

**DRAFT**

**Virginia Board of Social Work
Quarterly Board Meeting Minutes
Friday, September 27, 2024, at 10:00 a.m.
9960 Mayland Drive, Henrico, VA 23233
Board Room 2**

PRESIDING OFFICER: Teresa Reynold, MSW, LCSW, Board Chairperson

BOARD MEMBERS PRESENT: Denise Purgold, MSW, LCSW
Elke Cox, MSW, LCSW, Vice-Chairperson
Kimberly Jackson, Citizen Member
Martha Meadows, MA, LCSW
Sherwood Randolph, MSW, LCSW

BOARD MEMBERS ABSENT: Gloria Manns, MSW, LCSW

BOARD STAFF PRESENT: Jaime Hoyle, JD, Executive Director
Jennifer Lang, Deputy Executive Director
Charlotte Lenart, Deputy Executive Director
Sharniece Vaughan, Licensing Supervisor

DHP STAFF PRESENT: Erin Barrett, JD, Director of Legislative and Regulatory Affairs, Department of Health Professions
James Jenkins, RN, Agency Deputy Director, Special Advisor to the Governor on Workforce
Matt Novak, Policy & Economic Analyst, Department of Health Professions
Arne Owens, Agency Director, Department of Health Professions

BOARD COUNSEL PRESENT: James Rutkowski, Assistant Attorney General

PUBLIC ATTENDEES: Mark Smith, The Virginia Public Access Project, GWSCSW, VSCSW
Denise Daly Konrad, Virginia Health Care Foundation (VHCF)

CALL TO ORDER: Ms. Reynolds called the Board Meeting to order at 10:00 a.m.

ROLL CALL/ESTABLISHMENT OF A QUORUM: All Board members and staff were introduced. Six Board members were present at roll call, establishing a quorum.

MISSION STATEMENT: Ms. Hoyle read the mission statement of the Department of Health Professions, which was also the mission statement of the Board.

ADOPTION OF AGENDA: The agenda was adopted as presented.

PUBLIC COMMENT: No public comment was provided.

APPROVAL OF MINUTES: The Board reviewed the minutes from the last meeting held on July 12, 2024.
Motion: Ms. Purgold made a motion, which Ms. Cox properly seconded, to approve the minutes from the July 12, 2024, meeting as presented. The motion passed unanimously.

AGENCY REPORT: Mr. Owens welcomed Kimberly Jackson, new Board Member, and provided the

following information:

- New Security Measures – fully implemented and it is a safe environment for all.
- 2025 General Assembly (GA) – three months away. The Agency has submitted several proposals to the Governor’s office.
- 2024 General Assembly (GA) was successful.
 - Board of Psychology has initiated regulations to issue a master’s level Psychological Practitioner license.
 - Board of Counseling has initiated regulations to issue a Behavioral Health Technical and a Behavioral Health Technician Assistant registration.
- Evaluating salaries to be complete with other state agencies. New salary study should be complete at the end of the month.

BOARD CHAIR REPORT:

Ms. Reynolds thanked the Board members for their confidence in electing her as the chair. This is her first meeting as the Board Chair.

PRESENTATIONS:

Virginia’s Licensed Clinical Social Work Workforce

Dr. Shobo presented a PowerPoint presentation on the Clinical Social Work Workforce in Virginia which was included in the agenda packet.

Ms. Cox stated that she is concerned about the education debt ratio becoming higher than licensees’ income.

Virginia’s Licensed Master’s Social Work Workforce

Dr. Shobo presented a PowerPoint presentation on the Master’s Social Work Workforce in Virginia which was included in the agenda packet.

Mr. Sherwood shared his concern about LMSWs providing clinical services without being approved as a supervisee in social work under supervision.

LEGISLATION & REGULATORY REPORT:

Chart of Regulatory Actions

Mr. Novak stated that the initial regulations for Music Therapy have cleared the Secretary’s Office and have been with the Governor’s office for the last two days.

Adoption of Proposed Regulations to Accept American Psychological Association (APA) as an approved provider for continuing education (CE)

Mr. Novak reported that there were eight public comments at the Notice of Intended Regulatory Action (NOIRA) stage.

Motion: Mr. Randolph made a motion, which Ms. Meadows properly seconded, to adopt proposed regulations of 18VAC140-20-105(B)(1)(d) as presented. The motion passed unanimously.

Definition of “Generalist Social Work”

Mr. Novak discussed the Attorney Office General (OAG) guidance and presented a suggested definition. After a long discussion, the Board agreed on the definition below:

“Generalist social work” means nonclinical practice at the case management level which involves engaging, assessing, intervening, evaluating, supporting, educating, and organizing with an on behalf of individuals, families, and collections of people. Work may include case management services with individuals, families and groups, community development, organizational development, and evaluation to ensure that

services are useful, effective, and ethical.

