

Meeting Notes
Regulatory Advisory Panel (RAP) Group #2
March 31, 2009
1-3 PM

Call to Order

Kristi Snyder, Chair of this committee called the meeting to order at 1:00 p.m. from the Roanoke Regional Office in Roanoke, Virginia. Other meeting sites included Minnieland Corporate Office in Woodbridge; Virginia Cooperative Extension State Office at Virginia State University; Eastern Regional Office in Virginia Beach, and Department of Social Services in Richmond, Virginia.

Attending

Kristi Snyder, Mary Cole, Emory Rodgers, Nancy Smith, Jack Knapp, Rosemary Burton, Liz Dowdy, Kimberly Hulcher, Novella Ruffin, Susan Hackney, Gail Johnson, Leslie Knachel, Karen Cullen, Debra O'Neill, Debbie Beirne and Jan Sigler.

Arlene Kasper sat in for Kathy Glazer.

Purpose

The purpose of the meeting was to discuss 22 VAC 15-30 standards and collect information about Staffing Qualifications and Training; and Staffing and Supervision in order to revise them.

A public comment period was not advertised for this meeting as there are many other venues for public comment at the May 14 Child Day Care Council meeting and during the official promulgation process. Providers may also comment through a survey posted to the department website under Child Day Center.

Dr. Ruffin confirmed it is permissible to send out notices or a news release that these committee meetings are open to the public to ensure providers are aware of the meetings and make plans to attend the various sites across the state.

Staff from the Licensing Division will provide details on the requested changes made by the group today and will be discussed in depth at the next meeting held on April 28. A copy of those changes will be attached to the meeting notes upon completion.

Submitted by Pat Rengnerth