calvert (VFSB)
Jim Poindexter (VFSB)

Call to Order

Mr. Steve Semones, Chairman of the Statewide Fire Prevention Code Development Committee called the meeting to order.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development's (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Consent Agenda

A motion was made and properly seconded to approve the minutes of the September 16, 2019, meeting of the Committee; the motion passed.

Proposed Regulations

A motion was made by Mr. Sonny Abbasi to recommend to the Codes and Standards committee to recommend adoption of the proposed regulations. Mr. Farrell seconded.

A substitute motion was made by Mr. Keith Johnson to recommend adoption of the proposed regulations without provisions related to school barricade devices. There was no second; the motion failed.

The original motion passed on a 3-1 vote.

Unfinished Business

There was no unfinished business to be discussed.

New Business

There was no new business to be discussed.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
Codes and Standards Committee
MEETING**

11:15 A.M., June 26, 2020

Digital Only Meeting

Due to the COVID-19 pandemic and public health emergency and the need to provide social distancing and prohibit large gatherings, the meeting was held electronically in accordance with the State of Emergency Declared by the Governor and the 2020 amendments to the 2019 Appropriations Act. The meeting was held via Adobe Connect.

Members Present

Sonny Abbasi
Sean Farrell
Andrew Friedman
Richard Gregory
Helen Hardiman
Abby Johnson
Keith Johnson
Brett Meringoff
Earl Reynolds
Jeff Sadler
Steve Semones

Members Absent

Mimi Elrod
Patricia “Patty” Shields
Jeff Sadler

Call to Order

Mr. Steve Semones, Chair of the Board of Housing and Community Development, called the meeting to order at 11:15 a.m.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development’s (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Approval of Minutes

A motion was made and properly seconded to approve the minutes of the December 16, 2019, meeting of the Committee; the motion passed.

Final Regulations

Mr. Flanders provided the Board with a brief overview of the cooling regulations previously adopted by the board. A motion was made by Mr. Farrell and properly seconded by Ms. Hardiman to approve the final regulations. The motion passed. (Yeas: Abbasi, Farrell, Friedman, Hardiman, A. Johnson, K. Johnson, Meringoff, Reynolds, Semones; Nays: None; Not-voting: Gregory).

Code Change Schedule	Ms. Davis summarized the status of the code change process and the schedule for the final phase of the process.
Unfinished Business	There was no unfinished business to be discussed.
New Business	There was no new business to be discussed.
Adjournment	Upon a motion duly made and seconded, the meeting was adjourned.

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING**

10:55 A.M., September 28, 2020

Digital Meeting Only

Due to the COVID-19 pandemic and public health emergency and the need to provide social distancing and prohibit large gatherings, the meeting was held electronically in accordance with the State of Emergency Declared by the Governor and the 2020 amendments to the Appropriations Act. The meeting was held via Google Meet.

Members Present

Sonny Abbasi
Claudia Cotton
Susan Dewey
Sean Farrell
Andrew Friedman
Richard Gregory
Sylvia Hallock
Mark Jackson
Abigail Johnson
Keith Johnson
Monique Johnson
Brett Meringoff

Members Absent

Mimi Elrod
Patricia “Patty” Shields

Call to Order

Mr. Sonny Abbasi, Vice Chair of the Board of Housing and Community Development, called the meeting of the Board to order at 10:55 a.m. It was noted that the meeting was being recorded.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development’s (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Public Comment

There was no public comment.

Consent Agenda

A motion was made by Mr. Meringoff and properly seconded by Mr. Farrell to approve the minutes of the June 26th, 2020 Board of Housing and Community Development meeting. The motion passed. (Yeas: Abbasi, Dewey, Farrell, Friedman, Gregory, A. Johnson, K. Johnson, Meringoff; Nays: None; Abstentions: Cotton, Hallock, Jackson, M. Johnson; No-Votes: None)

Annual Election of Chair and Vice Chair

Mr. Erik Johnston, Director of DHCD, welcomed new Board members Claudia Cotton, Sylvia Hallock, Mark Jackson, and

Monique Johnson. Mr. Johnston also congratulated the newly reappointed Mr. Richard Gregory. Each Board member gave a brief introduction of themselves.

Mr. Johnston opened the floor for nominations for Chair of the Board. Mr. Meringoff nominated Mr. Abbasi for the position of Chair. The nomination was seconded by Mr. Farrell. Hearing no further nominations, the floor was closed. Mr. Abbasi was elected as Chair. (Yeas: Abbasi, Cotton, Dewey, Farrell, Friedman, Gregory, Hallock, Jackson, A. Johnson, K. Johnson, M. Johnson, Meringoff; No-Votes: None)

Mr. Abbasi opened the floor for nominations for Vice Chair of the Board. Mr. Abbasi nominated Mr. Meringoff for the position of Vice Chair. The nomination was seconded by Mr. Farrell. Hearing no further nominations, the floor was closed. Mr. Meringoff was elected as Vice Chair. (Yeas: Abbasi, Cotton, Dewey, Farrell, Friedman, Gregory, Hallock, Jackson, A. Johnson, K. Johnson, M. Johnson, Meringoff; No-Votes: None)

Mr. Abbasi appointed Mr. Friedman as the Chair of the Housing and Community Development Committee. Mr. Abbasi appointed Mr. Meringoff as the Chair of the Codes and Standards Committee. Mr. Abbasi appointed Mr. Meringoff to the Statewide Fire Prevention Code Development Committee. Mr. Abbasi asked members to contact Director Johnston and himself if they are interested in pursuing leadership appointments in the future.

Report of the Housing and Community Development Committee

Mr. Friedman, Chair of the Housing and Community Development Committee, indicated that the Committee adopted a modification to the Enterprise Zone regulations. This modification comes as a standing motion from the Committee. The motion was seconded by Mr. Farrell. The motion passed. (Yeas: Abbasi, Cotton, Dewey, Farrell, Friedman, Gregory, Hallock, Jackson, A. Johnson, K. Johnson, M. Johnson, Meringoff; No-Votes: None)

Code Cycle Update

Ms. Cindy Davis, Deputy Director of the Division of Building and Fire Regulations gave an overview of the Code Development Cycle.

Reports and Information	<p>Ms. Susan Dewey, Chief Executive Officer of Virginia Housing, gave updates on changes to the Rent and Mortgage Relief Program, a report on a state housing tax credit program, and the name change from Virginia Housing Development Authority to Virginia Housing.</p> <p>Mr. Gregory and Mr. Johnson provided updates from the Virginia Fire Services Board (VFSB).</p> <p>Mr. Johnston updated the Board on a study DHCD and Virginia Housing are working on looking at housing affordability and availability, the Stay Home Virginia website, and the Rent and Mortgage Relief Program.</p>
Unfinished Business	There was no unfinished business.
New Business	There was no new business.
Board Matters	There were no additional Board matters.
Future Board Meeting Dates	Mr. Johnston noted that the next Board meeting will take place on October 19 th , at 10:00 a.m.
Adjournment	Upon a motion duly made and seconded, the meeting was adjourned.