

**VIRGINIA BOARD OF SOCIAL WORK  
SPECIAL CONFERENCE COMMITTEE  
March 7, 2014  
MINUTES**

- CALL TO ORDER:** An Informal Conference Committee (“Committee”) of the Board of Social Work (“Board”) convened on March 7, 2014, at 12:23 p.m., at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.
- BOARD MEMBERS PRESENT:** John Salay, LCSW  
Bernadette Winters, LCSW
- STAFF PRESENT:** Catherine Chappell, Executive Director  
Sarah Georgen, Licensing Manager  
Peter Opper, Adjudication Specialist
- MATTER SCHEDULED:** Elizabeth Balyeat, LCSW Reinstatement applicant  
License No.: 0904-004580  
Case No.: 152734
- DISCUSSION:** Ms. Balyeat appeared before the Committee in person in accordance with a Notice of the Board dated February 4, 2014, to review allegations that she may have violated portions of the laws and regulations governing the practice of social work in the Commonwealth of Virginia. Ms. Balyeat was not represented by legal counsel. The Committee fully discussed the allegations contained in the notice with Ms. Balyeat.
- CLOSED SESSION:** Upon a motion by Mr. Salay and duly seconded by Ms. Winters, the Committee voted to convene in a closed meeting pursuant to §2.2-3711(A) (27) of the Code of Virginia for the purpose of deliberation to reach a decision in the matter of Elizabeth Balyeat. Additionally, he moved that Ms. Chappell, Ms. Georgen and Mr. Opper attend the closed meeting, because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.
- RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee reconvened in open session and announced its decision.
- DECISION:** Upon a motion by Mr. Salay and duly seconded by Ms. Winters, the Committee made certain recommended Findings of Fact and Conclusions of Law, and voted to reinstate Ms. Balyeat’s license with terms and conditions. The motion was seconded and carried unanimously.

**ADJOURNMENT:**

The Committee adjourned at 2:15 p.m.

Bernadette Winters  
Bernadette Winters, LCSW, Chair

4/30/14  
Date

Catherine Chappell  
Catherine Chappell, Executive Director

4/30/14  
Date