

## VIRGINIA AUCTIONEERS BOARD MEETING MINUTES

The Virginia Auctioneers Board met on October 3, 2023, at 10:00 a.m. at the Department of Professional and Occupational Regulation, 9960 Mayland Drive, Richmond, Virginia 23233.

The following members were present for all or part of the meeting:

Betty Bennett (Auctioneer)  
Douglas Sinclair (Auctioneer)  
Angela Smith-Mackey (Citizen Member)  
Linda Terry (Auctioneer)

Staff present for all or part of the meeting were:

Kishore Thota, Director  
Stephen Kirschner, LRPD Deputy Director  
Tom Payne, CID Deputy Director  
Kate Nosbisch, Executive Director  
Bonnie Davis, Board Operations Administrator  
Joe Haughwout, Regulatory Affairs Manager  
Ecila Williams, Administrative Coordinator  
Greg Emerson, Executive Director- Examinations  
Monique Peterson- Licensing Specialist- PAL

Enid Candalaria-Vega, BPOR Liaison, was not present at the meeting with regrets.

Elizabeth Peay, Assistant Attorney General was present from the Office of the Attorney General.

Members of the audience:

Matthew English- Auctioneer  
Stephen Zedd- Auctioneer  
Cristen Zedd

Finding a quorum of the Board present, Ms. Terry, Chair, called the meeting to order at 10:00 a.m.

**Call to Order**

Ms. Nosbisch advised the Board of the emergency evacuation procedures.

**Emergency  
Evacuation**

Ms. Nosbisch introduced Kishore Thota as the new Director of DPOR and announced Enid-Candalaria-Vega as the new BPOR Liaison for the Board.

**Announcements**

Mr. Sinclair moved to approve the agenda. Ms. Bennett seconded the motion, which was unanimously approved by members: Bennett, Sinclair, and Terry

**Approval of  
Agenda**

Ms. Bennett moved to approve the meeting minutes from July 11, 2023. Mr. Sinclair seconded the motion which was unanimously approved by members: Bennett, Sinclair, and Terry.

Approval of  
Minutes July 11,  
2023

Mr. English made a public comment regarding the Auctioneer's exam and the difficulty in obtaining an Auctioneer's license in the Commonwealth.

Public Comment  
Period

Ms. Nobsch introduced Mr. Payne, CID Deputy Director, Mr. Emerson, Executive Director for Examinations, and Ms. Peterson, Licensing Specialist for PAL.

Introductions

Ms. Davis informed the Board the NOIRA for fee adjustment has no movement at this time. The NOIRA for general regulatory review is in the proposed stage and being reviewed by the Regulatory Affairs Manager and comments were reviewed by the Board during their July, 11 2023 meeting. Ms. Davis informed the Board that public comment for Periodic Regulatory Review started August 14, 2023, and ended September 4, 2023, and there were no comments.

Regulatory  
Review Update

Mr. Sinclair moved to retain the current regulations as is. Ms. Bennett seconded the motion which was unanimously approved by members: Bennett, Sinclair, and Terry.

Regarding **File Number 2022-01548, Stephen Zedd**, the Board members reviewed the record of the Informal Fact-Finding Conference, which consisted of the application file, transcripts and exhibits, and the Summary of the Informal Fact-Finding Conference.

File Review:  
2022-01548  
Stephen Zedd

Mr. Zedd addressed the Board on his behalf asking that the Board to approve the recommendation regarding his application for his license.

Mr. Sinclair moved to accept the recommendation of the presiding officer and approve Mr. Zedd's application for auctioneer. Ms. Bennett seconded the motion which was unanimously approved by members: Bennett, Sinclair, and Terry.

Ms. Smith-Mackey arrived at 10:15 a.m.

Arrival of Board  
Member

Mr. Sinclair moved to approve the 2024 meeting dates:

- i. January 24, 2024, at 10:00 a.m.
- ii. April 17, 2024, at 10:00 a.m.
- iii. July 10, 2024, at 10:00 a.m.
- iv. October 2, 2024, at 10:00 a.m.

2024 Meeting  
Dates

Ms. Smith-Mackey seconded the motion, which was unanimously approved by members: Bennett, Sinclair, Smith-Mackey and Terry

The licensee counts as of September 1, 2023: Auctioneers 983 and Auctioneer Firms 225.

**Licensed  
Population**

Board members were provided financial statements for informational purposes.

**Review of  
Financial  
Statements**

Mr. Emerson presented to the Board Auctioneers Exam Statistics from January 2023 to September 2023. Mr. Emerson stated that the exams for Auctioneers are under review and will take a proactive approach and find other avenues to improve the exams and discuss with PSI.

**Other Business**

Conflict of Interest forms and Travel Vouchers were completed by all members present.

**Conflict of  
Interest Forms /  
Travel Vouchers**

The Board took a recess from 10:22 a.m. to 10:40 a.m.

**Recess**

Mr. Emerson, Mr. Haughwout, Mr. Kirschner, Mr. Kishore, and Ms. Peay exited the meeting at 10:22 a.m.

**Departure of  
DPOR Staff**

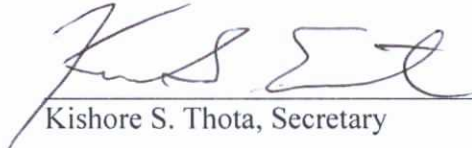
All Board Members present attended the Conflict of Interest Act Training.

**COIA Training**

There being no further business, the meeting adjourned at 11:11 a.m.

**Adjourn**

  
Linda Terry, Chair

  
Kishore S. Thota, Secretary

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Betty Bennett
- 2. Title: Board Member
- 3. Agency: Auctioneers Board
- 4. Meeting/IFF Date: Board Meeting October 3, 2023

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Betty A. Bennett  
Signature

10/3/2023  
Date



STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

1. Name: Angela Smith-Mackey
2. Title: Board Member
3. Agency: Auctioneers Board
4. Meeting/IFF Date: Board Meeting October 3, 2023
5. I have a personal interest in the following transaction:

N/A

Nature of Personal Interest Affected by Transaction:

N/A

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

N/A

I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Angela Smith-Mackey  
Signature

10-3-2023  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Linda Terry
- 2. Title: Board Member
- 3. Agency: Auctioneers Board
- 4. Meeting/IFF Date: Board Meeting October 3, 2023

5. I have a personal interest in the following transaction:

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Nature of Personal Interest Affected by Transaction:

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I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

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I am able to participate in this transaction fairly, objectively, and in the public interest.

or

I did not participate in the transaction.

6.  I do not have a personal interest in any transactions taken at this meeting.

Linda Terry  
Signature

10/3/23  
Date

**STATE AND LOCAL GOVERNMENT  
CONFLICT OF INTERESTS ACT**

TRANSACTIONAL DISCLOSURE STATEMENT  
for Officers and Employees of State Government

- 1. Name: Douglas B. Sinclair
- 2. Title: Board Member
- 3. Agency: Auctioneers Board
- 4. Meeting/IFF Date: Board Meeting October 3, 2023

5. I have a personal interest in the following transaction:

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\_\_\_\_\_

Nature of Personal Interest Affected by Transaction:

\_\_\_\_\_

\_\_\_\_\_

I declare that I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

\_\_\_\_\_

I am able to participate in this transaction fairly, objectively, and in the public interest.

**or**

I did not participate in the transaction.

6.  I **do not** have a personal interest in any transactions taken at this meeting.

DB Sinclair  
Signature

10-3-23  
Date