

(FINAL/APPROVED)

**VIRGINIA BOARD OF PHARMACY  
MINUTES OF FULL BOARD MEETING**

June 16, 2020  
Virtual Meeting

Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
3<sup>rd</sup> Floor  
Henrico, Virginia 23233

**CALL TO ORDER:**

A virtual WebEx meeting of the Board of Pharmacy was called to order at 9:21 AM. Due to the COVID-19 declared state of emergency and consistent with Amendment 28 to HB29 (Budget Bill for 2018-2020) and the applicable provisions of § 2.2-3708.2 in the Freedom of Information Act, the Board convened a virtual meeting to consider such regulatory and business matters as was presented on the agenda necessary for the board to discharge its lawful purposes, duties, and responsibilities.

**PRESIDING:**

Cynthia Warriner, Chairman (On-Site)

**MEMBERS PRESENT:**

James L. Jenkins, Jr. (On-Site)

**MEMBERS  
PARTICIPATING  
VIRTUALLY:**

Kristopher S. Ratliff, Vice-Chairman  
Glen Bolyard  
Melvin L. Boone, Sr.  
Ryan Logan  
Cheryl H. Nelson  
Patricia Richards-Spruill  
Rebecca Thornbury  
William Lee

**STAFF PRESENT:**

Caroline D. Juran, Executive Director (On-Site)  
James Rutkowski, Assistant Attorney General (On-Site)  
Kiara Christian, Executive Assistant (On-Site)

**STAFF PARTICIPATING  
VIRTUALLY**

Annette Kelley, Deputy Executive Director  
Beth O' Halloran, Deputy Executive Director  
Ellen B. Shinaberry, Deputy Executive Director  
Elaine Yeatts, Senior Policy Analyst, DHP  
David E. Brown, D.C., Director, DHP  
Barbara Allison-Bryant, M.D., Chief Deputy, DHP

**PHARMACISTS  
AWARDED 1 HOUR OF**

LIVE OR REAL-TIME  
INTERACTIVE  
CONTINUING  
EDUCATION FOR  
VIRTUALLY  
ATTENDING MEETING:

John Lubkowski  
Theodore Yantsides

QUORUM:

With ten members participating, a quorum was established.

APPROVAL OF  
AGENDA:

Ms. Warriner reported that staff recommended additions to the tentative agenda previously provided.

**MOTION:**

**The agenda was unanimously approved as amended as described below:**

- **Two more examination accommodation requests were added that will be considered when addressing the one already listed on the agenda;**
- **A new draft Guidance Document regarding the *Use of Telemedicine by Registered Practitioners for Cannabis Oil* was added to the bottom of the first page of the agenda following the discussion on Guidance Document 110-48;**
- **The election for Chairman and Vice Chairman and the Reports section were moved up on agenda to be heard right after Old Business. (motion by Jenkins, second by Richards-Spruill )**

APPROVAL OF  
PREVIOUS BOARD  
MEETING MINUTES

Ms. Warriner asked that the minutes for the May Full Board Meeting be edited under the Chairman's report, to include the Boards' congratulations extended to Ms. Juran for her recent election as President-Elect of NABP.

Mr. Ratliff offered the following edit to the May full board meeting minutes: Under the *Update on Regulatory Actions*, insert that Mr. Ratliff expressed concern for the *Prohibition against incentives to transfer prescriptions* regulatory packet that has been in the Governor's Office for over 700 days and that staff had indicated they routinely check on the status of this regulatory packet and others.

**MOTION:**

**The Board voted unanimously to adopt the minutes for the May 18, 2020, Virtual Full Board Meeting and Public Hearings on Scheduling Actions as amended below:**

- **under the Chairman's report, to include the Boards' congratulations extended to Ms. Juran for her recent election as**

**President-Elect of NABP;**

- **Under the *Update on Regulatory Actions*, insert that Mr. Ratliff expressed concern for the *Prohibition against incentives to transfer prescriptions* regulatory packet that has been in the Governor's Office for over 700 days and that staff had indicated they routinely check on the status of this regulatory packet and others. (motion by Nelson , second by Ratliff )**

**PUBLIC COMMENTS:**

Ms. Warriner stated as indicated in the meeting notice on Regulatory Townhall and in the agenda package that comments would be received during this public comment period from only those persons who submitted an email to Caroline Juran no later than 8am on June 16, 2020 indicating that they wish to offer comment. Ms. Juran received an email from the individuals listed below and Ms. Warriner invited them to offer comment.

