

**BOARD OF HOUSING AND COMMUNITY DEVELOPMENT  
MEETING  
April 22, 2013  
Richmond, Virginia**

Members Present

Mr. Anthony Clatterbuck  
Mr. Ron Boothe  
Mr. Bill Darden  
Ms. Elaine Gall  
Ms. Susan Dewey  
Mr. Steve Semones  
Mr. Jim Hyland  
Mr. Roger McLellon  
Mr. Robert Kaplan  
Mr. Tito Munoz

Members Absent

Mr. J. P. Carr  
Mr. Rick Witt  
Mr. John Ainslie  
Mr. Jim Petrine

Call to Order	Mr. Anthony Clatterbuck, Chairman of the Board of Housing and Community Development, called the meeting of the Board to order.
Roll Call	The roll was called by Mr. Steve Calhoun of the Department's Policy Office. Mr. Calhoun reported that a quorum was present for the meeting.
Public Comment	There was no one requesting to speak, the public comment session was closed.
Approval of Minutes	A motion was made to approve the minutes of the March 25, 2013 meeting of the Board. The motion was seconded and unanimously passed.
Consolidated Plan and Annual Action Plan	Ms. Shea Hollifield, Deputy Director of the Division of Housing, provided information on the development of Virginia's five-year Consolidated Plan for HUD. The Consolidated Plan is a HUD requirement that includes a needs assessment and market analysis that specifically addresses housing, homelessness, and community development needs in Virginia. Ms Hollifield provided an overview of priority needs, goals and funding for housing programs of the Department and Ms. Lisa Atkinson, Deputy Director of the Division of Community Development, provided an overview of needs, priorities and funding for agency administered community development programs. Ms. Hollifield also reported on the development of an annual Action Plan to be submitted to HUD. The Consolidated Plan and the annual Action Plan will be presented to the Board during the May 20, 2013 Board meeting for approval.

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Homelessness in Virginia	Ms. Kathy Robertson, Associate Director of the Division of Housing and Ms Pam Kestner, Homeless Outcomes Coordinator, made a presentation on homelessness and efforts to reduce homelessness in Virginia. There was a discussion of Governor's Executive Order Number 10 that established a Housing Policy for Virginia and the Homeless Outcomes Advisory Committee. There was a question and answer period following the presentation.
VHDA Report	Ms. Susan Dewey, Executive Director of the Virginia Housing Development Authority, reported on the Low-Income Housing Tax Credit Program and efforts to control costs. Ms. Dewey also reported on the voucher program and the anticipated funding cuts to that program.
VFSB Report	Ms. Elaine Gall reported that there has not been a VFSB meeting since the last BHCD meeting. Ms. Gall reminded Board members of the upcoming Fallen Fire Fighters Memorial to be held in Richmond, Virginia during June.
Report of the Director	Mr. Bill Shelton, Director of the Department of Housing and Community Development, reported on the reconvened session of the General Assembly, the Housing Trust Fund, and the Department of Justice settlement for the placement of persons with disabilities. Mr. Shelton reported on budget issues, the federal sequester impact on Virginia and the Virginia Housing Commission.
Unfinished Business	None
New Business	None
Board Matters	Mr. Clatterbuck spoke about the issues to be considered and actions the Board will need to take at the May 20 <sup>th</sup> Board meeting and asked members to mark their calendars for attending this meeting.
Future Meetings	The next meeting of the Board will be held on Monday, <b>May 20, 2013</b> .
Adjournment	Upon motion duly made and seconded, the meeting was adjourned.