

**VIRGINIA BOARD OF VETERINARY MEDICINE
MINUTES OF FULL BOARD
DEPT. OF HEALTH PROFESSIONS
RICHMOND, VA
NOVEMBER 15, 2006**

- CALL TO ORDER:** A quorum of the Board of Veterinary Medicine was called to order at 9:05 a.m. at the Dept. of Health Professions, 6603 W. Broad St., Richmond, VA
- PRESIDING OFFICER:** John T. Wise, DVM, President
- MEMBERS PRESENT:** Henry McKelvin, DVM
Rebecca Lakie, LVT
Jana Froeling, DVM
James DeBell, DVM
Dorothy Blackwell
George Siemering, DVM
- STAFF PRESENT:** Elizabeth A. Carter, Ph.D.
Terri Behr, Administrative Specialist
Emily Wingfield, Assistant Attorney General
Jack Kotvas, Assistant Attorney General
Elaine Yeatts, Senior Policy Analyst
- OTHERS PRESENT:** Lindsay Potts
Neal Kauder
Kim Langston
- PUBLIC COMMENT:** No public comment was presented.
- APPROVAL OF MINUTES:** On properly seconded motion by Ms. Blackwell, the Board voted unanimously to approve the minutes of the meetings of the Legislative/Regulatory meeting and the Board meeting of August 9, 2006 as presented. On properly seconded motion by Dr. DeBell, the Board voted unanimously to approve the minutes of the Informal Hearings on August 10, 2006. On properly seconded motion by Dr. McKelvin, the Board voted unanimously to approve the minutes of the Informal Hearings of September 21, 2006 as presented. On properly seconded motion by Ms. Lakie, the Board voted unanimously to approve the minutes of the October 5, 2006 conference call as presented. On properly

seconded motion by Dr. McKelvin, the Board voted unanimously to approve the minutes of the Informal Hearings of October 18, 2006 with one correction. The signature line of the hearing for Kent Smith, DVM, was listed as John Wise, but was corrected to reflect the actual Chair, who was Henry McKelvin. On properly seconded motion by Ms. Blackwell, the Board voted unanimously to approve the minutes of the conference call of November 6, 2006 with one correction. The year was listed as 2007, but was corrected to reflect 2006.

ADOPT NOIRA:

On properly seconded motion by Ms. Blackwell, the Board voted unanimously to adopt the NOIRA to update and clarify the Public Participation Guidelines as explained by Ms. Yeatts. She explained that the intent for amendment is to be clarifying rather than substantive.

SANCTION REFERENCE UPDATE:

Neal Kauder provided an update on the sanction reference manual and pointed out changes that would be made in the manual because of omissions or errors. On properly seconded motion by Dr. Froeling, the Board voted unanimously to approve the manual with the changes as enumerated by Mr. Kauder.

BOARD DISCUSSIONS:

EMAL FROM DR. SUZANNE JENKINS

Dr. Jenkins emailed to inform the Board that she has retired as State Public Health Veterinarian and would now be working as a part time contractor for the Health Dept. One of the projects she will be working on will be to update the sections of the Code dealing with rabies. She requested a contact person for the Board of Veterinary Medicine to discuss the issues involving rabies control in Virginia. Dr. DeBell volunteered to be the contact person for the Board.

EMAIL FROM DR. JERRY HINN

Dr. Hinn emailed with some questions regarding assistant versus veterinary technician duties. The Board's response is that the ultimate responsibility lies with the veterinarian to assure that the staff he is delegating tasks to have been adequately trained.

AAVSB

Dr. Wise reported to the Board regarding the AAVSB's annual meeting in Kansas City and about some of the services that they offer.

2007 CALENDAR:

The Board set its 2007 calendar as follows:
January 17, 2007 – Informal Hearings - Richmond
January 18, 2007 – Legislative/Regulatory Committee – Richmond
February 7, 2007 – Board Meeting – Hotel Roanoke, Roanoke, VA
February 8, 2007 – Informal Hearings – Hotel Roanoke, Roanoke, Va
March 8, 2007 – Informal Hearings – Richmond
April 12, 2007 – Informal Hearings – Richmond
May 9, 2007 – Board meeting – Richmond
May 10, 2007 – Informal Hearings – Richmond
June 14, 2007 – Informal Hearings – Richmond
July 12, 2007 – Informal Hearings – Richmond
August 8, 2007 – Board meeting – Richmond
August 9, 2007 – Informal Hearings – Richmond
September 20, 2007 – Informal Hearings – Richmond
October 25, 2007 – Informal Hearings – Richmond
November 14, 2007 – Board meeting – Richmond
November 15, 2007 – Informal Hearings – Richmond

ELECTION OF OFFICERS:

New officers were elected as follows:
President – George Siemering, DVM
Vice President – John Wise, DVM
Secretary/Treasurer – Henry McKelvin, DVM

EXECUTIVE DIRECTOR'S REPORT:

Dr. Carter updated the Board on the current statistics regarding licensees and disciplinary caseload.

Dr. Carter stated that the next newsletter should be sent out around the middle of 2007 and that drug security issues should be a prominent area of discussion and concern.

Dr. Wise reported to the Board regarding the Board of Health Professions meeting and the Citizens Advocacy Council meeting held in Williamsburg in October.

MEETING ADJOURNED:

There being no further business, the meeting adjourned at 11:05 a.m.

John T. Wise, DVM, President

Elizabeth A. Carter, Ph.D., Executive Director