

**VIRGINIA BOARD OF OPTOMETRY
SPECIAL CONFERENCE COMMITTEE MINUTES
DEPARTMENT OF HEALTH PROFESSIONS
TRAINING ROOM 2
HENRICO, VA
November 30, 2023**

- CALL TO ORDER:** A meeting of a Special Conference Committee (“Committee”) of the Virginia Board of Optometry (“Board”) was convened on May 19, 2023, at 9:03 a.m., at the Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Training Room 2, 9960 Mayland Drive, Henrico, Virginia 23233.
- MEMBERS PRESENT:** Clifford Roffis, TPA-Certified Optometrist, Chairperson
Evan Kaufman, TPA-Certified Optometrist, Committee member
- STAFF PRESENT:** Heather Pote, Sr. Discipline Case Specialist
Christine Corey, Adjudication Specialist, Administrative Proceedings Division
- OTHERS PRESENT:** Melissa Cotton
Daniel Cotton
- MATTER SCHEDULED:** **Gregory Dixon, TPA-Certified Optometrist
Case No. 224588**
- DISCUSSION:** Dr. Dixon appeared before the Committee in person in accordance with a Notice of Informal Conference dated October 25, 2023, to inquire into allegations that he may have violated certain laws and regulations governing the practice of Optometry in Virginia. Dr. Dixon was present and was represented by counsel, Julie Palmer, Esq. and Leanna Minix, Esq. The Committee fully discussed the allegations contained in the Notice with Dr. Dixon.
- CLOSED SESSION:** Dr. Kaufman moved that the Committee convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code for the purpose of deliberation to reach a decision in the matter regarding **Gregory Dixon, TPA-Certified Optometrist**. Additionally, Dr. Kaufman moved that Ms. Pote attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations. The motion was seconded and carried unanimously.
- RECONVENE:** Dr. Kaufman moved that the Committee certify that it heard, discussed, or considered only public business matters lawfully

exempted from open meeting requirements under the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

The Committee reconvened in open session pursuant to § 2.2-3712(D) of the Code.

DECISION:

Case No. 224588

Dr Kaufman moved that the Committee dismiss the case against Dr. Dixon, and that the basis for this decision will be set forth in a final Board order sent to Dr. Dixon. The motion was seconded and carried unanimously.

The hearing concluded at 10:27 a.m.

A handwritten signature in cursive script that reads "Kelli Moss". The signature is written in black ink and is positioned above a horizontal line.

Kelli Moss, Deputy Executive Director