

FINAL MINUTES

Charitable Gaming Board
Oliver Hill Building, Richmond, VA
Tuesday, March 11, 2014

CALL TO ORDER

Mr. Randy Green called the meeting to order at 10:00 a.m., on Tuesday, March 11, 2014 in the Oliver Hill Building, 102 Governor Street, Conference Room 220 Board Room, 2nd Floor, Richmond, Virginia. He informed the Board that three new members, who were recently appointed by the Governor, were in attendance and he welcomed them to the Board. Mr. Green asked Mr. Michael Menefee to call the roll.

Members present:

Mr. James Corrigan
Mr. Nicholas Curry
Mr. Randy Green
Mr. Charles Kelley
Ms. Renee Maxey
Mr. Thomas Stiles
Mr. Bob Sussan

Members absent:

Mr. Clay Dawson

Staff present:

Mr. Michael Menefee, Program Manager, Office of Charitable and Regulatory Programs
Ms. Gladys Brooks, License and Registration Analyst, Office of Charitable and Regulatory Programs

Office of the Attorney General Staff present:

Mr. Josh Laws, Assistant Attorney General, Office of the Attorney General

Mr. Menefee informed Mr. Green that a quorum was present.

APPROVAL OF MINUTES

Mr. Green asked for a motion to approve the draft minutes of the September 10, 2013, and December 10, 2013, Board meetings. Mr. Thomas Stiles moved that the draft minutes be approved as distributed. Ms. Renee Maxey seconded the motion and it was passed by a unanimous vote.

REPORT FROM BOARD MEMBERS

There was no report from any member.

PROGRAM MANAGER'S REPORT

Mr. Green asked Mr. Menefee for an operational update on the Office of Charitable and Regulatory Programs. Mr. Menefee reported the following to the members:

- Ms. Roslyn Trent, who provided administrative support to the Board, left the Office of Charitable and Regulatory Programs. Ms. Trent was thanked for the many years of service she provided to the Board, office, and the charitable gaming community.
- Ms. Gladys Brooks, who will assist the Program Manager in the administrative support to the Board, was introduced to the members. Ms. Brooks will also be processing charitable gaming permit applications.
- At the end of 2013, manufacturers of electronic pull-tab systems reportedly generated more than \$104 million in gross receipts. At this time, six manufacturers are licensed by the Office of Charitable and Regulatory Programs and approximately 145 locations are utilizing 505 electronic pull-tab devices.

NEW BUSINESS

Mr. Green asked Mr. Menefee to present his request for regulatory action to the members:

Mr. Menefee stated the Notice of Intended Regulatory Action, which was approved by the Board on September 10, 2013, to amend 11 VAC 15-40 *et seq.*, *Charitable Gaming Regulations*, indicated the agency's intention to convene a regulatory advisory panel. This panel would assist in drafting amendments to the regulations pertaining to network bingo, which was mandated by Senate Bill 930 and House Bill 2178 during the 2013 General Assembly session.

On November 4, 2013, the notice was published in The Virginia Register of Regulations and on November 13, 2013, the Office of Charitable and Regulatory Programs notified stakeholders via email and correspondence of the agency's intention to convene a regulatory advisory panel to assist in drafting amendments to the regulations. This notification requested that if the stakeholders were interested in participating on the panel, then they needed to notify the office by no later than December 4, 2013.

Mr. Menefee requested the Board to approve the creation of the regulatory advisory panel and based on the responses to the notification, to appoint following individuals to the panel:

- American Legion Post 368 (Mr. Buddy Dingle)
- Applied Concepts, Inc. (Mr. John Adams)
- BMM Testlabs (Mr. Richard Williamson)
- Eclipse Compliance Testing (Mr. Nick Farley)
- Electronic Game Solutions (Mr. Harold Mang and Mr. Ron Zorn)
- Fraternal Order of Police (Mr. Marty Williams)
- Gaming Arts (Mr. James Robertson)
- Gaming Laboratories International (Mr. Michael Capen)
- International Gamco, Inc. (Mr. Emile S. Bourgoyne)
- Lancaster Bingo Company (Mr. Marc DeTomaso)
- MDB Strategies (Mr. Matt Benka)

Following Mr. Menefee's request and questions from the members, Mr. Stiles moved that the Board approve the creation of the regulatory advisory panel, and appoint the individuals as presented by Mr. Menefee. Mr. Bob Sussan seconded the motion and it was passed by a six to one vote (ayes: Mr. Curry, Mr. Green, Mr. Kelley, Ms. Maxey, Mr. Stiles, and Mr. Sussan; nay: Mr. Corrigan).

Mr. Sussan moved that the Board authorize Mr. Menefee to change the composition of the regulatory advisory panel and to fill any vacancies on the panel when it is appropriate to do so. Mr. Stiles seconded the motion and it was passed by a unanimous vote.

Mr. Green presented to members for their consideration, the following schedule for the Board to meet during the remainder of 2014:

Tuesday, May 27, 2014
Tuesday, September 9, 2014
Tuesday, December 9, 2014

Mr. Sussan moved that the schedule be approved as presented. Ms. Maxey seconded the motion and it was passed by a unanimous vote.

NEXT BOARD MEETING

Mr. Green informed members that the next Board meeting will be held on Tuesday, May 27, 2014, in the offices of the Virginia Department of Agriculture and Consumer Services, in Richmond, Virginia.

PUBLIC COMMENT

Mr. Matt Benka (Virginia Charitable Bingo Association) provided an update to the Board on the association's efforts within the General Assembly.

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There being no further business, the Board adjourned at 10:15 a.m.

Respectfully submitted,

Michael Menefee
Program Manager
Office of Charitable and Regulatory Programs