

**VIRGINIA BOARD OF VETERINARY MEDICINE
INSPECTIONS AD HOC COMMITTEE
MEETING MINUTES
FEBRUARY 20, 2020**

TIME AND PLACE: The Board of Veterinary Medicine's (Board) Ad Hoc Inspections Committee (Committee) meeting was called to order at 1:06 p.m., at the Department of Health Professions (DHP), Perimeter Center, 9960 Mayland Drive, 2nd Floor, Board Room 1, Henrico, Virginia 23233.

PRESIDING OFFICER: Tregel Cockburn, DVM, Committee Chair

COMMITTEE MEMBERS: Jason Bollenbeck, DVM, Virginia Medical Association of Virginia (VVMA)
Bayard Rucker, DVM, Board Member
Taryn Singleton, LVT, Practice Owner
Leith Ellis, DHP Senior Inspection

OTHER MEMBERS PRESENT: No others members present

STAFF PRESENT: Leslie L. Knachel, Executive Director
Anthony C. Morales, Licensing/Operations Manager
Kelli Moss, Board's Deputy Executive Director
Kelly Gottschalk, Veterinary Board Review Coordinator
Celia Wilson, Board's Operations Administrative Assistant

OTHERS PRESENT: Darren Petri, Food and Drug Administration, (FDA) Attended meeting via tele-conference
Sammy Johnson, Pharmacist, Deputy Executive Director, Virginia Board of Pharmacy
Beth O'Halloran, Deputy Executive Director, Virginia Board of Pharmacy
Michelle Schmitz, Director of DHP Enforcement

ORDERING OF AGENDA: Agenda was accepted as provided.

PUBLIC COMMENT: There was no public comment.

INTRODUCTIONS: Dr. Cockburn asked Committee and Board Staff to introduce themselves.

DISCUSSION ITEMS: **Presentation on Veterinary Drug Distribution – Darren Petri**
Mr. Petri provided a PowerPoint presentation via teleconference on a case involving the distribution of misbranded drugs into interstate commerce.

Develop Timeline for Committee Review of Veterinary Establishment Regulations and Guidance Documents
Ms. Knachel stated that the intent of the meeting today was to develop a timeline for the review of the regulations and guidance documents related to veterinary establishments. She suggested that the Committee consider reviewing the regulations and guidance documents in small portions. She indicated that the majority of violations involve maintaining controlled substances in accordance with applicable laws and regulations.

Mr. Ellis gave a brief synopsis of the inspection process for committee members.

The Committee decided to begin work on *18VAC150-20-190. Requirements for drug storage, dispensing, destruction, and records for all establishments* and Guidance Documents 150-16 and 150-23. Dr. Cockburn requested that Ms. Knachel provide the Committee with electronic versions of the regulations, guidance documents and inspection form to aid in providing feedback on suggested changes. The suggested changes are to be returned to Ms. Knachel prior to the next meeting.

NEW BUSINESS: No new business was presented.

NEXT MEETING: Dr. Cockburn requested that Ms. Knachel poll the Committee to determine a meeting date prior to the July full board meeting.

ADJOURNMENT: With all business concluded, the meeting adjourned at 4:03 p.m.

Tregel Cockburn, DVM
Chair

Leslie L. Knachel, M.P.H
Executive Director

Date

Date