

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
11:00 A.M., July 30, 2018
Glen Allen, Virginia**

Members Present

Sonny Abbasi
John Patrick "J.P." Carr
Susan Dewey
Mimi Elrod
Sean Farrell
Andrew Friedman
Richard Gregory
Helen Hardiman
Abigail Johnson
Keith Johnson
Jeff Sadler
Steve Semones

Members Absent

Earl Reynolds
Patricia Shields

Call to Order

Mr. J.P. Carr, Vice Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call

The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development's (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Public Comment

Ms. Linda Hale, Chief Fire Marshal of Loudon County and a member of the Virginia Fire Prevention Association (VFPA), stated that she had submitted a petition for the Statewide Fire Prevention Code (SFPC). She requested that at their September meeting, the Board consider alternatives to the current final regulations, stating that the amendments lack consensus and create confusion.

No additional comments were made by the public; the public comment period was then closed.

Approval of Minutes

A motion was made and properly seconded to approve the minutes of the May 21, 2018, meeting of the Board; the motion passed.

Election of Officers

Mr. Erik Johnston, Director of DHCD, stated that according to the Board's bylaws a chair is elected at the start of the fiscal year

and opened up the floor to nominations for chairman. Mr. Steve Semones nominated Mr. Carr. A motion was made to close the floor for nominations and properly seconded. Mr. Carr was voted in as chairman by acclamation.

As the newly elected chairman, Mr. Carr opened the floor to nominations for vice chairman. Mr. Sean Farrell nominated Mr. Semones. A motion was made to close the floor for nominations and properly seconded. Mr. Semones was voted in as vice chairman by acclamation.

Report of the Housing and Community Development Committee

Mr. Semones stated that the Housing and Community Development Committee met prior to the Board meeting to discuss the Private Activity Bond Guidelines and the Industrial Revitalization Fund Guidelines. Mr. Semones reported there was a unanimous vote to recommend to the Board to approve the Private Activity Bond Guidelines; the motion passed.

Mr. Semones also reported that there was a unanimous vote to recommend approval of the Industrial Revitalization Fund Guidelines; the motion passed.

Report of the Codes and Standards Committee

Mr. Carr stated that the Codes and Standards Committee met prior to the Board meeting to discuss a petition and additional comments for the Virginia Maintenance Code. Mr. Carr reported that the committee voted to recommend to the Board the final regulations for the Uniform Statewide Building Code (USBC), with the proposed changes as agreed to by stakeholders and recommended by the Committee. Specifically, the changes pertain to 13VAC5-63-485. Section 105 Violations, deletion of the last sentence of Section 105.6 and adding a new subsection, 105.6.1: Further action for corrected violations. The Committee's recommendation was passed with an effective date of September 4, 2018.

Code Change Process Update

Ms. Cindy Davis, Deputy Director of Building and Fire Regulations at DHCD, provided a brief update of the code change process. Ms. Davis stated that several petitions were received in regards to the SFPC. These regulations were suspended and the suspension will be published in the Register on August 6, which will allow for another 30 day comment period prior to the September 7 Board meeting. After some discussion, the Chairman and Mr. Johnston indicated that if stakeholders are seeking additional, specific changes to the

regulations, that submitting those comments in legislative format would provide clarity for the Board in their deliberations.

Resolutions	Mr. Carr presented resolutions for former Board members, John Ainslie, Shekar Narasimhan, and Tommy Shields for approval by the Board. A motion was made and properly seconded to approve the resolutions; the motion passed.
VHDA Report	Ms. Susan Dewey indicated that the Virginia Housing Development Authority (VHDA) is currently in the process of receiving comments on the Low Income Housing Tax Credit (LIHTC) program Qualified Allocation Plan (QAP). Ms. Dewey indicated she would be happy to accept any comments from the Board. Ms. Dewey noted that VHDA is able to routinely utilize carryforward bond allocation for conversion to mortgage credit certificates for use with their homeownership programs.
VFSB Report	Mr. Farrell stated that the Virginia Fire Services Board (VFSB) met on June 1, in Richmond. Year to date there have been 46 fire fatalities with the average age being 69 years old. Mr. Farrell stated that Walt Bailey was reelected chairman and that David Layman was elected vice chairman.
Report of the Director	Mr. Johnston shared several grant announcements made by the Governor since the last meeting of the Board.
Unfinished Business	There was no unfinished business to be discussed.
New Business	There was no new business to be discussed.
Board Matters	Mr. Johnston provided an overview of the standing committees of the Board and requested that board members let Mr. Carr or staff know their preferences for serving on committees and then the chair will appoint members to each of the committees.
Future Meetings	Mr. Carr advised board members that the next meeting of the Board will be held on September 7, 2018, noting that it is Friday.
Adjournment	Upon a motion duly made and seconded, the meeting was adjourned.