

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS
SPECIAL CONFERENCE COMMITTEE MINUTES**

May 16, 2024

Department of Health Professions

Perimeter Center

9960 Mayland Drive, Suite 201

CALL TO ORDER: A Special Conference Committee of the Board was called to order at 10:38 a.m.

MEMBERS PRESENT: Ashley Jackson, MBA, NHA, Chair
Kimberly Brathwaite, ALFA

DHP STAFF PRESENT: Melanie Pagano, Deputy Executive Director
Florence Venable, Discipline Operations Manager
Julia Bennett, Deputy Director, Administrative
Proceeding Division

MATTER: **Shondel O. Samuels, NHA**
License No.: 1701-003078
Case No.: 226237

DISCUSSION: Ms. Samuels appeared in person before the Committee in accordance with the Board's Notice of the board dated March 11, 2024. Ms. Samuels was accompanied by her former DON, Latasha Brown, RN. Ms. Samuels was not represented by counsel.

The Committee fully discussed the allegations in the Notice with Ms. Samuels.

CLOSED SESSION: Upon a motion by Ms. Brathwaite and duly seconded by Ms. Jackson, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Shondel Samuels, NHA. Additionally, Ms. Brathwaite moved that Ms. Pagano attend the closed meeting because her presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

RECONVENE:

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code of Virginia, the Committee reconvened in open session and announced its decision.

DECISION:

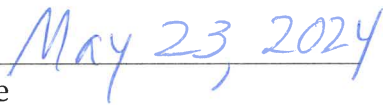
Upon a motion by Ms. Brathwaite and duly seconded by Ms. Jackson, the Committee voted to refer this matter to a formal administrative hearing. The motion carried.

AJOURNMENT:

The Committee adjourned at 1:12 p.m.



Melanie Pagano, Deputy Executive Director



Date