Motion: Mr. Randolph made a motion, which Ms. Purgold properly seconded, to accept the aforementioned definition of generalist social work with anticipation of a guidance document that would provide detailed information on the scope of practice for each license type similar to the Board of Counseling Guidance Document 115-11. The motion passed unanimously.

- **NOIRA for Social Work Compact Regulations**

Ms. Novak discussed the need for the Board to issue a NOIRA to amend regulations for entry into the Social Work Licensure Compact.

The amendments will make changes consistent with the language and rules of the Compact when they are determined, which will include setting a fee to practice in Virginia, set forth the requirements to obtain a privilege to practice under the Compact, and specify that renewal of the privilege is based upon adherence to Compact rules for continued competency. Additionally, the amendments will make changes to incorporate individuals practicing in Virginia under a Compact privilege into disciplinary and practice provisions.

Motion: Ms. Purgold made a motion, which Mr. Randolph properly seconded, to issue a NOIRA to amend regulations for entry into the Social Work Compact. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT:

Ms. Hoyle reported that the Social Work Compact Commission met for the first time recently. Ms. Lang and Ms. Lenart also attended. She stated that the Commissions next meeting will be in January 2025 and that they will be developing a data system. Ms. Hoyle provided information on the increased number of endorsement applications received by the Board as a direct result of the regulations changing last year. She also provided a handout of the current licenses and registrations issued since 2018 and the current revenue as of June 30, 2024. (See Attachment A)

Ms. Hoyle welcomed Ms. Jackson as the new citizen member and stated that due to Ruth Smulik resignation and Gloria Mann's second term ending on June 30, 2024, the Board now has three vacancies, two LCSW positions and one citizen member position.

DISCIPLINE REPORT:

Ms. Lang referenced the discipline report included in the agenda packet. She reported that she recently completed recruitment for a new discipline and compliance case specialist position who will be shared by the three behavioral science boards. The new employee is scheduled to start on October 10, 2024. Additionally, she is planning to request a second part-time position for a licensed reviewer to address the growing backlog of cases currently in probable cause review. She also adds that John Salay has become the agency subordinate.

LICENSING REPORT:

Ms. Lenart reported that staff received 99.3% on the satisfaction surveys and thanked staff for their hard work and dedication to the Board. Ms. Lenart mentioned there is currently a vacancy in the full-time licensing specialist position, but that staff recently interviewed for this position and has a candidate that will be starting on October 10, 2024.

Ms. Lenart announced that she continues to coordinate the Behavioral Sciences Boards Business Process Re-Engineering efforts and is excited to share that the process for Social Work is 90% completed. A list of the changes was outlined the

licensing report in the agenda packet. Ms. Lenart stated that effective October 1, 2024, the Board will require the verification of clinical supervision form to be notarized.

COMMITTEE REPORTS:

- **Ad Hoc Committee**
Mr. Randolph reported that Committee met on July 19, 2024, with two stakeholders: Kim Young and Kevin Holder. Mr. Randolph stated that Ad Hoc Committee will be scheduling regular meetings with stakeholders to address concerns related to the licensing exams, competency measures, and workforce, as well as other topics as they arise. Board members are welcome to attend these meetings.

NEXT MEETING DATES:

The next meeting is scheduled for Friday, December 20, 2024.

**CONSIDERATION OF
RECOMMENDED
DECISION:**

Recommendation (see Attachment B)

ADJOURNMENT:

Ms. Reynolds adjourned the meeting at 11:43 a.m.

Teresa Reynolds, MSW, LCSW, Chair

Jaime Hoyle, JD, Executive Director

DRAFT

Board of Social Work

Executive Director's Report

September 27, 2024

Board Members/Appointments

| | |
|---|---|
| <p>Kimberly Jackson, Citizen Member First Term Ends June 30, 2028 Chesapeake, VA</p> | <p>Sherwood Randolph, Jr., MSW, LCSW First Term Ends June 30, 2026 Richmond, VA</p> |
| <p>Vacant</p> | <p>Ruth Ann Smulik, Citizen Member (Resigned) First Term Ends June 30, 2027 Forest, VA</p> |
| <p>Martha A. Meadows, MA, LCSW First Term Ends June 30, 2027 Lynchburg, VA</p> | <p>Denise Purgold, MSW, LCSW First Term Ends June 30, 2026 Henrico, VA</p> |
| <p>Elke Cox, MSW, LCSW Vice-Chairperson First Term Ends June 30, 2026 Lynchburg, VA</p> | <p>Gloria Manns, MSW, LCSW Second Term Ends June 30, 2024 Roanoke, VA</p> |
| <p>Teresa Reynolds, MSW, LCSW Chairperson Second Term Ends June 30, 2028 Cumberland, VA</p> | |

