

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
JAIL REVIEW COMMITTEE MEETING**

Regular Meeting.....September 18, 2019

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....William Dean, Chairman

Present.....John F. Anderson, Jr. Board of Corrections Member  
Vernie W. Francis, Jr., Board of Corrections Member  
Olivia J. Galand, Ph.D., Board of Corrections Member  
Heather Masters, MD, SFHM, FACP, Board of Corrections Member  
Karen Nicely, LPC, Board of Corrections Member  
Reverend Kevin L. Sykes, Board of Corrections Member  
Bobby Vassar, Board of Corrections Member  
Phillip Figura, Board Counsel, Office of the Attorney General  
Steve Goff, Board of Corrections  
Kemba Jennings, Board of Corrections  
David Hackworth, Hampton Roads Regional Jail  
Jeff Rosen, Hampton Roads Regional Jail  
Ruth Griggs, Hampton Roads Regional Jail  
Dr. Dale Moreno, Wellpath  
Stefan Crange, Wellpath  
Pamela Westbrook, Wellpath  
Krystal Jordan, Vector/Corizen  
Emmanuel Fontenot, Department of Corrections  
Erma Locust, Department of Corrections  
Bob Casey, Department of Corrections  
Jim Parks, Department of Corrections  
Jim Bruce, Department of Corrections  
Rebecca Hancock, Department of Corrections  
Donna Foster, Department of Corrections

The meeting was called to order and Chairman Dean welcomed all attendees.

The July 17, 2019 minutes were brought before the Committee for approval.

Upon a *Motion* by Chairman Dean and duly seconded, the attending members voted unanimously to *Approve* the July 17, 2019 Jail Review Committee meeting minutes.

**Public Comment**

None

**Presentation**

None

**Closed Session**

The following was offered by Mr. Anderson as a motion:

**I *MOVE* that the Jail Review Committee begin *CLOSED* session pursuant to Virginia Code Section 2.2-3711(A)(16) to discuss or consider medical and mental health records; and pursuant to Virginia Code Section 2.2-3711(A)(8) to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel.**

Upon a *Motion* by Mr. Anderson and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**Pursuant to Virginia Code Section 2.2-3712(F) I *MOVE* that the presence of the following individuals will reasonably aid this board in considering the subject of the closed session:**

**Names of the individuals to be included:**

**Phillip Figura  
Donna Foster  
Kemba Jennings  
Steve Goff  
Emmanuel Fontenot  
Erma Locust**

Upon a *Motion* by Mr. Anderson and duly seconded, the attending members voted unanimously to *Approve* the above recommendations.

**Reconvene Open Session**

Upon the members' return to open session, Mr. Anderson offered the following in the form of a motion:

**I MOVE that the Jail Review Committee reconvene our open session having concluded a closed session to discuss or consider medical and mental health records and to consult with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel. I MOVE that this committee and its individual members certify that during the closed session, the Jail Review Committee limited its discussion to matters lawfully exempt from the public meeting requirements and identified in the closed session motion. If a Member cannot so certify, I ask that they state the reason specifically on the record and that the recorder take role.**

Upon a *Motion* by Mr. Anderson and duly seconded, the attending members voted unanimously to *Approve* the above recommendations. All attending Board of Corrections' members *Certified* that the closed session discussion was limited to medical, mental health records and legally exempt matters.

### Actions

The Jail Review Committee investigated the following case by reviewing institutional, medical, and mental health records and other relevant evidence of the circumstances surrounding the death. The Jail Review Committee **FINDS** that the evidence presented in these cases did not reveal any act or omission by the facility or any employee or agent thereof that may have directly or indirectly contributed to the inmate's death. The Jail Review Committee further **FINDS** that the investigation **DID NOT** reveal any evidence indicating that the facility was out of compliance with the regulations promulgated by the Board. **NOW THEREFORE, I MOVE** that the following case be recommended to the Full Board for closure.

Case	Location	Date of Death
18-0016	Western Virginia Regional Jail	7/22/17

### Western Virginia Regional Jail

Pursuant to 6 VAC 15-20-100 (B)(3), your facility is **HEREBY** issued a **PROBATIONARY CERTIFICATION** for a period of **TWELVE MONTHS** from the date of this **Order**. Your facility has until its certification audit to come into compliance with the Board's Standards. If your facility does not meet the requirements for certification at the conclusion of this period, the Board will issue a **LETTER OF DECERTIFICATION**.

The facility shall provide written updates on measures taken to come into compliance with the Board's regulations at least quarterly during the probationary period.

Pursuant to Virginia Code § 53.1-68, the Virginia Department of Corrections Compliance and Accreditation Unit is hereby directed to conduct quarterly random unannounced focused inspections during the probationary certification period.

**General Discussion**

None

**Other Comments**

There being nothing further, the meeting was *Adjourned*.

DRAFT