

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT**  
**Housing and Community Development Committee**  
**MEETING**  
**10:00 A.M., March 18, 2019**  
**Richmond, Virginia**

Members Present

Susan Dewey  
Andrew Friedman  
Helen Hardiman  
Abigail Johnson  
Keith Johnson  
Steve Semones  
Mimi Elrod

Members Absent

John Patrick "J.P." Carr  
Sonny Abbasi  
Richard Gregory  
Earl Reynolds

Call to Order

Ms. Helen Hardiman, Chair of the Housing and Community Development Committee, called the meeting to order at 10:00 a.m.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development's (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Approval of Minutes

A motion was made and properly seconded to approve the minutes of the July 30, 2018, meeting of the Committee; the motion passed.

Annual Action Plan

Ms. Pam Kestner, Deputy Director of the Division of Housing at DHCD presented information regarding the U.S. Department of Housing and Urban Development (HUD) required Consolidated Plan and Annual Action Plan. Ms. Kestner noted the programs covered by the plan and that DHCD is in year two of five of their Consolidated Plan. The adoption of the Annual Action Plan is to come before the Board in May.

Mr. Jay Grant, Deputy Director of the Division of Community Development at DHCD presented projected funding amounts for the year for DHCD's HUD funded programs. Staff noted changes for the plan include prioritization of Broadband and permanent supportive housing.

Discussion ensued among board members regarding specific programs covered by the plan. Ms. Hardiman asked how DHCD

complied with the plan after Board approval. Staff noted that there is a yearly reporting form (the Consolidated Annual Performance and Evaluation Report/CAPER) submitted to HUD. Plan priorities are also included in project scoring when determining funding awards. Staff noted that DHCD utilizes “method of distribution” funding where projects are selected from those submitted.

Unfinished Business

There was no unfinished business to be discussed.

New Business

There was no new business to be discussed.

Adjournment

Upon a motion duly made and seconded, the meeting was adjourned.