

**VIRGINIA BOARD OF OPTOMETRY
CONSIDERATION OF POSSIBLE RESOLUTION OF CASE NO. 177304
DEPARTMENT OF HEALTH PROFESSIONS
BOARD ROOM 2
HENRICO, VA
NOVEMBER 3, 2017
MINUTES**

- CALL TO ORDER:** The meeting of the Virginia Board of Optometry was called to order at 9:01 a.m., on November 3, 2017, at the Virginia Department of Health Professions, Perimeter Center, 2nd Floor Conference Center, Board Room 2, 9960 Mayland Drive, Henrico, VA 23233.
- PRESIDING:** Helene Clayton-Jeter, O.D., Vice-President
- MEMBERS PRESENT:** Fred E. Goldberg, O.D.
Clifford A. Roffis, O.D.
Lisa Wallace-Davis, O.D.
- MEMBERS ABSENT:** Devon Cabot, Citizen Member
Steven A. Linas, O.D., President
- QUORUM:** With four members of the Board participating, a quorum was established.
- STAFF PRESENT:** Leslie L. Knachel, Executive Director
Amanda E. M. Blount, Deputy Executive Director
Carol Stamey, Licensing Operations Manager
- BOARD COUNSEL:** Charis A. Mitchell, Assistant Attorney General
- CASE NO. 177304** The Board received information from Ms. Blount regarding a Consent Order for possible resolution of Case No. 177304 in lieu of a formal hearing.
- CLOSED SESSION:** Dr. Goldberg moved that the Board convene a closed meeting pursuant to § 2.2-3711(A)(27) of the Code of Virginia (“Code”) for the purpose of deliberation to reach a decision in the matter of Case No. 177304. Additionally, he moved that Ms. Mitchell, Ms. Knachel and Ms. Blount attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Board in its deliberations. The motion was seconded and carried unanimously.
- RECONVENE:** Dr. Goldberg moved that the Board certify that it heard, discussed or considered only public business matters lawfully exempted from open meeting requirements under

the Virginia Freedom of Information Act and only such public business matters as were identified in the motion by which the closed meeting was convened. The motion was seconded and carried unanimously.

The Board reconvened in open session pursuant to § 2.2-3712(D) of the Code.

DECISION:

Dr. Goldberg moved that the Board accept the Consent Order for Case No. 177304 in lieu of proceeding with a formal hearing. Following a second, a roll call vote was taken. The motion passed unanimously.

ADJOURNMENT:

The meeting was adjourned at 9:52 a.m.

Helene Clayton-Jeter, O.D., Vice-President

Leslie L. Knachel, M.P.H., Executive Director

Date

Date