Phil Abraham, Director & General Counsel for Vectre Corp, offered comment on behalf of Covetrus Maine, an online nonresident pharmacy servicing animals. He shared that he provided comment at the May board meeting regarding support of Covetrus Maine's pharmacy license renewal, and thanked the board for approving their renewal. He offered support of draft Guidance Document 110-49 *Credentials for Non-Resident Pharmacies Dispensing only for Animals*.

Christina Barrille, Executive Director of the Virginia Pharmacists Association, thanked Ms. Warriner for her leadership and service to the board. She also thanked Ms. Thornbury for her service on the board. Ms. Barrille shared that if the board decides not to move forward with mandating one hour of CE for naloxone, VPhA is suggesting that the board focus on the new statewide protocols authorized during the 2020 General Assembly Session or on medical cannabis education. Additionally, VPhA encourages the board to allow volunteer hours in free clinics and health departments to suffice as live or real-time interactive CE. VPhA supports the board looking at pharmacy workflow, and suggests that any changes to pharmacy technician duties be directed to a pharmacy technician workgroup addressing legislation from the 2020 General Assembly session. Ms. Barrille offered VPhA's support if needed.

Mark Hickman, representing VSHP, offered comment regarding remote order processing by pharmacy technicians outside of a pharmacy. Mr. Hickman echoed Ms. Barrille's comments in that changes to pharmacy technician duties should be forwarded to a pharmacy technician workgroup. VSHP supports a regulatory amendment that would allow for pharmacist volunteering at a free clinic or health department to receive live or real-time interactive CE credit. VSHP supports extending the allowable time period

for changing a pharmacist-in-charge (PIC) from 14 days to 30 days. Natalie Nguyen, pharmacist representing VSHP, added that this would be helpful as companies are constantly acquiring each other which makes it difficult to designate a PIC immediately. Responding to a question from the Board, Ms. Nguyen commented that concerns regarding inventory control and diversion should be taken into consideration.

Jeenu Phillip, Director, Pharmacy Affairs, Walgreens commented regarding possible exceptions for the minimum two-year experience for becoming PIC. He recommended the Board adopt guidance for approving exceptions and offered suggested language.

Tom Lynch, CEO, MedMen Enterprises, Inc. thanked the Board for allowing him to provide comment. He requested approval of the corrective action response submitted in response to the December 2019 inspection performed of the pharmaceutical processor PharmaCann and an allowance to extend the reinspection date to 6/2021.

#### DHP DIRECTOR'S REPORT:

Dr. Brown began his report by acknowledging recent events surrounding COVID-19 and protests, and shared some steps being taking by the Governor to protect minorities. Dr. Brown also provided some updates issued in Executive Order 58, the extension of the Declaration of Emergency, and movement into Phase II. Lastly, Dr. Brown shared some changes in response to COVID-19 taking place within the agency and the waiving of certain regulations.

#### LEGISLATIVE/ REGULATORY/ GUIDANCE

Update on  
Regulatory/Policy Actions  
Resulting from 2020  
General Assembly

Ms. Yeatts referenced page 23 of the agenda packet which provided a summary of regulatory and non-regulatory actions that the Board or board staff must take based on legislation passed during the 2020 General Assembly Session.

Update on Regulatory  
Actions

Ms. Yeatts reviewed the Chart of Regulatory Actions found in the agenda packet on page 25. She indicated the brown bagging and white bagging regulations and the delivery of Schedule VI prescription devices regulations were now in the Secretary's office. The placement of chemicals into Schedule I and the scheduling for conformity to DEA scheduling regulations would become effective on August 5, 2020.

