

DRAFT MINUTES
Regular Meeting
Commission on Local Government
10:30 a.m., May 14, 2014
Lincoln Theater
117 East Main Street
Marion, Virginia 24354

Members Present

John T. Stirrup, Jr., Chairman
Bruce C. Goodson, Vice-Chairman
Cole Hendrix
John G. Kines, Jr.
Victoria L. Hull

Members Absent

Staff Present

Zack Robbins, Local Government Policy Manager
Edward Lanza, Senior Public Finance Analyst
J. David Conmy, Senior Policy Analyst

Call to Order

Commission Chairman John Stirrup called the meeting to order at 10:45 a.m. on May 14, 2014 in the Lincoln Theater in Marion, Virginia.

I. Administration

A. Approval of Minutes of the Regular Meeting on March 10, 2014

Ms. Hull made a motion that the minutes of the Regular Meeting on March 10, 2014 be approved. Such motion was seconded by Mr. Kines, and the Commission approved the minutes without amendment. Mr. Goodson and Mr. Hendrix abstained from voting on the minutes because they were not present at the meeting.

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B. Public Comment Period

The Chairman opened the floor to receive comments from the public. No person appeared to testify before the Commission during the public comment period.

At this time, the Commission briefly interrupted the agenda in order to vote on a joint request by the Town of Marion and Smyth County to extend the reporting deadline by 60 days in order to make technical revisions the agreement. Mr. Robbins also noted that such an extension would move the Commission's deadline to report to September 4, 2014. Because the Commission would not meet until September 8th, the Commission would need to extend its reporting deadline by its own motion for at least an additional four days. The Commission is permitted to extend its deadline for up to 60 days by its own motion. Mr. Goodson made a motion to accept the joint request for a 60 day extension to the reporting deadline and to further extend the Commission's reporting deadline by 15 days. The motion was seconded by Mr. Hendrix, and was approved unanimously. This action effectively extended the reporting deadline to September 19, 2014.

C. Presentation of Financial Statement for April 2014

Referencing an internally produced financial statement that encompassed expenditures through the end of April 2014, Mr. Robbins stated that fiscal year-to-date expenditures for personnel were 85% of the total budget and that expenditures on non-personnel were 68%. He also stated that, to date, overall expenditures have amounted to 80% of the total budget for the current fiscal year. Mr. Hendrix made a motion to accept the financial report, which was seconded by Ms. Hull. The Commission approved the financial report unanimously.

D. Local Government Policy Manager's Report

Mr. Robbins identified a number of news articles in the Commissioners' packets related to local mandates and cash proffers.

Mr. Robbins noted that several news articles involved Warren County and the Town of Front Royal. He noted that the Warren County Board of Supervisors has discussed consolidation with the Town of Front Royal and preventing future town annexations. He noted that if the town and county were to consolidate, the agreement that the Commission recently reviewed would become irrelevant. Additionally, he stated that the Town and County did not fully agree with the Commission's recommendation to remove the private developer from the agreement.

II. 2014 General Assembly Session

Mr. Robbins stated that a new budget has not been passed. He indicated that the \$70,000 cut to the PDCs pass-thru funding proposed by the previous administration has been removed from both the House and Senate versions of the proposed budget.

Mr. Robbins stated that HB 199 was returned to the House of Delegates by the Governor with an amendment. He also noted that the amendment was rejected by the House and that we are currently waiting for the Governor to sign or veto, otherwise it will become law on May 23rd.

III. Upcoming Commission Reviews

A. Town of Herndon-Loudoun County Voluntary Settlement Agreement

Mr. Robbins noted that staff completed its initial review of the submission from the Town of Herndon and Loudoun County, and found it to be sufficient, and as such did not request any additional information from the parties.

IV. 2014 Survey of Cash Proffers

Mr. Conmy stated that the survey instrument before the Commission is sent annually to localities that are eligible to collect cash proffers. He noted that prior to its distribution, the survey must be adopted by the Commission. Mr. Hendrix made a motion to approve the

survey, which was seconded by Mr. Goodson. The Commission approved the survey unanimously.

V. Governor's Task Force for Local Government Mandate Review

Mr. Robbins stated that the Governor's Task Force for Local Government Mandate Review was scheduled to meet on May 14, 2014, but the meeting was cancelled. He said that the task force was extended by an additional four years during the 2014 General Assembly.

VI. Adjournment

Ms. Hull made a motion to adjourn the meeting, which was seconded by Mr. Hendrix, and unanimously adopted. The meeting was adjourned at 11:10 a.m.

John T. Stirrup, Jr.
Chairman

Zachary Robbins
Local Government Policy Manager