

**Task Force on Services for Survivors of Sexual Assault
Telemedicine Sub-Committee
Meeting Minutes**

January 29, 2024 – 2:00pm-4:00pm

Hybrid Meeting: Zoom & West End Library

Members Present:	Members Absent:	VDH Staff:	Public:
Chair Maria Altonen (in-person)		Camilla Herndon (in-person)	
Michele Laaksonen (virtual)			
Caitlin Yerkes (virtual)			
Ashley Balcombe (virtual)			

Topic/Subject	Discussion	Recommendation
I. Call to Order and Introductions	Chair Altonen called the meeting to order at 2:11pm.	
II. Review of the Agenda	Chair Altonen reviewed the agenda with the Task Force members. No changes were made to the previously distributed agenda.	
III. Public Comment	There were no public members requesting comment during this period.	
IV. Committee: Telemedicine	Chair Altonen opened the floor for Task Force members to discuss the development of telemedicine guidelines. The sub-committee discussed various resources for telemedicine best practices. The sub-committee determined they would gather information on telemedicine best practices to bring to the next meeting and begin outlining recommendations.	
V. Election of Sub-Committee Chair	Chair Altonen held election of Telemedicine Sub-Committee Chair. Dr. Laaksonen volunteered for the position.	

VI. Next Steps	The sub-committee members will bring information and resources on telemedicine to the next meeting on February 26, 2024.	
VII. Adjourn	The meeting was adjourned by Chair Altonen at 2:41 pm.	