

**COMMONWEALTH OF VIRGINIA
BOARD OF CORRECTIONS
LIAISON COMMITTEE MINUTES**

Regular MeetingNovember 15, 2005

Location6900 Atmore Drive, Richmond, Virginia

Presiding Chairman..... Roy Cherry, Chairman, Liaison Committee, Board of Corrections

PresentClay Hester, Chairman, Board of Corrections
Sterling Proffitt, Vice Chairman, Board of Corrections
Jacqueline Fraser, Board of Corrections
Bobby Mitchell, Board of Corrections
Jimmy Burrell, Board of Corrections
W. Alvin Hudson, Board of Corrections
Judge W. P. Lemmond, Jr. (Retired)
Jack Dewan, Virginia Association of Regional Jails
Stuart Kitchen, Sheriff, Sussex County Jail
B. J. Roberts, Hampton City Jail
Tom Jones, Charlotte County Jail
Fred Hilderbrand, Northwestern Regional Jail
Chris Webb, Blue Ridge Regional Jail Authority
Robyn deSocio, State Compensation Board
Bert Jones, Architecture and Engineering, DOC
Jim Parks, Classification and Records, DOC
Bill Wilson, Compliance and Accreditation, DOC
Donna Foster, Compliance and Accreditation, DOC

I. September Minutes

Minutes from the September 20, 2005 meeting were motioned for approval, seconded and passed.

II. Minutes Summary

- Bert Jones presented the construction updates. A handout was provided (and is included in this package) detailing the state institutional construction status. St. Brides Phase I was completed and occupied in September 2005. Phase II is in the design stage. Demolition of old St. Brides should begin in December, 2005. Completion of Phase II is anticipated July 2007. The Tazewell facility, a security level 3 facility, is moving on schedule with the pre-cast being delivered. It is

scheduled for completion in March, 2007. The Pittsylvania facility is ahead of schedule, making good progress in the early stages. The roofing material is being installed. The May, 2007 anticipated completion date is still forecasted, but it could come in earlier if all continues to go as well as it has thus far. The Deerfield expansion is making good progress as well. All the current projects with the exception of Tazewell, are expected to be closed-in prior to the onset of bad weather which will make progress move smoothly during the winter months. Jimmy Burrell asked about the difference in the project costs of Tazewell versus Pittsylvania, which is approximately \$5 million. Mr. Jones stated that the DOC is expanding some of the locality's water and waste water plants to accommodate the needs of the new facility. Bobby Mitchell asked about the construction start date of the new facility in Charlotte County. Mr. Jones said it was up to the General Assembly. The Mount Rogers prison and the Charlotte County prison are included in the capitol budget request. The governor's budget will be available in about three weeks and that may be an indication of when the aforementioned facilities will be funded.

- Bill Wilson presented the population report. Augusta County Jail will be closing at the end of the year and the inmates will go to the Middle River Regional Jail. Four Community Based Correctional Plans were approved by the Board of Corrections and will go before the legislature. Mr. Wilson provided a handout with expected opening dates for new facilities and/or expansions (included in this package). The four at the bottom, the Loudoun expansion, Rappahannock, Riverside and Gloucester are the four submitted to the legislature. During the September meeting, Donna Lawrence was asked to provide information concerning evacuation procedures. The Department of Corrections will offer any assistance that is available to the jails in the event of a catastrophe, however, the DOC must consider the needs of state inmates and facilities prior to making a commitment to local facilities. Because of this, there is nothing in the form of a written policy regarding transportation or housing for locally responsible inmates. A handout was provided and is available on a website at: <http://www.vaemergency.com/programs/lss/index.cfm>
This was prepared by the Virginia Department of Emergency Management and can only provide some considerations for local facilities. Ultimately, jails will need to develop individual policy and procedure for catastrophic events. Stuart Kitchen advised the committee that, from past experience, the problem lies in transporting inmates. In the past, road closures barricaded his efforts to evacuate, as well as the efforts of the Department of Corrections.
- Robyn deSocio, from the Compensation Board, told the committee that they had requested re-appropriation of year end balances for staff support, totaling approximately \$3.5 million to be carried forward into the current fiscal year. Results should be apparent near the time that the Governor's budget is released, around the third week in December. Requests out of that funding are for live-scan and mug-shot technology enabling electronic submission of fingerprinting

and mug-shots. Also requested was re-appropriation of funds to offset the use of vacancy savings that are applied to budget reductions as was done last year. Following analysis from the compensation Board, the facilities would be notified that funds were available to the jails. Toward the end of December through the beginning of January, the Compensation Board will notify the local facilities of items effecting the jails and sheriff's offices, as well as the status of the vacancy savings and if funds were re-appropriated. Changes in the LIDs program are under consideration to possibly improve tracking of probation and parole violators, as well as sexual predators. The Compensation Board is now in the Oliver Hill Building at 102 Govenors Street, and they welcome visitors anytime. They have new numbers, all direct lines. Ms. deSocio's number is (804) 225-3439, other numbers are available online. Alice Coe retired on November 1st, Anne Wilmouth will fill her position for the time being. Mark Wood has moved into a LIDs analyst position, acting in a customer service capacity with the jails, leaving an auditor position vacant. Also, there is a new policy manager, Meredith Farrar-Owens. Mr. Cherry asked about the recovery program as discussed in the September meeting. Ms. deSocio stated that the alternatives had been presented in the report with the comments to include comments from the Liaison Committee. Updated information is posted on the SCB website and updated as further information becomes available.

- Mr. Cherry welcomed Judge Lemmond, who has been absent from the meetings due to other commitments.
- Jimmy Burrell commented that he would prefer committee information on disk instead of a hardcopy.

By motion duly made by the Chairman of the Liaison Committee, Roy Cherry, and seconded by several members in attendance, the meeting adjourned.