

**COMMONWEALTH OF VIRGINIA
SPECIAL BOARD OF LOCAL AND REGIONAL JAILS
MEETING MINUTES**

APPROVED 6/21/2023

REGULAR MEETING.....April 19, 2023; 2:00 PM

LOCATION.....6900 Atmore Drive, Richmond, Virginia

PRESIDING.....Vernie Francis, Chairman

BOARD MEMBERS PRESENT: The Honorable Vernie Francis, Chairman
 The Honorable Charles Jett, Vice Chairman
 Tiffany Jenkins
 Christopher Strom
 Roland Sherrod
 Dr. Anita Maybach
 Amanda Trent
 Dr. Cleopatra Booker

BOARD MEMBERS ABSENT: Michael Carrera

EXECUTIVE DIRECTOR: Ryan C. McCord, Executive Director

BOARD STAFF PRESENT: Tawana Ferguson, Regulatory Compliance Supervisor
 John Rock, Jail Death Investigator
 Alison Lautz, Jail Death Investigator
 Michael Wachsmuth, Jail Death Investigator
 Colleen Maxwell, Policy Analyst
 Ashley Gordon, Executive Secretary

OTHERS PRESENT: Ayesha Osborne, Office of Attorney General
 Patrick Wilson, Richmond Times Dispatch
 Luca Powell, Richmond Times Dispatch

CALL TO ORDER

Chairman Francis called the meeting to order at 2:07 p.m.

DETERMINATION OF QUORUM

Chairman Francis determined there was a quorum present.

APPROVAL OF MARCH BOARD MINUTES

The March 15, 2023 minutes were approved by motion of Dr. Booker, second by Mr. Strom

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PUBLIC COMMENT PERIOD

None

PRESENTATIONS

None

JAIL REVIEW COMMITTEE REPORT

A) Case Recommendations:

1. Mr. Sherrod read the motion below as follows:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
21-0075	21-0004
21-0077	22-0059
22-0042	21-0074
21-0078	22-0008
22-0014	22-0013
21-0068	22-0029
23-0010	

Upon a ***Motion*** by Mr. Sherrod and second by Vice Chairman Jett, the attending members voted unanimously to ***Approve*** the above recommendation.

2. Mr. Sherrod as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following case(s) be recommended to the Full Board for closure:

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Cases	
20-0015	21-0069

Upon a *Motion* by Mr. Sherrod and second by Vice Chairman Jett, the attending members voted unanimously to *Approve* the above recommendation.

Discussion of 2023 Leadership Summit

Mr. McCord reported to the Board that the Governor’s Office requested that each Executive Branch Agency provide suggested “Legacy Headlines” that would align with the agency’s mission. Along with each, the agency is tasked with providing “deliverables” that could be achieved by the end of the calendar year. Following Mr. McCord’s presentation of proposed headlines and deliverables, Chairman Francis entertained a motion to approve and report the proposal to the Governor’s office.

Upon a *Motion* by Vice Chairman Jett, and a second by Dr. Booker, the attending members voted unanimously to *Approve* the Legacy Headlines and Deliverables.

Additional Items for Discussion/Board Member Comment

None

ADDITIONAL ITEMS FOR DISCUSSION

None

ADJOURNMENT

There being no further business to discuss before the Board of Local and Regional Jails, upon a *Motion* by Dr. Booker and duly seconded, the meeting was *adjourned*.