

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT
MEETING
11:00 A.M., May 21, 2018
Glen Allen, Virginia**

Members Present

Mr. John Ainslie
Mr. John Patrick “J.P.” Carr
Ms. Susan Dewey
Ms. Helen Hardiman
Ms. Abigail Johnson
Mr. David Layman
Mr. Jeff Sadler
Mr. Steve Semones
Ms. Patricia Shields
Mr. Tommy Shields

Members Absent

Mr. Sean Farrell
Mr. Shekar Narasimhan
Mr. Earl Reynolds

Call to Order Mr. John Ainslie, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.

Roll Call The roll was called by Mr. Kyle Flanders of the Department of Housing and Community Development’s (DHCD) Policy Office. Mr. Flanders reported that a quorum was present.

Public Comment No comments were made by the public; the public comment period was then closed.

Approval of Minutes A motion was made and properly seconded to approve the minutes of the April 2, 2018, meeting of the Board; the motion passed.

Report of the Housing and Community Development Committee Mr. Steve Semones stated that the Housing and Community Development Committee met prior to the Board meeting to discuss the Enterprise Zone regulations. Mr. Semones reported there was a unanimous vote to recommend to the Board to approve the changes to the Enterprise Zone regulations required by legislative changes. The motion was seconded and passed.

Mr. Semones also reported that there was unanimous vote to recommend approval of the Consolidated Plan and Action Plan. The motion was seconded and passed.

2015 Code Change Cycle Mr. Johnston provided an update to the Board in regards to the

Update

2015 Code Change Cycle. The regulations were published on April 30, 2018. The Uniform Statewide Building Code (USBC), Virginia Amusement Device Regulations (VADR), and the Industrialized Building Safety Regulations (IBSR) were published with a 30-day final adoption period and the Statewide Fire Prevention Code (SFPC) was published with a 60-day final adoption period. A memo detailing this was included in the Board packet. The memo also requested the Board's approval to delegate to staff to review any petitions filed and proceed with suspending the regulations if proper petitions are received. There was discussion on how this was handled in the past and staff responded that the process is not changing but to have the approval by the Board to be notated in the minutes. A motion was made and properly seconded to delegate to staff the role of reviewing of petitions and suspending the regulations if necessary; the motion was unanimously approved.

In order for the codes to stay on track for their currently planned effective dates, the regularly scheduled meetings of July 16 and September 17 are to be rescheduled for July 30 and September 7.

Resolutions

Mr. Ainslie presented resolutions in honor of Rich Napier and Emory Rogers for approval by the Board. A motion was made and properly seconded to approve the resolutions; the motion was unanimously approved.

VHDA Report

Ms. Susan Dewey indicated that the Virginia Housing Development Authority (VHDA) is currently in the process of receiving comments on the Low Income Housing Tax Credit (LIHTC) program Qualified Allocation Plan (QAP). Ms. Dewey indicated she would be happy to accept any comments from the Board. The VHDA Board will meet in June and review the LIHTC applications for the current cycle.

VFSB Report

Mr. David Layman stated that the Virginia Fire Services Board (VFSB) next meeting is scheduled for June 1, 2018, in Richmond followed by a public safety memorial service.

Report of the Director

Mr. Johnston shared several announcements made by the Governor since the last meeting of the Board.

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| Unfinished Business | There was no unfinished business to be discussed. |
| New Business | There was no new business to be discussed. |
| Board Matters | Ms. Dewey inquired whose terms were expiring and who was up for reappointment. Staff responded that Mr. Ainslie's, Mr. Shields', and Mr. Narasimhan's terms were expiring. Ms. Dewey wanted to thank Mr. Ainslie for his service in the event that this meeting was his last meeting. |
| Future Meetings | Mr. Ainslie advised board members that based on the discussion of the Code Change Cycle that the next meeting of the Board will be held on July 30, 2018. |
| Adjournment | Upon a motion duly made and seconded, the meeting was adjourned. |