**ACTION ITEM:**

**The Board requested staff to reach out to Governor's office regarding the status of the regulations prohibiting against incentives to transfer prescriptions.**

Adopt Exempt Regulations  
for Pharmaceutical  
Processors

Ms. Yeatts provided an overview of the proposed exempt regulations in the agenda package. The proposed amendments reflect changes in the law which are eligible for exempt action since they are anticipated to be non-controversial.

**MOTION:**

**The board voted unanimously to adopt the exempt regulations for pharmaceutical processors as presented. (motion by Ratliff, seconded by Jenkins)**

Consider Petition for  
Rulemaking to Amend  
18VAC110-20-276 to  
Allow Remote Order  
Processing by Pharmacy  
Technicians Outside a  
Pharmacy

Ms. Christian shared electronically through the WebEx platform the comments received from the National Association of Chain Drug Stores that were not included in the agenda packet and allow board members a few minutes to review the information. The board then discussed the petition and the comments received. It expressed some concern for oversight of pharmacy technicians working remotely from a location other than the pharmacy. It was stated that this is currently allowed under the emergency waived provisions associated with COVID-19. Comments regarding ensuring proper safeguards are in place, as well as preserving the pharmacist to pharmacy technician ratio were expressed.

**MOTION:**

**The Board voted unanimously to decline the petition for rulemaking, but refer the issue to the Regulation Committee in November for further consideration. (motion by Richards-Spruill, seconded by Bolyard)**

Consider Adoption of Fast-  
track Regulation to Allow  
Volunteer CE to Satisfy  
Live CE  
Requirement

Ms. Yeatts shared that currently a pharmacist may obtain one hour of continuing education (CE) credit for volunteering for three hours to provide pharmacy services as a pharmacist, without compensation, to low-income individuals at a local health department or free clinic, but that counsel has indicated the CE does not satisfy the live or real-time interactive CE requirement. However, the Board could adopt a fast-track regulatory amendment of 18VAC110-21-120 to allow the volunteer CE to satisfy the live or real-time CE requirement.

**MOTION:**

**The board voted unanimously to amend 18VAC110-21-120 through a fast-track action by inserting a new number 3 within subsection C indicating that a maximum of 2 hours for voluntary services in accordance with subsection D may be included in the 3 hours of live or real-time interactive CE. (motion by Logan, seconded by Richards-Spruill)**

Adoption of Emergency  
Regulations for Limited-  
Use License and Permit for  
Non-Profit Facilities

Mr. Jenkins asked how “non-profit” was defined since there appear to be general disparities in the financial status of large non-profit entities verses smaller non-profit entities. Staff and counsel indicated that the term is not defined in the relevant legislation, HB 1654 and SB 1074. Staff confirmed for the Board that it could gather this information for the September board meeting and still have time to satisfy the legislative requirement to promulgate regulations to be effective within 280 days of enactment of the legislation.

**ACTION ITEM:**

**The Board requested counsel to research the definition of “non-profit” and provide this information to the board for its consideration at the September board meeting when it will reconsider adoption of the emergency regulations for a limited-use license and permit for non-profit facilities.**

**MOTION:**

**The board voted 8-2 to not approve the emergency regulations for a limited-use license and permit for non-profit facilities at this time but to have counsel research the definition of “non-profit” and report back at the September full Board meeting. (motion by Nelson, seconded by Jenkins; opposed Boone, Lee)**

Adopt Guidance Document  
110-49 *Credentials for  
Nonresident Pharmacies  
Dispensing Only  
for Animals*

Ms. Juran provided an overview of the draft guidance document and reminded the Board that this was an action item from the May 18, 2020 virtual board meeting resulting from the discussion on Covetrus Maine.

