



# COMMONWEALTH of VIRGINIA

## *Department of Criminal Justice Services*

Francine C. Ecker  
Director

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### **Criminal Justice Services Board**

May 7, 2015

#### ***Members Present***

Mr. Andy Block  
Mr. John Boneta  
Chief Jeff Brown  
Ms. Karen Brown  
Mr. Charles Ciccotti  
Senator Charles Carrico, Sr.  
Sheriff Vanessa Crawford  
Judge Sarah Deneke  
The Hon. Michael Doucette  
Sheriff Charles Jett, Chairman  
Ms. Jae K. Davenport for  
Mr. David Johnson  
Judge Mary Malveaux  
The Hon. Michelle Mosby  
LTC Robert Northern for  
Colonel Steve Flaherty  
Mr. J. Michael Parsons for  
Mr. Richard Vorhis  
Delegate Chris Peace  
Deputy Sheriff Kevin Pittman  
Mr. Kevin Reynolds for Senator  
Thomas Garrett, Jr.  
Colonel Bobby Russell  
Ms. Cookie Scott  
Ms. Debbie Smith  
Mr. Gilbert Smith  
Chief James Williams  
Lt. Scott Williams  
Chief Kelvin Wright  
Ms. Stephanie Wright

#### ***Members Absent***

Mr. Edward M. Macon  
Delegate Jackson Miller

#### ***DCJS Staff Present***

Kenny Adcock  
John Colligan  
Bruce Crusier  
Shannon Dion  
Fran Ecker  
Teresa Gooch  
Sharon Gray  
Sam Hoffman  
Ed Holmes  
Laureen Hyman  
Joe Marshall  
Lisa McGee  
Melissa O'Neill  
Donna Shiflett  
Janice Waddy

#### ***Others Present***

Dan Schmitt, PSSAB

## **I. Call to Order**

Chairman Charles Jett called the meeting to order at 11:00 a.m., welcomed everyone to the meeting and thanked them for their commitment to the Criminal Justice Services Board (CJSB). Chairman Jett acknowledged the presence of Senator Bill Carrico, Sr., who is the newly appointed Senator serving on the Board in the Senate Committee on Finance seat.

Chairman Jett reminded guests to please sign the attendance sheet for the purpose of the minutes and asked the Board members to state their name when making a motion or seconding, to speak clearly for the purpose of the minutes and to check that their microphone was turned on at their seating area. He further reminded staff/persons speaking from the floor to step up to the podium and speak into the microphone for the purpose of the minutes.

Chairman Jett then asked Ms. Laureen Hyman to take the roll call. Ms. Hyman stated that there was a quorum with 25 members present.

## **II. Approval of Minutes from Last Meeting**

Chairman Jett then called for a motion to approve the minutes of the March 12, 2015, meeting. Mr. Mike Doucette made the motion, and Mr. Gilbert Smith seconded the motion. Chairman Jett stated that it had been motioned and seconded that the Board approve the minutes of the March 12, 2015, meeting.

## **III. Director's Report**

Director Fran Ecker took a moment to welcome Senator Bill Carrico, Sr. who represents the far Southwest area of the Commonwealth - Grayson, Lee, Scott, Washington, Bristol and parts of Smyth, Wise and Wythe counties. She acknowledged his work on the Governor's Heroin Task Force and the Law Enforcement subcommittee of the Task Force. Recent trainings and events held by DCJS were mentioned:

- *Conference on Violent Crime: Trends and Reduction Strategies* that was held in Roanoke. DCJS partnered with the Office of the Attorney General, State Police, Department of Corrections and the Department of Juvenile Justice.
- DCJS co-sponsored "The Briefings" for over 200 participants from Virginia and 8 other states, to talk about lessons learned from school shooting tragedies like Columbine and DCJS school safety training opportunities. Our co-sponsor was Kristina Anderson a survivor of the Virginia Tech shootings.
- National Crime Victims Rights Week was commemorated with a ceremony at the Bell Tower rededicating the dogwood tree planted in Capitol Square 20 years ago in honor of the Virginia Victims Bill of Rights; followed by a reception at the Capitol where Governor McAuliffe publicly announced the observance of Victim's Rights Week in the Commonwealth.
- A Blueprints policy session focused on discovering and sharing exculpatory evidence with defendants and how third parties can help. Lynchburg Commonwealth's Attorney and CJSB member Mike Doucette was one of our speakers along with Judge Walter Felton and Attorney Cary Bowen.
- This week, we're collaborating with Child Advocacy Centers of Virginia in their 7<sup>th</sup> annual Multidisciplinary Child Abuse Conference.
- June 17-19, DCJS partnering with the Commonwealth's Attorneys Services Council and the Criminal Injuries Compensation Fund in sponsoring a three-day conference "Confronting Domestic Violence: Strengthening Investigation and Prosecution."

