

DRAFT

**Virginia Child Day-Care Council
Main Street Centre, 12th Floor South Conference Room
600 East Main Street, Richmond, Virginia 23219**

November 10, 2011 Meeting

10:00 a.m. Call to Order

Henk deJager, Acting Chair, called the meeting to order.

Members Present

Henk deJager, Shirlye Anson, Clark Andrs, Liz Dowdy, Bethany Geldmaker, Johnnie Humphrey, Katie Humphrey, Linda Janulis, Christie John, Jack Knapp, Ellen Nau, Brian Rhode, Wileen Richardson, Katie Sloan, Deborah White.

Members Absent

Ed Altizer, Irene Carney, Mary Cole, Tracy Cox, Paula Eubank, Maria Ferrone, Karlis Graubics, William Harvey, Scott McClung, John Purnell, Rose Ann Sharp, Terry Tusing.

Welcome and Introductions

Henk deJager welcomed all members and invited guest speakers, including Steve Lambert, Associate Director, Senior, Adult Programs, Division of Licensing Programs; Karen Lange, Military Child Care Liaison, National Association of Child Care Resource & Referral Agencies; and Cindy Blevins, Military Family Life Consultant, National Association of Child Care Resource & Referral Agencies.

ACTION ITEMS

Approval of the Agenda

Janice Sigler reviewed the agenda with the Council.

By a motion made (Jack Knapp) and seconded (Johnnie Humphrey), the agenda was approved with all Council members voting in favor.

Approval of the June 2, 2011 Minutes

By motion made (Henk deJager) and seconded (Jack Knapp), the June 2, 2011 minutes were approved with all Council members voting in favor.

Update on Child Day-Care Regulatory Package

A presentation was made by Debra O'Neill, Consultant, Division of Licensing Programs, on the status of the child day-care regulatory package. Several motions were made during the course of her presentation generated by Council review of the draft proposed 22 VAC 15-31.

By motion made (Jack Knapp) and seconded (Liz Dowdy), to change the age of a Program Director Designee to nineteen years of age (pg. 13, 22 VAC 15-31-140.1 of the draft proposed Child Day-Care regulations). This motion was approved by unanimous vote.

By motion made (Jack Knapp) and seconded (Henk deJager) a proposal was made to add the current 22 VAC 15-30-230.A.4.c exactly as it is written and place it in the draft proposed CDC regulation between 22 VAC 15-31-130.B.5 and B.6 . This motion was approved by unanimous vote.

By motion made (Jack Knapp) and seconded (Henk deJager) a proposal was made to add as an exception to 22 VAC 15-31-130.B language to allow currently qualified directors to meet director qualifications when the new regulation becomes effective. By renewed motion (Jack Knapp) and seconded (Katie Sloan) this motion was approved by unanimous vote.

By motion made (Jack Knapp) and seconded (Katie Sloan), it was proposed that, as 22 VAC 15-31-540.A and 22 VAC 15-31-570.A are duplicate, 22 VAC 15-31-570.A should be deleted. This motion was approved by unanimous vote.

By motion made (Johnnie Humphrey), and seconded (Katie Humphrey), a proposal was made to strike the second sentence in 22 VAC 15-31-540.C.3. This motion was approved by unanimous vote.

By motion (Liz Dowdy) and seconded (Shirlie Anson), a proposal was made to split 22 VAC 15-31-690.A.4 "Before giving medication" into two separate parts. The second line would read "before and after applying a topical ointment or cream." This motion was approved by unanimous vote.

By motion (Jack Knapp) and seconded (Clark Andrs), proposed proposal was made to remove "and addresses" from 22 VAC 15-31-250.5 (pg. 20). This motion was approved by unanimous vote.

Approval of Exempt Action: SB 802/HB 1905

Karen Cullen, Consultant, Division of Licensing Programs, made a presentation to the Council regarding an exempt regulatory action to align the Child Day-Care regulations (22 VAC 15-30) with a recent change to the Code of Virginia. A motion was made by Henk deJager and seconded by Katie Sloan to approve the exempt regulatory action, and the motion was approved by unanimous vote.

INFORMATION ITEMS

Performance Standardization Guidance for Licensure

The Council requested, at its June 2, 2011 meeting, that Steve Lambert, Associate Director, Senior, Division of Licensing Programs, be invited to present to the Council on assessing risk. Mr. Lambert made a presentation to Council at its November 10, 2011 meeting, "Performance Standardization Guidance for Licensure." A copy of his presentation is in the Council's records.

National Association of Child Care Resource and Referral Agencies

Karen Lange, Military Child Care Liaison, National Association of Child Care Resource & Referral Agencies (NACCRRRA), provided a presentation on NACCRRRA and its main focus, which is "providing quality child care" to military families and how NACCRRRA achieves this goal.

Cindy Blevins, Military Family Life Consultant, Joint Family Support Assistance Program, made a presentation on the Joint Family Support Assistance Program and how it services military families in Virginia with issues that they experience.

Copies of the handouts from these presentations are in the Council's records.

Public Comment:

Rosemary Burton addressed the Council on sanitizing solutions.

Chair's Remarks:

Henk deJager thanked the guest speakers for their presentations and thanked the members for attending the Council meeting. He reminded everyone that the next Child Day Care Meeting is scheduled for January 12, 2012 at the same location as today's meeting, but that the meeting in January is generally not held, as it falls at the start of the General Assembly Session.

Council Check in:

Ellen Nau, with the Virginia Department for the Aging, indicated that the Department has received a Respite Care Grant and they are looking for care providers.

Adjournment

With no further business to discuss, the Council meeting adjourned at 2