

**COMMONWEALTH OF VIRGINIA
BOARD OF LOCAL AND REGIONAL JAILS
JAIL REVIEW COMMITTEE MEETING MINUTES**

Regular Meeting.....July 20, 2022 9:30 a.m.

Location.....Academy for Staff Development 1900 River Road West, Crozier, Virginia

Presiding.....Vernie Francis, Jr., Chairman, Board of Local and Regional Jails

Present.....Charles Jett, Board of Local and Regional Jails
Amanda Trent, Board of Local and Regional Jails
Michael Carrera, Board of Local and Regional Jails
Cleopatra Lightfoot-Booker, PsyD, Board of Local and Regional Jails
Anita Maybach, MD, Board of Local and Regional Jails
Ryan McCord, Executive Director, Board of Local and Regional Jails
Tawana Ferguson, Local Facilities Manager, Board of Local and Regional Jails
Paul Beaupre, Local Facilities Manager, Board of Local and Regional Jails
Gerald Olson, Architect, Board of Local and Regional Jails
Kathleen Beatty, Legal Intern, Board of Local and Regional Jails
Alison Lautz, Jail Death Investigator, Board of Local and Regional Jails
John Rock, Jail Death Investigator, Board of Local and Regional Jails
Alexis Simpson, Executive Secretary, Board of Local and Regional Jails
Colleen Maxwell, Policy Analyst, Board of Local and Regional Jails
Stacie Sessoms, Attorney General Office, Board Counsel

Temporary Voting Powers

Due to newly appointed members being not yet assigned to committees, Dr. Booker served as the third member of the committee for voting purposes.

Approval of June 15, 2022 Minutes

The June 15, 2022 minutes were brought before the Committee for approval.

Upon a *Motion* by Dr. Booker and seconded by Sheriff Jett, the attending members voted unanimously to *Approve* the June 15, 2022 Jail Review Committee meeting minutes.

Public Comment

None

Presentation

None

Closed Session

Dr. Booker as a motion offered the following:

Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:

Names of the individuals to be included:

**Ryan McCord
Alexis Simpson
Alison Lautz
John Rock
Tawana Ferguson
Paul Beaupre
Gerald Olson
Colleen Maxwell
Kathleen Beatty
Stacie Sessoms**

Upon a *Motion* by Dr. Booker and seconded by Sheriff Jett, the attending members voted unanimously to *Approve* the above recommendations.

Dr. Booker as a motion offered the following:

I *MOVE* that the Jail Review Committee begin CLOSED session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.

Upon a *Motion* by Dr. Booker and seconded by Sheriff Jett, the attending members voted unanimously to *Approve* the above recommendations.

Reconvene

Dr. Booker as a motion offered the following:

I *MOVE* that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I *MOVE* that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the

public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.

All members in attendance certified by Roll Call.

Actions

Dr. Booker as a motion offered the following:

The Jail Review Committee investigated the following cases by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding each death. The Jail Review Committee further finds that investigation did not reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. NOW THEREFORE, I MOVE that the following cases be recommended to the Full Board for closure:

Cases
20-0999
21-0065
21-0016
21-0008

Upon a *Motion* by Dr. Booker and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

General Discussion

None

Other Comments

There being nothing further, the meeting was *Adjourned*.