

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....July 19, 2017

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Superintendent Timothy Trent, Chairman

Present..... John F. Anderson, Board of Corrections  
Ann Gardner, Board of Corrections  
Phyllis Randall, Board of Corrections  
Bobby Vassar, Board of Corrections  
David A. Hackworth, Chesapeake Sheriff’s Office  
Bill Wilson, RSW Regional Jail  
Matt Marsteller, Blue Ridge Regional Jail  
Josh Salmon, Blue Ridge Regional Jail  
Jamie Pham, Vectre Corporation  
Katie Evans, Richmond Times Dispatch  
Robyn deSocio, Compensation Board  
Jim Parks, Offender Management Services Unit, Department of Corrections  
Rebecca Hancock, Policy and Initiatives Unit, Department of Corrections  
Bob Casey, Compliance and Accreditation Unit, Department of Corrections  
Donna Foster, Liaison Support, Department of Corrections

The meeting was called to order at 9:30 a.m. and Chairman Trent welcomed all attendees.

**I. Committee Chairman**

Chairman Trent called for a motion to approve the May 17, 2017 minutes. The May meeting minutes incorrectly named Phyllis Randall as being in attendance.

Upon a **MOTION** and duly seconded, the May 17, 2017 minutes were unanimously **APPROVED** as amended.

**II. Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio reported that the Compensation Board has been collecting data from jails about dates of hire for the compression salary increase. They are reviewing that information and additional information should be released back to the jails by the end

of the week. A communication went out in June about the screening instrument to be used for mental health screening upon booking from the Department of Behavioral Health and Developmental Services (DBHDS). She reported that she has not heard much feedback, so presumably questions are going directly to the DBHDS. Data is being collected for the annual Jail mental health survey spreadsheet. Ms. deSocio discussed the healthcare survey from the healthcare commission, noting that there was a significant amount of duplication in the questions. She asked if there were a significant number of complaints about the duplication. The attendees responded that they had not questioned the duplication. She added that the Compensation Board would like to talk about this in the future and may be able to provide some assistance. Mr. Trent noted that Blue Ridge Regional Jail Authority has been using the recommended mental health screening tool since he started working for them in 2009. The tool that has been recommended should have at least one person per shift who is trained in its use but training is not required. Mr. Hackworth advised that mental health screening is performed by medical staff at Chesapeake City Jail. Mental health screening is not required for anyone who is housed for less than four hours.

III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey reported that the Chesapeake City Jail expansion is in the construction phase with completion expected in early 2018. Prince William/Manassas Regional Jail's 204 bed expansion received bids on July 6, 2017, with an expected completion date of December 2019. Pamunkey and Central Virginia just received reimbursements. Rappahannock Regional Jail and Hampton Roads Regional Jail are in progress. Newport News and Martinsville County Jails have been approved but not yet reimbursed.

IV. **Offender Management Service Update - Mr. Jim Parks**

Mr. Parks reported that the out-of-compliance total is 2,851 of which 2,449 are males and 402 are females. He remarked that these numbers represent one of the lowest numbers for males and significant for females he has seen. They are doing all they can to keep up with mental health and medical at the lower security facilities. Thirty infirmary beds were recently opened at Deep Meadow Correctional Center as a new construction infirmary, it is still in the process of getting up to speed and complete the staffing process.

After some construction, the Powhatan Reception Center will be opening 120 infirmary beds. Deep Meadow Correctional Center is closing a 72 bed dormitory and replacing it with a 38 bed infirmary.

V. **Policy and Initiatives Unit- Ms. Rebecca Hancock for Mr. Jim Bruce**

The Standards for Planning, Design, Construction and Reimbursement of Local Correctional Facilities is currently in the public comments period through August 11, 2017. There have been no comments as yet.

VI. **Other Business**

Chairman Trent noted that today may be the last day for the current Board of Corrections members and he thanked them for their service and added that it was a pleasure to have worked with them, a sentiment shared vocally by the attending members of all committees.

I. **Other Comments**

There being nothing further, by *MOTION* duly made and seconded, the meeting was *ADJOURNED*.