**MOTION:**

**The board voted unanimously to adopt as presented a new Guidance Document 110-49, *Credentials for Nonresident Pharmacies Dispensing Only for Animals*. (motion by Nelson, seconded by Boone)**

Adopt Guidance Document  
110-48 *Verification  
Sources for a  
Pharmaceutical Processor*

Ms. Juran provided an overview of the draft guidance document stating that it accomplishes the following: informs pharmaceutical processors how it may verify through the Virginia Cannabis Patient Registration current registration status of patients, parents/guardians, and registered agents; how registered practitioner and processor permit information may be verified; and how to verify a patient’s last dispensing of cannabis oil through the Prescription Monitoring Program. It was commented that the terms “cannabidiol oil and THC-A oil” found in the draft document should be changed to “cannabis oil” based on the law change effective July 1, 2020.

**MOTION:**

**The board voted 9-0 to amend Guidance Document 110-48 *Verification Sources for a Pharmaceutical Processor* by replacing the terms “cannabidiol oil and THC-A oil” with “cannabis oil” and adopt the guidance document as amended. (motion by Ratliff, seconded by Lee;**

**Thornbury's connection was temporarily dropped)**

Adoption of Guidance Document *Use of Telemedicine by Registered Practitioners of Cannabis Oil*

Ms. Christian shared electronically through the WebEx platform the draft guidance document that was added to the amended agenda. It was noted that the current language regarding HB 1460 referenced in the draft should be replaced with the relevant Code section as of July 1, 2020.

**MOTION:**

**The Board voted unanimously to amend the new draft Guidance Document *Use of Telemedicine by Registered Practitioners of Cannabis Oil* by replacing the referenced language of HB 1460 with the relevant Code section as of July 1, 2020 and to adopt the guidance document as amended. (motion by Nelson, seconded by Richards-Spruill)**

Amend Guidance Documents 110-4, 110-8, 110-9, 110-16, 110-20, 110-22, 110-27, 110-35

Ms. Juran stated that staff had recently developed a process for awarding CE to preceptors and recommended that the Board consider additional questions and answers that could be included in Guidance Document 110-4. Ms. Christian shared electronically through the WebEx platform a revised Guidance Document 110-4 that included such questions, along with the other suggested questions that were on the original draft in the agenda package such as those addressing the new live or real-time interactive CE requirement.

**MOTION:**

**The Board voted unanimously to adopt Guidance Document 110-4 as presented electronically by staff. (motion Nelson, seconded by Thornbury)**

Ms. Juran provided an overview of the suggested amendments to Guidance Documents 110-8, 110-9, 110-16, 110-20, 110-22, 110-27, 110-35 which primarily resulted from recent legislative changes or regulatory changes effective December 11, 2019 based on the most recent periodic regulatory review. Specifically, she stated:

- 110-8: Board of Nursing no longer issues a separate prescriptive authority number to nurse practitioners; physician assistants now have a collaborating physician or podiatrist, not a supervising medical practitioner; and TPA-certified optometrists may now prescribe gabapentin in Schedule V;
- 110-9: several deficiencies and citations need amending based on the periodic regulatory amendments;
- 110-16: language regarding physically counting inventory and reconciliation of perpetual inventories can be removed since the language is now in 18VAC110-20-240 and the referenced CFR section needs to be updated with current language;
- 110-20: regulation citations need amending since a new chapter 21 was created in December 2019 for addressing requirements for individual licensees;

- 110-22: referenced language for 18VAC110-20-270 needs to be replaced with current language;
- 110-27: new requirements for at least one hard-wired communication method in security system and notification of PIC or pharmacist working at pharmacy of security breach needs to be added, along with new requirement for at least two-years of experience for serving as PIC; clarification needed to use License Lookup to determine if pharmacy technician held registration within past 5 years which would require submission of a reinstatement application, not a new application;
- 110-35: similar amendments needed for nurse practitioners and physician assistants as indicated in 110-8.

