

**COMMONWEALTH OF VIRGINIA  
BOARD OF CORRECTIONS  
LIAISON COMMITTEE MINUTES**

Regular Meeting.....November 16, 2016

Location .....6900 Atmore Drive, Richmond, Virginia

Presiding.....Superintendent Timothy Trent, Chairman

Present..... John F. Anderson, Board of Corrections  
Ann Gardner, Board of Corrections  
Stephen Draper, Martinsville Sheriff's Office  
Josh Salmon, Blue Ridge Regional Jail  
David A. Hackworth, Chesapeake Sheriff's Office  
Bill Wilson, RSW Regional Jail  
Keith Lockridge, Charlotte County Sheriff's Office  
Paul Perry Peumansend Creek Regional Jail  
Jamie Pham, Vectre Corporation  
James Parks, Offender Management Services Unit, Department of Corrections  
James Bruce, Policy and Initiatives Unit, Department of Corrections  
Donna Foster, Liaison Support, Department of Corrections

The meeting was called to order at 9:34 a.m. and Chairman Trent welcomed all attendees.

**I. Committee Chairman**

Chairman Trent called for a motion to approve the October 19, 2016 minutes.

Upon a *MOTION* and duly seconded, the October 19, 2016 minutes were unanimously *APPROVE*.

**II. Funding and Budget Issues (Ms. Robyn deSocio, State Compensation Board)**

Ms. deSocio did not attend but provided a report by email advising that the Compensation Board sent a budget request package for consideration for the upcoming budget bill to be presented to the General Assembly on December 16, 2016. Funding items requested that were related to jails include funding for the staffing for Chesapeake City Jail's expansion, opening late fiscal year 2018 (FY18) for \$709,000 at an annual cost of \$2.5 million; funding for up to 69 emergency correctional officers for jail overcrowding at \$2.2 million annually and funding for officers/jails still awaiting participation in the Master Deputy/Master Jail Officer program at \$2.2 million annually. It was not necessary at this time based on current inmate population

forecasts and out-of-compliance inmate populations in the jail to seek additional funding for quarterly per diem payments for the current year or for FY18. She stated that they will continue to monitor and reevaluate as needed, funding needs for per diem payments this year as we proceed into the legislative session.

III. **Prison/Local Jail Population Report and Jail Construction Update – Mr. Bob Casey**

Mr. Casey did not have anything additional to report and did not attend the meeting.

IV. **Offender Management Service Update - Mr. Jim Parks**

Mr. Parks reported that the out-of-compliance total is 4,245 of which 3,859 are males and 386 are females. He noted that there may be a slight uptick in January in out-of-compliance totals during the switch-over from Powhatan Reception Center to the newly opened reception center at Nottoway Correctional Center.

Mr. Parkes noted that the Culpeper women's facility will be placed on hold again, adding that it is ready to open, but will not be funded for staffing due to budget constraints.

V. **Other Business**

Bill Wilson discussed the liability insurance, stating that the premium doubled last year. He noted that regional jails are not required to participate by statute. He has asked Virginia Risk for a reason why the rates doubled and was advised that rate increased following an actuarial report. He and others have asked for a copy of the actuarial report under the Freedom of Information Act and have not been able to obtain a copy. Mr. Wilson has met with the VA Risk personnel 3 times. Robyn deSocio was tasked with seeking alternative insurance options. Jails received a letter on November 3, 2016 issued by a person at the highest source. The person has not been identified even after multiple attempts of asking for a name. The letter informed that the jail could withdraw from the VA Risk exchange, but would be required to pay a penalty. Upon inquiring about the cost of the penalty, they were told that the fee would not be determined until October 2017 and the cutoff for withdrawal was November 15, 2016. Mr. Wilson added that last year he was informed that he could withdraw from the pool but would be required to pay the premiums regardless. Mr. Wilson just wanted to bring this issue to the attention of local facilities and that this is exclusive to regional jails. Mr. Trent noted that this topic was being presented to the legislature, which is why Ms. deSocio was tasked with finding alternatives, adding that rates are based on historical usage, average daily population and number of employees.

I. **Other Comments**

There being nothing further, by *MOTION* duly made and seconded, the meeting was *ADJOURNED*.

DRAFT