

**Child Day Care Council
Retreat**

HENRICO COUNTY TRAINING FACILITY

MAY 11, 2006

Members Present: Gail W. Johnson, Chair; Terry Hill; Novella Ruffin; Norman Crumpton; Donna Peters; Nancy Smith; Charles Finley; Mary Cole; Bethany Geldmaker; Susan Hackney; Kristi Snyder; William Harvey; Rosemary Burton, Margaret Collins; Dona Huang; Aubrey Hyde; Rose Ann Sharp; Anita Simpkins; Jeff Walton

Members Absent: Susan Ballard; Judith Beattie; Jay DeBoer; Lynn Wray; Cleo Sims; Margarita Barbosa-Mora; Lisa Shelburne; Kimberly Hulcher; William Tobin; and Emory Rodgers (replaces Norman Crumpton).

Call to Order

The Retreat was called to order at 9:00 a.m. by Chairman Gail Johnson.

Welcome & Introductions

Chairman Johnson welcomed members and guests to the meeting. Jackie Anderson, facilitator for International Consulting Services was introduced by Kristi Snyder.

Commissioner Comments

Commissioner Conyers stated the work done by the Council is very important. This Retreat will assist the group in creating the philosophical underpinning to build specific goals. He encouraged them to continue their collaborations and thanked them for their dedication to helping Virginia's children.

Future Meeting Schedule

The following scheduled was provided to members for approval:

July 13, 2006 (only if urgent business needs to be addressed by the Council

September 14 (orientation for new members in the morning, full Council meeting at 2:00 p.m.)

November 9, 2006

January 11, 2007

March 8, 2007

May 10, 2007

ON MOTION DULY MADE (Mr. Harvey) and seconded (Ms. Hackney) moved to approve the meeting schedule as presented. Motion carried with all in favor.

The Child Day Care Council meetings are held at the Department of Social Services' offices at 7 North 8th Street in Richmond. Meetings normally begin at 10:00 a.m. and adjourn as close to 2:00 p.m. as possible. A copy of this schedule is attached to the Official Minutes housed in the home office.

Nominating Committee Report

ON MOTION DULY MADE (Ms. Cole) and seconded (Mr. Finley) moved to approve Kristi Snyder to serve as Vice Chair and Novella Johnson-Ruffin to serve as Secretary. Motion carried with all in favor.

Chair's Report

Gail Johnson advised that she had received the following resignations:

Jeff Walton – has accepted position of Executive Vice President at VA Baptist College
Norman Crumpton - retirement
Lynn Wray –job has been transferred to Ireland
Cleo Sims –resigned due to time commitment
Margarita Barbosa Mora – resigned due to health issues

Ms. Johnson also advised that Susan Ballard and Judith Beattie will end their terms in June; however, they are eligible for reappointment.

The Chair thanked Pat Rengnerth for her work in making this Retreat possible and for keeping the work of the Council running smoothly.

The Chair thanked Kristy Snyder for her work in making this Retreat successful.

Mission Statement; Goals and Vision

Facilitator Jackie Anderson had the group break out into 3-4 work groups to develop a Mission Statement; Vision; and Goals. A copy of this will be submitted by Jackie Anderson and forwarded to Council Members for review and approval. Once received, it will be attached to the Official Minutes housed in the home office.

It was suggested and decided by general consensus that the Strategic Plan will be reviewed bi-annually and listed as such in the Council Bylaws.

Adjournment

4:10 p.m.