**MOTION:**

**The board voted unanimously to adopt Guidance Documents 110-8, 110-9, 110-16, 110-20, 110-22, 110-27, and 110-35 as presented in the agenda package. (motion by Jenkins, seconded by Boone)**

Repeal Guidance Documents 110-14, 110-19, 110-32, and 110-40

Ms. Juran recommended the board repeal these guidance documents based on the most recent periodic regulatory review resulting in regulatory amendments effective December 11, 2019 and indicated the following:

- 110-14: sample size was addressed in SB 1045 and SB 976 during the 2020 General Assembly Session and is now found in 54.1-3442.6 of the Code;
- 110-19: transferring of orders between medical equipment suppliers is now addressed in 18VAC110-20-680;
- 110-32: use of drop box for the collection of prescriptions is now addressed in 18VAC110-20-270;
- 110-40: storage of Schedule II drugs is now addressed in 18VAC110-20-200.

**MOTION:**

**The Board voted unanimously to repeal Guidance Documents 110-14, 110-19, 110-32, and 110-40 as presented. (motion by Richards-Spruill, seconded by Logan)**

Request to Amend Guidance Document 110-39 *Guidance for Continuous Hours Worked by Pharmacists and Breaks*

Ms. Juran commented that a pharmacist wanting to stay anonymous expressed concern about the current guidance which does not require a pharmacy to close during a pharmacist's break. The pharmacist told Ms. Juran that the guidance allows employers to require the pharmacy to remain open which does not provide an uninterrupted break for the pharmacist on-duty. After some discussion, the Board concluded that this topic should be discussed at the Regulation Committee meeting where more time could be devoted to consider the matter.

**MOTION:**

**The Board voted unanimously to refer the request to amend Guidance Document 110-39 *Guidance for Continuous Hours Worked by***



**Pharmacists and Breaks to the Regulation Committee which is scheduled to meet in November 2020. (motion by Lee, seconded by Ratliff)**

Request for Guidance for Granting Exception to Minimum Two Years' Experience for PIC Eligibility

The Board had some discussion on possible exceptions to the two year pharmacist eligibility requirement for serving as PIC such as in a rural area. Mr. Ratliff recommended looking at past experience, consider if denial would harm the underserved, and consider if person completed PIC training. Mr. Bolyard stated it should be evaluated on a case-by-case basis and to consider if an emerging leader program has been completed. It was discussed that the Board's Bylaws currently have several delegated authorities for allowing consideration of certain matters in a timely manner. The current timeframe for changing a PIC is 14 days and often requests come in at the last minute.

**MOTION:**

**The board voted unanimously to amend the Bylaws, Guidance Document 110-12, to delegate to the Executive Director, in consultation with the Board Chairman, the ability to approve or deny a request for an exception to the two-year pharmacist eligibility requirement to serve as the PIC, with the ability for the applicant to request an Informal Conference if denied. (motion by Lee, seconded by Nelson)**

Request to Amend Regulation to Extend Change of PIC Timeframe from 14 to 30 Days

Mr. Bolyard indicated that he is requesting the Board extend the change of PIC timeframe from 14 days to 30 days. He stated it is too short and creates difficulties; don't always know if need a new PIC; inventories can take 6 hours and Sunday evenings are often the best time to perform the inventory; a temporarily assigned PIC may not always be the best candidate; on-duty pharmacists are also responsible for drug security; can be hard to find good candidates in rural areas; 8 states currently allow 30 days and Maryland has no PIC requirement. Mr. Lee recommended possibly extending to 21 days. Mr. Logan recommended possibly requiring inventory to be performed after 15 days during a 30-day window. Ms. Thornbury supported a longer timeframe based on challenges in rural areas. Ms. Yeatts questioned what information NABP may have on this subject.

**MOTION:**

**The Board voted unanimously to refer the request to amend 18VAC110-20-110 to extend the change of PIC timeframe from 14 to 30 days to the Regulation Committee which is scheduled to meet in November 2020. (motion by Logan, seconded by Bolyard)**

**OLD BUSINESS:**

Consideration for Requiring CE on a Specific Topic in 2021

Ms. Warriner reminded the Board that this was an action item from the December 2019 board meeting. After some discussion regarding various possible CE topics and past mandated topics, it was stated that the new requirement for pharmacists to obtain 3 hours of live or real-time interactive

CE may be sufficient for 2020 and that it may be perceived overly burdensome to mandate CE in a specific topic for 2021. Ms. Juran confirmed that the Board generally considers this topic annually during the September board meeting and therefore can be considered next year for mandating a specific CE topic in 2022. No action was taken by the Board.

