

**THE VIRGINIA BOARD OF SOCIAL WORK  
REGULATORY COMMITTEE MEETING**

**MINUTES**

**Friday, April 16, 2010**

The Regulatory Committee of the Virginia Board of Social Work ("Board") convened at 8:45 a.m. on Friday, April 16, 2010 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Mr. Wayne Martin called the meeting to order.

**COMMITTEE MEMBERS  
PRESENT:**

Charles R. Chambers, Jr.  
Willie T. Greene, Sr.  
Susan Horne-Quatannens  
Wayne Martin  
Dolores Paulson

**COMMITTEE MEMBERS  
ABSENT:**

None

**OTHER BOARD MEMBERS  
PRESENT:**

Patricia Smith-Solan

**STAFF PRESENT:**

Elaine Yeatts, Senior Policy Analyst  
Evelyn B. Brown, Executive Director  
Patricia Larimer, Deputy Executive Director  
Howard Casway, Senior Assistant Attorney General  
Catherine Chappell, Operations Manager

**ORDERING OF AGENDA**

Mr. Martin opened the floor to any changes in the order of the Agenda. The Agenda was accepted as presented.

**PUBLIC COMMENT**

There was no public comment.

**APPROVAL OF MINUTES**

Ms. Horne-Quatannens moved that the minutes from the July 16, 2009 Regulatory Committee be approved. The motion was seconded and carried.

## **CLARIFICATION OF APPLICATION REQUIREMENTS:**

### Regulation 18VAC140-20-40 and 18VAC140-20-70.

Ms. Yeatts remarked that staff requested clarification of the requirements for licensure by examination as a clinical social worker for applicants who passed the examination prior to application but were never licensed in another jurisdiction.

Ms. Horne-Quatannens moved that the Committee recommend to the Board that Regulation 18VAC140-20-40 be amended to require that, with respect to applicants who passed the examination prior to application but were never licensed in another jurisdiction, the national licensing examination be passed within three to five years prior to application or, if the examination was passed before that time period, that the applicant demonstrate evidence of social work practice at the appropriate level within an exempt setting prior to application. The motion was seconded and approved.

### Regulation 18VAC140-20-45.

Ms. Yeatts noted that staff requested clarification of the requirements for licensure by endorsement for applicants who are unable to document 36 out of the past 60 months of active practice.

Dr. Paulson moved that the Committee recommend to the Board that Regulation 18VAC140-20-45 be amended to reduce the documentation requirements for endorsement applicants and at the same time clarify the meaning of “active practice” to demonstrate competency in the field of social work. The motion was seconded and approved.

### Regulation 18VAC140-20-110.B.

Ms. Yeatts requested clarification of the requirements for licensure reinstatement for expired licensees who have no active practice in recent years.

Dr. Paulson moved that the Committee recommend to the Board that Regulation 18VAC140-20-110 be amended to address the issue of reactivation and reinstatement for applicants who have either been not practicing social work in recent years or practicing elsewhere in an exempt setting. The motion was seconded and approved.

## **REVIEW OF BOARD GUIDANCE DOCUMENTS**

Ms. Yeatts presented the guidance documents which are available on the Board’s website. She requested that the Committee determine if such information continues to be valid. She recommended that the Committee consider delegating the authority to staff to review the Board guidance noted in the newsletters and minutes currently posted as Guidance Documents on the website and compile a general guidance document.

Mr. Green moved that the Committee recommend to the Board that staff reformat the guidance documents currently posted on the website and extract guidance from minutes and newsletters to be placed in a general guidance document. The motion was seconded and approved.

#### **NEXT MEETING**

Mr. Martin requested that the next meeting of the Regulatory Committee be scheduled for Friday, July 16, at 9:00 a.m., with the Board Meeting following immediately thereafter.

#### **ADJOURNMENT**

There being no further business to come before the Regulatory Committee Meeting, the meeting adjourned at 10:10 a.m.

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Wayne Martin, Chair

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Evelyn B. Brown, Executive Director