

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES**

APPROVED: 9/20/2023

Regular Meeting.....August 16, 2023; 9:30 a.m.
Location.....6900 Atmore Drive, Richmond, Virginia
Presiding.....Roland Sherrod, Committee Chairman
Present.....The Honorable Vernie Francis, Chairman, Board of Local and Regional Jails
 The Honorable Charles Jett, Vice Chairman, Board of Local and Regional Jails
 David Hackworth, Board of Local and Regional Jails
 Dr. Cleopatra Booker, Board of Local and Regional Jails
 Tiffany Jenkins, Board of Local and Regional Jails
 Dr. Amanda Trent, Board of Local and Regional Jails
 Michael Carrera, Board of Local and Regional Jails
 Geoff Garner, Executive Director, Board of Local and Regional Jails
 Ryan McCord, Administrative Compliance Director, Department of Corrections
 Ashley Gordon, Executive Secretary, Board of Local and Regional Jails
 Mary-Hufford Kegley, Policy Analyst, Board of Local and Regional Jails
 Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
 John Rock, Jail Death Investigator, Board of Local and Regional Jails
 Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
 Ayesha Osborne, Board Counsel, Office of the Attorney General
 Superintendent David Cox, Western Virginia Regional Jail
 Superintendent Deputy Christopher Hayes, Western Virginia Regional Jail

Upon determination of a quorum, Mr. Sherrod called the meeting to order.

Approval of Minutes

The July 26, 2023 minutes were brought before the Committee for approval.

Upon a *Motion* by Vice Chairman Jett with a second by Dr. Booker, the attending members voted unanimously to *Approve* the July 26, 2023 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Motion to include non-Board members in closed session

The following was offered by Mr. Sherrod as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Geoff Garner
Ryan McCord
Alison Lautz
Michael Wachsmuth
John Rock
Tawana Ferguson
Ashley Gordon
Mary-Hufford Kegley
Ayesha Osborne**

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Sherrod offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee begin **CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendation.

Reconvene Open Session

Upon the members' return to open session, Mr. Sherrod offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this

committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take note.

All members in attendance certified by Roll Call.

Motion to include non-Board members in Closed Session

The following was offered by Vice Chairman Jett as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I MOVE that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Superintendent David Cox and Deputy Superintendent Christopher Hayes were added in addition to those mentioned previously.

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Vice Chairman Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Vice Chairman Jett and a second by Mr. Carrera, the attending members voted unanimously to *Approve* the above recommendation.

Reconvene Open Session

Upon the members' return to open session, Dr. Trent offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the

public meeting requirements and identified in the closed session motion. If a member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Actions

Vice Chairman Jett as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
22-0012	23-0001
23-0013	23-0016
22-0041	22-0056
22-0058	23-0009
22-0017	23-0005
23-0006	

Upon a *Motion* by Vice Chairman Jett and a second by Chairman Francis, the attending members voted unanimously to *Approve* the above recommendations.

Vice Chairman Jett as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following case be recommended to the Full Board for closure:

Cases	
22-0032	22-0057
22-0018	

Upon a *Motion* by Vice Chairman Jett with a second Chairman Francis, the attending members voted unanimously to *Approve* the above recommendations.

Recommendations for Changes to Board Standards

None

General Discussion

None

There being nothing further and upon motion of Chairman Francis, the meeting was *Adjourned*.