Verbal Update on Action  
Item from December 2019  
Board Meeting regarding  
Virginia  
Immunization Information  
System

Ms. Juran reported the following from her discussion with VDH:

- Staff included an article March 2020 board's e-newsletter encouraging pharmacists to enroll in the Virginia Immunization Information System (VIIS);
- Currently there is no mandate for a pharmacist to report to VIIS, but it is believed many already do;
- those that will receive and administer a COVID-19 vaccine from the government will be required to report to VIIS, therefore, it is important to initiate onboarding and enrollment with VIIS now;
- VIIS can support increased usage via mandatory reporting from all health care providers but VDH has not performed a fiscal impact analysis on the burden associated with such a mandate.

**ACTION ITEM:**

Elections for Chairman and  
Vice Chairman

**MOTION:**

**The board voted unanimously to elect Kristopher Ratliff to serve as Chairman for the term July 1, 2020 through June 30, 2021. (motion by Lee, seconded by Nelson)**

Mr. Bolyard nominated and Mr. Jenkins seconded Cheryl Nelson to serve as Vice Chairman. Mr. Ratliff nominated William Lee to serve as Vice Chairman; the nomination lacked a second.

**MOTION:**

**The Board voted unanimously to elect Cheryl Nelson to serve as Vice Chairman for the term July 1, 2020 through June 30, 2021. (motion by Bolyard, seconded by Jenkins)**

**REPORTS:**

Chairman's Report

Ms. Warriner thanked staff and the board for having the opportunity to serve and represent the Commonwealth during her eight years on the board. She expressed appreciation for the honor to serve as chairman twice and she encouraged the board to participate in future NABP meetings as she found them to be very rewarding as an NABP member, appointed committee leader, and elected committee member.

Report on Board of Health  
Professions

Mr. Logan shared that the meeting scheduled for May 27, 2020 was cancelled. No new information to report at this time.

Report on Inspection and

Licensure Program

Ms. O' Halloran reviewed the Licensure Report was included in the agenda packet on page 170. Ms. O' Halloran reviewed the Inspection Report on page 170 of the agenda packet. She offered that licensing and inspection numbers are down due to the COVID-19 inspections. Ms. O' Halloran noted that some facilities may not be eligible for a documented occurrence. Ms. O' Halloran clarified that pharmacies were not receiving inspections at this time, but that other facility types were.

Report on Pharmaceutical Processors

Ms. Kelley reviewed the licensing report included in the agenda packet. She noted that Columbia Care and Greenleaf Medical were awarded their pharmaceutical processor permit. Dharma has an upcoming inspection. Ms. Juran added that originally it was estimated that there were 27,000 epilepsy patients that could take benefit from use of the Pharmaceutical Processor program.

Report on Disciplinary Program

Report can be found beginning on page 183 of the agenda packet. Ms. Shinaberry reminded the board that all proceedings were cancelled in March, April, and May. Proceedings scheduled to resume on June 23, 2020, and that the caseload in beginning to increase. No questions were asked of staff.

Executive Director's Report

Ms. Juran report can be found on page 210 of the agenda package. Ms. Juran recognized Ms. Warriner and Ms. Thornbury each for their eight years of service on the Board and to the citizens of the Commonwealth. Their second term expires on June 30, 2020 and they are ineligible for reappointment. Both served in leadership roles as board chairman and will be greatly missed. Ms. Thornbury offered comments of appreciation to her fellow board members and staff. Ms. Juran also reported on her participation with VDH and NABP on weekly calls to discuss COVID-19 related issues. She stated that staff is doing an amazing job teleworking and completing their responsibilities. She commented that she will provide a presentation for the oversight of wholesale distributors and manufacturers to the HWI Committee on July 7, 2020.

