



## Committee On Training

Patrick Henry Building – West Reading Room  
Richmond, VA 23219

### MINUTES

December 12<sup>th</sup>, 2019

#### Members Present

Chief Kelvin Wright  
Captain Robert Holland  
Mayor Carolyn Dull  
Mr. Edward Macon  
Chief James E. Williams  
Mr. Luke Black  
Superintendent William Smith  
Sheriff Vanessa Crawford

#### Members Absent

Sheriff Anthony Roper  
Ms. Tonya Chapman  
Ms. Angie Carrera  
Ms. Mary Biggs  
Mr. Bryan Porter  
Chief James Cervera  
Mr. Jagdish Katyal

1. **Call to Order.**

Chief Wright called the meeting of the Committee on Training (COT) to order at 10:00 A.M.

2. **Approval of past minutes.**

Sheriff Crawford made a motion, seconded by Chief Williams, to accept the minutes from the meeting on October 10<sup>th</sup>, 2019. The motion was passed unanimously.

3. **Division Update.**

Mr. Erik Smith, Acting Division Director, Division of Law Enforcement, provided an update detailing the creation of an Active Shooter Training Coordinator position, assigned to Ms. Janice Cosel, DCJS. Mrs. Cosel has coordinated multiple trainings including partnering with the Federal Law Enforcement Training Center. Training has been provided to multiple localities as well as state agencies with several more trainings planned for the coming months. An online training program, for state employees, is being finalized to be implemented as well. Mr. Smith also introduced Mr. David Stone, who has been hired as a new DCJS Field Services Representative for the Richmond service area. Lastly, Mr. Smith provided that Ms. Lois Kinch, DCJS Training Standards Coordinator, would be providing an update on progress for Law Enforcement Training Standards update from the LE Curriculum Review Committee.

4. **Old Business.**

Chief Wright reported that there was no old business.

5. **New Business.**

- a. **Campus and School Security Officer Curriculum Updates** – Ms. Donna Michaelis, DCJS Director, Virginia Center for School and Campus Safety, provided an overview of the recently formed Virginia Center for School and Campus Safety. Ms. Michaelis detailed an increase in staffing as well as more to come, expected in January, 2020. Ms. Michaelis provided a PowerPoint presentation to highlight Campus Security and School Security Officer training requirements, curriculum updates and programming.
- b. **Recertification as a Certified Crime Prevention Community- Henrico County** – Mr. Derrick Mays, DCJS Accreditation Center Program Manager and Certified Crime Prevention Community Program Coordinator, presented information on the recertification of the Henrico County as a Certified Crime Prevention Community. Mr. Mays provided a summary of efforts the county has made toward recertification and noted the success of the county's community outreach programs. Representatives from Henrico County Police Department were present and recognized. Mr. Mays recommended the committee approve recertification. Captain Holland made a motion, seconded by Mr. Macon, to unanimously approve the recertification.
- c. **Recertification as a Certified Crime Prevention Community- City of Hampton** – Mr. Derrick Mays, DCJS Accreditation Center Program Manager and Certified Crime Prevention Community Program Coordinator, presented information on the recertification of the Henrico County as a Certified Crime Prevention Community. Mr. Mays provided a summary of efforts the county has made toward recertification and noted the success of the county's community outreach programs, School Safety efforts and Victim Services programming. Mr. Mays recommended the committee approve recertification. Chief Williams made a motion, seconded by Mr. Black, to unanimously approve the recertification.
- d. **Recertification as a Certified Crime Prevention Community- Hanover County** – Mr. Derrick Mays, DCJS Accreditation Center Program Manager and Certified Crime Prevention Community Program Coordinator, presented information on the recertification of the Hanover County as a Certified Crime Prevention Community. Mr. Mays provided a summary of efforts the county has made toward recertification and noted the success of the county's community outreach programs, dual CALEA and VLEPSC Certification and community organization partnerships. Representatives from Hanover County Sheriff's Office were present and recognized. Mr. Mays recommended the committee approve recertification. Chief Williams made a motion, seconded by Captain Holland, to unanimously approve the recertification.
- e. **Law Enforcement Curriculum Review Committee** – Ms. Lois Kinch, DCJS Training Standards Coordinator, provided an update on the Department of Corrections Curriculum Review Committee progress and expressed that she hoped to present an updated DOC CRC product during Spring 2020. Ms. Kinch, then provided a progress update for the Law Enforcement CRC, summarizing progress made, with the assistance of subject matter experts and CRC members, in the completion of 5 training standards categories, with more to follow. Revisions will be presented upon completion.

f. **Law Enforcement Curriculum Review Committee Members** – Ms. Lois Kinch, DCJS Training Standards Coordinator, proposed changes to the Law Enforcement CRC due to scheduling and staffing concerns.

1. Director Andy McNalley, Central Shenandoah Regional Academy, has replaced Director Doug Cooley, Southwest Regional Academy. Chief Williams inquired about regional concerns and was satisfactorily briefed on the change.

Chief Wright asked for a motion to approve the candidate for the Law Enforcement Curriculum Review Committee. Chief Williams made a motion, seconded by Captain Holland and the motion passed unanimously.

6. **Public Comment.**

Chief Wright asked if there was anyone wishing to make a public comment but there were no requests made.

7. **Next Meeting.**

The next meeting of the COT was to be determined.

8. **Adjournment.**

Sheriff Crawford made a motion, seconded by Captain Holland, to adjourn at 10:40 A.M. The motion passed unanimously.

APPROVED:   
Chairman

  
Date