

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
LIAISON COMMITTEE MINUTES**

APPROVED: 9/20/2023

REGULAR MEETING.....July 26, 2023, 11:30 AM

PRESIDING.....Colonel Chris Smith, Committee Vice Chairman

PRESENT.....The Honorable Vernie Francis, Board of Local and Regional Jails
The Honorable Charles Jett, Board of Local and Regional Jails
Dr. Anita Maybach, Board of Local and Regional Jails
Dr. Cleopatra Booker, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
Tiffany Jenkins, Board of Local and Regional Jails
Dr. Amanda Trent, Board of Local and Regional Jails
Geoff Garner, Executive Director, Board of Local and Regional Jails
Ryan McCord, Administrative Compliance Director, Department of Corrections
Tawana Ferguson, Regulatory Compliance Supervisor, Board of Local and Regional Jails
Alison, Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Ashley Gordon, Executive Secretary, Board of Local and Regional Jails
Colleen Maxwell, FOIA Legal Services Specialist, Board of Local and Regional Jails
Gerald Olson, Architect, Board of Local and Regional Jails
Marcus Elam, Corrections Operations Administrator, Department of Corrections
Jim Parks, Virginia Department of Corrections
Ayesha Osborne, Board Counsel, Office of the Attorney General
Chris Smith, Western Tidewater Regional Jail
Major Lanay Walker, Piedmont Regional Jail
Major Royal Eanes, Piedmont Regional Jail
Major Jim Pritchett, Chesterfield Sheriff’s Office

Colonel Chris Smith, Committee Vice Chairman called the meeting to order and welcomed all attendees.

Approval of Minutes

Colonel Smith called for a motion to approve the March 15, 2023 minutes.

By *Motion* of Mr. Carrera and duly seconded, the March 15, 2023 minutes were approved.

Offender Management Services Update

Mr. Jim Parks shared an update from DOC. He reported that the out of compliance cases are as follows: Males – 110; Females – 74; total – 184. He reported that there are a limited number of medical beds.

Other New Business

Colonel Smith shared on behalf of the facilities that they would like an update regarding standards that have been changed as well as being involved with the new process of Root Cause Analysis.

Mr. McCord went over the overall violations reviewed by the Board: Total – 147; Out of Compliance; No violations - 104. Breakdown of violations will be provided in added report.

Colonel Smith would like to add to Liaison agenda a discussion of standards with one jail violation along with the process of when a jail is out of compliance with a standard.

The Policy and Regulations Committee Chair, Dr. Cleopatra Booker advised that the Committee will be reviewing the Minimum Standards for Jails and Lockups. The Committee requested participation from the Virginia Association of Regional Jails (VARJ) and the Virginia Sheriff's Association (VSA). VARJ provided their list of individuals for the work groups; however, VSA has not yet responded with their list.

There being nothing further, by *motion* duly made and seconded, the meeting was *adjourned*.