**Mr. Bolyard disconnected at this point and was no longer participating in the virtual meeting.**

NEW BUSINESS:

Review of the inspection report for PharmaCann's pharmaceutical processor location, PharmaCann's submitted corrective action plan, and PharmaCann's application for a pharmaceutical processor permit

Closed Session:

**Upon a motion by Mr. Ratliff and seconded by Ms. Nelson, the Board voted 9-0, to convene a closed meeting pursuant to §§ 2.2-3711(A)(27) and 54.1-108 of the Code of Virginia ("Code"), for the purpose of deliberation to reach a decision regarding review of the inspection**

report for PharmaCann's pharmaceutical processor location, PharmaCann's submitted corrective action plan, and PharmaCann's application for a pharmaceutical processor permit. Additionally, he moved that Caroline Juran, Annette Kelley, Jim Rutkowski, and Kiara Christian attend the closed meeting.

**Reconvene:**

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Board reconvened an open meeting and announced the decision. (Motion by Ratliff, seconded by Nelson)

**Decision:**

The Board voted 9:0 to deny PharmaCann's request for an extension for reinspection in June 2021, rescind the conditional approval issued to PharmaCann, and deny PharmaCann's application for a pharmaceutical processor permit. (motion by Jenkins, seconded by Richards-Spruill)

**MOTION:**

The Board voted 9:0 to grant authority to the Executive Director to initiate a Request for Application (RFA) for Health Service Area I for awarding conditional approval to a new pharmaceutical processor. (motion by Logan, seconded by Nelson)

ADA examination  
accommodation requests  
for Hope Danielle Watson,  
Mary Patricia Baxter, and  
Christina Nguyen

**Closed Session:**

Upon a motion by Mr. Ratliff and seconded by Ms. Nelson, the Board voted 9-0, to convene a closed meeting pursuant to § 2.2-3711(A)(16) of the Code of Virginia ("Code"), for the purpose of deliberation to reach a decision regarding review of the examination accommodation requests submitted by pharmacist applicants Hope Danielle Watson, Mary Patricia Baxter, and Christina Nguyen. Additionally, he moved that Caroline Juran, Beth O'Halloran, Jim Rutkowski, and Kiara Christian attend the closed meeting.

**Reconvene:**

Having certified that the matters discussed in the preceding closed meeting met the requirements of § 2.2-3712 of the Code, the Board reconvened an open meeting and announced the decision. (motion by Ratliff, seconded by Nelson)

**Decisions:**

**Hope Danielle Watson**

The Board voted 9:0 to approve the examination accommodation requests for pharmacist applicant Hope Danielle Watson as follows:

- **Extended time equal to time and a half**
- **Separate room**
- **Snacks and beverage**
- **Insulin**
- **Insulin testing supplies**
- **Indwelling insulin pump**
- **Personal diabetes manager and/or continuous glucose monitor**
- **All approved items must be inspected by the proctor. (motion by Thornbury, seconded by Logan)**

**Christina Nguyen**

The Board voted 9:0 to approve the examination accommodation requests for pharmacist applicant Christina Nguyen as follows:

- **Extended time equal to time and ½ in an area with limited distractions. (motion by Richards-Spruill, seconded by Nelson)**

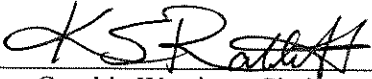
**Mary Patricia Baxter**

The Board voted 9:0 to approve the examination accommodation requests for pharmacist applicant Mary Patricia Baxter as follows:

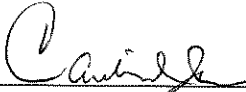
- **Increased font size on computer screen. (motion by Boone, seconded by Logan)**

**ADJOURNMENT:**

With all business concluded, the meeting adjourned at 6:15PM.

  
Cynthia Warriner, Chairman  
KRISTOPHER S. RATLIFF

DATE:

  
Caroline D. Juran, Executive Director

9/9/2020  
DATE: