

# Advisory Committee on Sexual and Domestic Violence

## Approved Meeting Minutes

Patrick Henry Building, East Reading Room  
Thursday, November 10, 2016  
1:30 p.m. - 3:00 p.m.

---

### **Members Present:**

The Honorable Barbara Favola, Senate of Virginia  
The Honorable David B. Albo, Virginia House of Delegates  
Francine C. Ecker, Director, Virginia Department of Criminal Justice Services  
Melissa McMenemy, Office of the Attorney General  
Kathy Robertson, Virginia Department of Housing and Community Development  
Kathy Anderson, Empowerhouse, Inc.  
Heather Board, Virginia Department of Health  
Warren Rodgers, Southside Survivor Response Center, Inc.  
Nancy Fowler, Virginia Department of Social Services  
Autumn Jones, Arlington Victim/Witness Program  
John Mahoney, DCJS (representing Kassandra Bullock, Victim Services Manager, DCJS)  
Kristine Hall, VSDVAA (representing Kristi VanAudenhove, Executive Director, VSDVAA)  
Patricia Foster, DCJS  
Amia Barrows, DCJS  
Stephen Keener, DCJS IT

### **Welcome & Remarks and Recap of Planning Meeting**

*The Honorable Barbara Favola*  
*Senate of Virginia*

The meeting started at 1:37 p.m. and quorum was announced at 2:35 p.m.

### **Review Minutes from August 17, 2016 Meeting**

Motion to approve the minutes was presented by Delegate Albo and motion was seconded by Warren Rodgers. There were no objections so the minutes were approved.

### **Discussion on Committee's Role**

*Senator Barbara Favola*

Delegate Albo led the meeting as requested by Senator Favola before departing to a Senate Meeting. A brief discussion on the roles of the Committees was announced.

## **Next Steps for the Advisory Committee - Today's Activities**

John Mahoney, DCJS

Breakout into subcommittees:

- Select Spokesperson and Scribe
- Review Planning Meeting Subcommittee Report Summaries
- Review Subcommittee Recommendations Chart
- Identify Any Additional Areas of Interest
- Prioritize Recommendations and Develop Initial Work plan

Due to scheduling conflicts with Advisory Committee members the members present proceeded to meet with combining the four workgroups into two:

- Data and Grants Administration
- Prevention/Intervention and Services

### **Data and Grants Administration Workgroup**

Lead by John Mahoney

Workgroup members (Delegate Albo, Fran Ecker, Kristine Hall, Melissa McMenemy, Steven Keener and Kathy Robertson) met and were asked to consider questions including:

1. How can/should consistency, clarity, and uniformity in reporting be increased?
2. How can/should available data be used to support research on identification/advancement of evidence based best practices?
3. How can/should we identify data collection requirements and opportunities to streamline reporting and/or assess outcomes?
4. How can we best identify and differentiate between required and optional data collection and streamline reporting?
5. How can we maximize the efficiency of data collection in order to minimize staff time away from victim services?
6. How can we promote compliance with all funding requirements and improve service quality?

As a result of consideration of these questions, workgroup members discussed data gaps and overlaps which occur for reasons including differing reporting requirements based on differing federal and state funding/statutory/regulatory requirements and objectives. Trying to meet all reporting requirements and to collect, analyze and interpret available data in this environment is challenging.

Workgroup members discussed the feasibility of conducting a nationwide survey to identify the universe of data collected and to identify states managing these various data collection responsibilities most efficiently. Such a survey may also enable further evaluation of victim assistance data collection practices

and the feasibility of identifying a common data set. Such a survey may also inform discussion about the feasibility of developing a single software application capable of efficiently collecting required data and meeting the various reporting requirements more efficiently.

### **Services and Prevention/Intervention Workgroup**

Lead by Patricia Foster and Amia Barrows

Work Group Members (Nancy Fowler, Kathy Anderson, Heather Board, Autumn Jones, and Warren Rodgers) met and discussed the following on:

#### Prevention/Intervention:

- Primary prevention efforts by VDSS and roundtable discussion on three agencies perceptions on serving primary prevention victims
- Cross-System Prevention to avoid survivors being marginalized and not heard
- Conduct a State plan to identify needs and gaps to present recommendations for agency leadership endorsement. Integrate State plan with sexual violence prevention plan that is currently underway by the Virginia Department of Health and Action Alliance
- Identify common outcomes for Domestic and Sexual Violence Prevention
- Conduct group meeting between Advisory meetings to invite presenters to speak on prevention efforts by specific agencies within the Commonwealth.

#### Services:

- Model after CCR in Arlington and have break outs bringing more folks to the table that represent various agencies
- Meet in between the large committee meeting to address goals and spend more time discussing items
- Make a blueprint for accomplishments in the next year
- Review statewide needs assessments (victims' services) that have already been conducted (include outcome-based information)
- Ask Vision 21 to do a presentation on the resource-mapping process
- Look at existing narrative and numerical data that state agencies have collected and invite state reps to present on the findings of those assessments
- Look at resource systems across the state to compare resource databases
- Assess quality & gaps in services
- Incorporate civil rights compliance & service delivery (specifically in regards to LEP).

The Workgroup suggested that John Mahoney provide an update on the FY 17 VOCA funded projects and whether those projects addressed gaps in services.

### **Brief Workgroup Reports**

Delegate Albo lead *report outs* from the two combined workgroups. The workgroups will continue discussion on the Action Plans and Timelines for items discussed in the two workgroups.

### **Workgroup Reports Conclusion**

Data and Grants Administration: Standardization of services listed on a spreadsheet reported to federal and state governments. Delegate Albo suggested seeking other states that have already done what the workgroup wants to do with data.

Prevention/Intervention and Services: Endorse specific recommendations to plan for primary prevention, create recommendations for agency leadership endorsement, identify outcomes for Domestic and Sexual Violence, model workgroup after CCR in an effort to bring more partners to the discussion, statewide needs assessment must be comprehensive, guest speakers to be invited to come to meeting to discuss prevention methods, and non-duplication of processes on resource mapping for prevention.

### **Next Meeting Dates**

Director Ecker relayed that the next meeting will be determined by electronic scheduler after consulting with Senator Favola.

### **Adjourn**

Delegate Albo concluded the meeting at 2:37 p.m.

### **Public Comment**

No members of the public were present.

**Next Meeting:** To be determined