- June 22-23, 2015, “kick off” event for the Evidence-Based Decision Making project. Six policy teams from the localities selected for EBDM implementation and the state team will gather for two days to plan.

All were reminded that May 12-16 is Virginia Police Week and the 15<sup>th</sup> is Peace Officers Memorial Day.

#### IV. **Nominations and Appointments Subcommittee**

Mr. Charles Ciccotti

The Nominations and Appointments Subcommittee met to review applications for several positions on the Private Security Services Advisory Board and the Court Appointed Special Advocate/Children’s Justice Act Advisory Committee.

The committee received 22 applications for 8 vacancies on the **Private Security Services Advisory Board**. After carefully reviewing and discussing the candidates, the following individuals were recommended for the vacancies on the Private Security Services Advisory Board based on their qualifications and suitability:

***Electronic Security Business Representative (1 Year term):***

1. Robert D. Dickenson, II
2. James Kevin Powell, Jr.

***Armored Car Business Representative (4 Year Term):***

Kevin Hodges\*

***Personal Protection Specialist Business Representative (4 Year Term):***

Robert D. Soles\*

***Special Conservator of the Peace (4 Year Term):***

Frederic Pleasants\*

***Private Security Services Instructor (4 Year Term):***

David J. Killip\*

***Private Investigator (1 Year Term):***

George W. Stephens

\*denotes current representative seeking reappointment

There were no applications for the locksmith business representative so there is no recommendation for this position which will remain vacant until additional applications are received.

The committee received five applications for six positions on the **Court Appointed Special Advocate/Children’s Justice Act Advisory Committee**. After carefully reviewing and discussing the candidates, the subcommittee voted to recommend the following five individuals be **re-appointed** to the Advisory Committee for a four year term based on their qualifications and suitability:

- |                 |                  |
|-----------------|------------------|
| 1. Malcolm King | 4. Patricia Popp |
| 2. Robin Morgan | 5. Eric Reynolds |
| 3. Jim Pope     |                  |

One member did not seek reappointment, so the position will remain vacant until other candidates are identified and express interest.

Mr. Ciccotti made the motion that the Board appoint the individuals recommended by the Nominations and Appointments Subcommittee to the **Private Security Services Advisory Board** and **Court Appointed Special Advocate/Children's Justice Act Advisory Committee** for terms commencing on July 1, 2015. The motion was seconded by Sheriff Crawford and unanimously approved.

#### **VI. Proposed Bylaw Changes**

Ms. Shannon Dion of DCJS reviewed the CJSB Bylaw changes which had been discussed at the last meeting.

Mr. Ciccotti made the motion to approve the requested changes to the CJSB Bylaws. Superintendent Russell seconded the motion and it was unanimously approved.

#### **V. Regulatory Update**

Ms. Dion gave an overview of proposed changes to regulatory actions by DCJS.

Mr. Ciccotti made the motion to authorize the CJSB to promulgate the regulatory amendments as listed below affecting Bail Bondsmen, Bail Enforcement Agents, and Special Conservators of the Peace. Mr. Andy Block seconded the motion and it was unanimously approved.

- BB - 6VAC20-250-230. Reporting requirements\*
- BEA - 6VAC20-260-30. Eligibility\*
- BEA - 6VAC20-260-230. Reporting requirements\*
- SCOP 6VAC20-230-30. Registration Application

Mr. Doucette had concerns about the investigative process and asked that BB-6VAC20-250-250 - Professional conduct\* standards; grounds for disciplinary action\* be taken out of consideration until more clarification on the changes to these regulations could be given to the board members at the next meeting.

#### **VI. Old Business**

There was no old business brought before the board for discussion at this meeting.

#### **VIII. New Business**

John Colligan, Division Director of Finance and Administration, spoke briefly about the process for the next CJSB meeting involving the newly structured Grant Appeals Subcommittee.

#### **IX. Next Meeting**

Chairman Jett thanked Board members and guests for attending the meeting and stated that the next meeting was scheduled for June 11, 2015, at 11:00 a.m. in House Room D of the General Assembly building.

**XI. Adjournment**

Superintendent Russell made the motion to adjourn the meeting, the motion was seconded by Mr. Andy Block and was unanimously approved. The meeting was adjourned at 11:55 a.m.

Approved:



Sheriff Charles Jett, Chairman