

Meeting Minutes
Board Orientation
4016 West Broad Street
Richmond, Virginia 23230

March 19, 2012
11:00am

Present: Mr. J. Brent Clarke, Chairman, Mr. F. Scott Reed, Vice-Chairman, Mr. Curtis Dixon Colgate, Mr. Ben Davenport and Mr. Garry Gray; **Executive Director:** Mr. Robert "Bob" W. Duncan; **Chief Operating Officer:** Mr. Matt Koch; **Senior Leadership Team:** Mr. David Whitehurst, Mr. Dee Watts, Mr. Larry Hart, Mr. Tom Gelozin, Mr. Lee Walker.

In accordance with the Board Governance Manual and the Education, Planning and Outreach Committee Charter, Mr. F. Scott Reed and Mr. Matt Koch conducted the New Board Member Orientation. The program agenda is given below:

Agenda
Board Member Orientation
March 19, 2012
11:30am

- 11:00am Welcome new Board members at Front Lobby
Mr. Matt Koch and Ms. Beth Drewery
- 11:15am DGIF Identification Pictures and DGIF Badge
Mr. Lee Walker/Mr. Robert Schmidt
- 11:30am Working Lunch with Introductions and Organizational Structure Overview
Board Chairman, Board Vice-Chairman, Director, Chief Operating Officer, Senior Leadership Team and Board Secretary
- 12:00 NOON Call for Public Comments
- 12:05pm DGIF Mission, History, and Strategic Plan
Mr. Bob Duncan, Executive Director
- 12:30 -2:20pm Review of Board Vision; Governance Manual; Committee Assignments; Policies
Mr. Brent Clarke, DGIF Board Chairman
Mr. Scott Reed, DGIF Board Vice-Chairman
Mr. Matt Koch, Chief Operating Officer
- 2:20-2:30pm Break

2:30-3:30pm DGIF Legislative Update
Mr. Duncan
Mr. Koch
Mr. Ryan Brown

3:30-4:00pm Administrative Support; Travel Regulations; Reference Manuals; Code of Ethics;
FOIA
Mr. Tom Gelozin
Ms. Drewery

4:00pm Conclusion and Adjournment
Mr. Clarke

Respectfully submitted,
/s/Beth B. Drewery, Secretary
Board of Game and Inland Fisheries