



## **Criminal Justice Services Board (CJSB) Executive Committee**

*November 17, 2022, at 10:00 a.m.*

*The meeting took place at DCJS, 1100 Bank Street, Richmond, Virginia  
in the 12th floor Conference Room*

### ***Members Present***

Chief Maggie DeBoard  
Chief Craig Branch, Chair  
Mr. Timothy Coyne, Proxy for Ms. Maria Jankowski  
Mr. Jagdish Katyal  
The Hon. Bryan Porter, Vice-Chair  
Lt. Col. Tricia Powers, Proxy for Colonel Gary Settle

### ***Members Absent***

Sheriff C. O. Balderson  
Chief Jeffrey Katz

#### **I. Call to Order**

Chairman Craig Branch called the meeting of the Executive Committee of the Criminal Justice Services Board (CJSB) to order at 2:00 p.m. A quorum was present.

#### **II. Approval of Minutes**

Chief Jeffrey Katz made the motion, seconded by Mr. Bryan Porter, to accept the minutes of the September 22-23, 2022, meetings of the Executive Committee. The motion passed unanimously.

#### **III. Old Business**

A Petition for Reconsideration for Mr. Sean Maddox was requested by his legal counsel due to the fact that the grievance has been continued until January and the criminal trial had also been rescheduled.

Mr. Porter made a substitute motion, seconded by Chief Maggie DeBoard that the Executive Committee meet in closed session for the purpose of discussing this matter with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Chief DeBoard made a motion, seconded by Mr. Porter, that the Executive Committee re-open the meeting to the

public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Mr. Porter made a motion that the Executive Committee approve of this continuance. The motion was seconded by Mr. Tim Coyne. Mr. Porter abstained from the motion. The motion failed.

Mr. Katyal made a motion, seconded by Chief DeBoard, that the Executive Committee deny the Petition for Reconsideration for Mr. Maddox. The motion passed.

#### **IV. New Business**

##### **Decertification – Ms. Polly Griffin – Virginia Commonwealth University (VCU) Police Department**

Chairman Branch called on Ms. Cathie Hutchins of the Office of the Attorney General, to give a summary of Ms. Griffin's certification status and to present the facts resulting in her decertification as a law-enforcement officer from the VCU Police Department. Ms. Griffin was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

Chief DeBoard made a motion, seconded by Mr. Katyal that the Executive Committee meet in closed session for the purpose of discussing the decertification of Ms. Griffin with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Chief DeBoard made a motion, seconded by Mr. Katyal, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified that only matters involving legal advice from counsel were discussed during the closed session.

Chief DeBoard made the motion, seconded by LTC Tricia Powers, that the Executive Committee reinstate the certification of Ms. Griffin as a law-enforcement officer. Opposed: Mr. Katyal. The motion passed.

##### **Decertification – Mr. Daniel Newland, Campbell County Sheriff's Office**

Chairman Branch called on Ms. Hutchins to give a summary of Mr. Newland's certification status and to present the facts resulting in his decertification as a law-enforcement officer from the Campbell County Sheriff's Office. Mr. Newland was decertified pursuant to clause (B)(vi) of § 15.2-1707 of the *Code of Virginia*.

The Executive Committee also heard from Mr. Newland and his counsel.

Mr. Porter made a motion, seconded by Chief DeBoard that the Executive Committee meet in closed session for the purpose of discussing the decertification of Mr. Newland with legal counsel. The motion passed unanimously.

Once the Executive Committee had concluded its closed session, Chief DeBoard made a motion, seconded by Mr. Katyal, that the Executive Committee re-open the meeting to the public. The motion passed unanimously. All members of the Executive Committee certified

that only matters involving legal advice from counsel were discussed during the closed session.

Chief DeBoard made the motion, seconded by Mr. Katyal that the Executive Committee uphold the decertification of Mr. Newland as a law-enforcement officer. The motion passed unanimously.

**Decertification – Mr. Brandon Robinson, Prince George County Police Department**

Mr. Robinson’s decertification appeal was continued until a future date due to a medical emergency.

**V. Public Comment**

There was no public comment.

**VI. Next Meetings**

The next meeting date of the Executive Committee is scheduled for November 18, 2022, at 10:00 a.m.

**VII. Adjournment**

The meeting adjourned 1:30 p.m.