Financials

**FY 2024 Budget / Actual through June Final
2024**

Virginia Department of Health Professions

Cash Balance

| | |
|---------------------------------|-----------------------------|
| Period Ending: | 6/30/2024 |
| % of the Year Completed: | 100% |
| Department ID: | 11000 |
| Department Name: | Board of Social Work |
| Fund | 09223 |

| | |
|--|---------------------------|
| Cash Balance as of June 30, 2023 | 2,338,352 |
| YTD FY 2024 Revenue | 1,422,428 |
| Less: YTD FY 2024 Direct & Allocated Expenditures | 1,079,236 |
| Cash Balance as of June 30, 2024 | <u>\$2,681,544</u> |

Board of Social Work Applications by Fiscal Year

| | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | 2022 | 2023 | 2024 |
|----------------------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|-------------|
| LBSW | 1 | | | | | 2 | 6 | 37 | 56 | 45 | 46 | 46 |
| LCSW | 437 | 422 | 483 | 588 | 627 | 703 | 723 | 728 | 1199 | 1378 | 1490 | 1703 |
| LMSW | 85 | 222 | 221 | 253 | 248 | 241 | 275 | 317 | 387 | 433 | 512 | 514 |
| LSW Supervision | 1 | 1 | 2 | 3 | 1 | 1 | 3 | 3 | | | | |
| LCSW ROS | | | | | | | | | | | | |
| Initial | 572 | 658 | 821 | 736 | 519 | 533 | 727 | 623 | 680 | 889 | 1007 | 1071 |
| Add/change | 3 | 1 | | 180 | 391 | 456 | 575 | 612 | 570 | 505 | 570 | 404 |
| Total | 575 | 659 | 821 | 916 | 910 | 989 | 1302 | 1235 | 1250 | 1394 | 1577 | 1475 |
| Total | 1099 | 1304 | 1527 | 1760 | 1786 | 1936 | 2309 | 2320 | 2892 | 3250 | 3625 | 3738 |

License Issued

| | FY2024 | FY2023 | FY2018 |
|------------------------------------|-------------|-------------|-------------|
| LBSW | | | |
| Exam | 5 | 5 | 1 |
| Endorsement | 9 | 13 | 1 |
| Reinstatement | | | |
| Total | 14 | 18 | 2 |
| LMSW | | | |
| Exam | 160 | 139 | 53 |
| Endorsement | 235 | 183 | 85 |
| Reinstatement | 12 | 14 | |
| Total | 407 | 336 | 138 |
| LCSW | | | |
| Exam | 501 | 449 | 345 |
| Endorsement | 1028 | 950 | 237 |
| Reinstatement | 42 | 45 | 9 |
| Total | 1571 | 1444 | 591 |
| Registration of Supervision | | | |
| Initial | 990 | 1022 | 186 |
| Add/Change | 363 | 409 | 157 |
| Total | 1353 | 1431 | 343 |
| Total | 3345 | 3229 | 1074 |

CONSIDERATION OF RECOMMENDED DECISIONS
September 27, 2024

BOARD MEMBERS IN ATTENDANCE:

Teresa Reynolds, LCSW, Chairperson
Kimberly Jackson, Citizen Member
Martha Meadows, LCSW

Elke Cox, LCSW, Vice-Chairperson
Denise Purgold, LCSW
Sherwood Randolph, LCSW

CLOSED MEETING:

Sherwood Randolph moved that the Board of Social Work convene in closed session pursuant to §2.2-3711(A)(27) of the *Code of Virginia* to consider agency subordinate recommendations. He further moved that James Rutkowski, Jaime Hoyle, Jennifer Lang, Charlotte Lenart, and Sharniece Vaughan attend the closed meeting because their presence in the meeting was deemed necessary and would aid the Board in its consideration of the matters. The motion was seconded and passed unanimously.

RECOMMENDATIONS:

Margaret Midboe, LCSW

Case No.: 224596

Margaret Midboe did not appear before the board and did not submit a written response. The board considered the agency subordinate's recommendation to place certain terms and conditions on Ms. Midboe's license to practice as an LCSW.

RECONVENE:

Sherwood Randolph certified that pursuant to §2.2-3712 of the *Code of Virginia*, the Board of Social Work heard, discussed or considered only those public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as identified in the original motion.

DECISION:

Sherwood Randolph made a motion to accept the agency subordinate's recommendation as presented. The motion was seconded and passed unanimously.