

**MINUTES**  
**Regular Meeting**  
**Commission on Local Government**  
**10:00 a.m., May 8, 2018**  
**VHDA Housing Center**

**Members Present**

Kimble Reynolds, Jr., Chair  
R. Michael Amyx, Vice-Chair  
Victoria L. Hull  
Diane M. Linderman

**Members Absent**

**Staff Present**

J. David Conmy, Local Government Policy Administrator  
Ali Akbor, Senior Public Finance Analyst  
Kristen Dahlman, Senior Policy Analyst  
Lindsay Barker, Program Support Specialist

**Call to Order**

The Commission on Local Government (CLG) Chair, Mr. Kimble Reynolds, called the meeting to order at 10:03 a.m.

**I. Administration**

**A. Approval of Minutes of the Regular Meeting on January 9, 2018**

Ms. Victoria Hull moved to approve the minutes, as written. The motion was seconded by Mr. Michael Amyx and approved.

**B. Public Comment Period**

Mr. Reynolds opened the floor to receive comments from the public. No one from the public was in attendance; the public comment period was then closed.

**C. Policy Administrator's report**

Mr. David Conmy then shared his Policy Administrator's report with the Commission. He stated there was a new Secretary of Commerce and Trade, Brian Ball, who served as the Deputy Secretary under former Secretary Esther Lee who stepped down for family reasons. He also noted that Elizabeth Rafferty, Policy and Legislative

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**Page 2**

Director, would be leaving the agency and that Courtney Dozier would be serving as interim director until the position is filled. Finally, Mr. Conmy reviewed several news articles of interest with the Commission. Ms. Dahlman, who will be leading the team's efforts regarding the Commission's potential review of a revenue sharing case in Southwest Virginia, also provided the Commission with an update on staff's progress.

#### **II. Preliminary Draft Report on Annexation Alternatives Study**

Staff had sent out a draft version of the report prior to the meeting for the Commissioner's review. Staff then presented each section of the report and received comments from the Commissioners. Overall, the comments revolved around pairing down information, highlighting pertinent information, and general grammatical and citation corrections. Ms. Diane Linderman moved to approve to send a second draft of the report based on the discussed revisions to the stakeholder group for the study. Mr. Amyx seconded and the motion was approved.

Staff then discussed the next steps for the study, stating that after all edits were completed based on the feedback provided, staff would send out the second draft to the stakeholders and Senator Hanger and Delegate Wilt with plans for a meeting in June for presentation and discussion of the second draft report. Based on stakeholder feedback a third draft would then be presented at the July Commission meeting that would include a public hearing and a second public hearing at the September meeting. The final version would be presented for approval at the November meeting to be submitted by December to the General Assembly.

#### **III. Fiscal Stress Report 2015/2016**

Mr. Akbor stated that Manassas Park and Hopewell still have not submitted their financial information to the Auditor of Public Accounts but the report will be presented at the next meeting utilizing the previous year's data for those localities who still have not submitted.

#### **IV. 2018 General Assembly – Special and Reconvened Session**

Staff reviewed changes to bills and stated that there still had not been an approved budget by the General Assembly. Mr. Conmy also stated that the Task Force for Local Government Mandate Review will sunset on July 1, 2018.

#### **V. 2018 Survey of Cash Proffers – Survey Instrument**

Mr. Conmy presented the survey tool that is sent out to localities who are eligible to receive cash proffers. Mr. Conmy stated that even though there were changes in the legislation from the 2017 Session that the survey has remained the same since localities have 12 years to expend their cash proffers even though some may now be considered unreasonable. The survey is due to DHCD by September 1, 2018. Ms. Hull moved to approve the survey instrument; the motion was seconded and approved.

VI. Commending Resolution for Mr. Bruce Goodson

Mr. Conmy presented a resolution for Mr. Goodson for approval. Ms. Linderman moved to approve the resolution as presented; Ms. Hull seconded and the resolution was approved. Mr. Conmy indicated that he would invite Mr. Goodson to an upcoming Commission meeting for presentation of a framed copy of the signed resolution.

VII. Other

Mr. Reynolds asked was there any other business for the Commission to discuss. There appeared to be no additional items for consideration.

VIII. Schedule of Regular Meetings

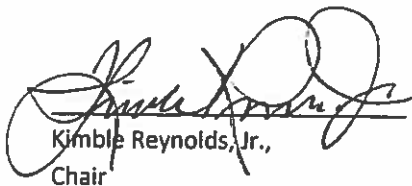
Mr. Reynolds noted that the next meeting of the Commission would be held Tuesday, July 10<sup>th</sup> at 10:00 a.m. at the Virginia Housing Center Board Room. There was also discussion among the Commissioners about the potential need to reschedule the September 11<sup>th</sup> Commission meeting because several Commissioners indicated they could no longer attend. Mr. Conmy offered to send a Doodle Poll to the Commissioners to identify a date that would work for all Commissioners and staff. He also noted that, based on the upcoming public hearings for the Annexation Alternatives Study, this meeting would likely be held somewhere outside of the Richmond area.

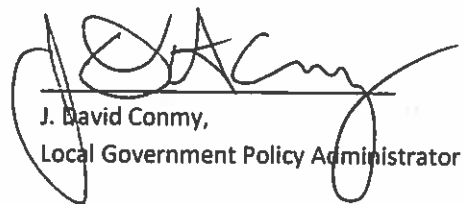
IX. Upcoming Events of Interest

Mr. Reynolds reviewed upcoming dates and events of interest for the Commission.

X. Adjournment

By consensus of the Commission, Mr. Reynolds called the meeting adjourned at 1:34 p.m.

  
Kimble Reynolds, Jr.,  
Chair

  
J. David Conmy,  
Local Government Policy Administrator