

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE AGENDA**

September 21, 2022; 9:30 a.m.

6900 Atmore Drive, 3rd Floor Board Room #3056

Richmond, VA 23225

1. Call to Order
2. Determination of Quorum
3. Approval of August 17, 2022 meeting minutes.
 - a. Proposed Board Motion to Approve/Disapprove Jail Review Committee August 17, 2022 minutes:
 - i. JRC Member: I move that the JRC Approve/Disapprove the August 17, 2022 meeting minutes.
4. Public Comment*
5. Presentations (may require continuation during closed session)
6. Enter into Closed Session
 - a. Proposed Motion to include Specific Non-Members to Join in Closed Session:
 - i. JRC Member Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:
 1. Names of the individuals to be included:
 - b. Proposed Motion to enter Closed Session
 - i. JRC Member: I *MOVE* that the Jail Review Committee begin *CLOSED* session pursuant to Virginia Code Section 2.2-3711(A) (16) to discuss or consider medical and mental health records.
7. **Enter Closed Session**
 - a. Turn off microphones
8. Enter into Open Session and Certify Discussion was limited to Medical and MH records

a. Proposed Motion to Enter Open Session (turn microphones on)

- i. JRC Member I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

9. Cases that will be recommended to the Full Board to Close following a full investigation:

a. Suggested Motion to Close Cases **with no Violation:**

- i. JRC Member: The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. *NOW THEREFORE, I MOVE* that the following cases be recommended to the Full Board for closure:

Cases	
21-0026	21-0067
21-0059	21-0066
21-0073	20-0037
21-0031	21-0034
22-0021	

b. Suggested Motion to Close Cases **where Violations were properly addressed:**

- i. JRC Member: The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. *NOW THEREFORE, I MOVE* that the following cases be recommended to the Full Board for closure:

Cases	
21-0044	20-0028
21-0069	20-0019
21-0012	22-0011

10. General Discussion

11. Adjournment

*** Comments from the public are limited to five minutes per person on matters not on the agenda**

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES**

Regular Meeting.....August 17, 2022; 9:30 a.m.

Location.....6900 Atmore Drive, Richmond, Virginia

Presiding.....Roland Sherrod, Committee Chairman

Present.....Charles Jett, Board of Local and Regional Jails
Anita Maybach, M.D., Board of Local and Regional Jails
Cleopatra Lightfoot-Booker, PsyD, Board of Local and Regional Jails
Ryan McCord, Executive Director, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Tawana Ferguson, Local Facilities Manager, Board of Local and Regional Jails
Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails
Stacie Sessoms, Office of the Attorney General, Board Counsel

Upon determination of a quorum, Committee Chairman Roland Sherrod called the meeting to order.

Approval of Minutes

The July 20, 2022 minutes were brought before the Committee for approval.

Upon a *Motion* by Mr. Jett and seconded by Dr. Maybach, the attending members voted unanimously to *Approve* the July 20, 2022 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Motion to include non-Board members in closed session

The following was offered by Mr. Jett as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Stacie Sessoms
Ryan McCord
Alison Lautz
John Rock
Colleen Maxwell**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Mr. Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Additional Motion to include non-Board members in closed session

Due to the arrival of an additional staff member, the following was offered by Mr. Jett as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Stacie Sessoms
Ryan McCord
Alison Lautz
John Rock
Colleen Maxwell
Tawana Ferguson**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Mr. Jett offered the following in the form of a motion:

I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a

Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Motion to include non-Board members in closed session

The following was offered by Mr. Jett as a motion:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Stacie Sessoms
Ryan McCord
Alison Lautz
John Rock
Colleen Maxwell
Tawana Ferguson**

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Closed Session

Mr. Jett offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee begin *CLOSED* session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene Open Session

Upon the members' return to open session, Mr. Jett offered the following in the form of a motion:

I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this

committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Actions

Mr. Jett as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
21-0026	21-0067
21-0059	21-0066
21-0073	20-0037
21-0031	21-0034
22-0021	

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

Mr. Jett as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee finds that the investigation did reveal evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. However, the Jail Review Committee finds that the corrective actions taken by the jail appropriately addresses the substance of the violation such that no further measures are necessary. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases	
21-0044	20-0028
21-0069	20-0019
21-0012	22-0011

Upon a *Motion* by Mr. Jett and duly seconded, the attending members voted unanimously to *Approve* the above recommendation.

General Discussion

None

Other Comments

There being nothing further, the meeting was *Adjourned*.