

**VIRGINIA BOARD OF LONG TERM CARE ADMINISTRATORS  
SPECIAL CONFERENCE COMMITTEE - VIRTUAL  
MINUTES**

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**May 18, 2021**

**Department of Health Professions  
Perimeter Center  
9960 Mayland Drive  
Henrico, Virginia 23233**

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:34 a.m.

**MEMBERS PRESENT:** Derrick Kendall, NHA, Chair (Virtual)  
Jenny Inker, PhD, MBA, ALFA (Virtual)

**DHP STAFF PRESENT:** Kelley Palmatier, Deputy Executive Director (Virtual)  
Angela Pearson, Senior Discipline Manager (In-Person)  
Claire Foley, Adjudication Specialist (Virtual)

**RESPONDENT'S WITNESSES:** Theresa Taplin (Virtual)

**OTHERS PRESENT:** Gayle Miller, DHP Senior Investigator (Virtual)

**MATTER:** **Blake Victoria Peterson,  
ALF Administrator-In-Training Applicant  
Case #206337**

**DISCUSSION:** Ms. Peterson appeared virtually before the Committee in accordance with the Board's Notice of Informal Conference dated October 28, 2020. A letter was sent February 24, 2021 by certified and first class mail continuing the Informal Conference and changing the meeting to Virtual. The certified receipt was received March 10, 2021. Ms. Peterson was not represented by counsel.

The Committee fully discussed the allegations as referenced in the October 28, 2020 Notice of Informal Conference with Ms. Peterson.

**CLOSED SESSION:**

Upon a motion by Dr. Jenny Inker, and duly seconded by Derrick Kendall, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Blake Victoria Peterson, ALF Administrator-In-Training Applicant. Additionally, she moved that Ms. Palmatier and Ms. Pearson attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions.

**RECONVENE:**

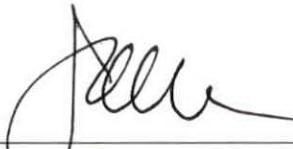
Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session.

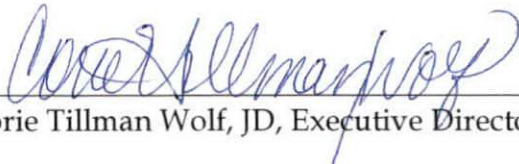
**DECISION:**

Upon a motion by Dr. Jenny Inker and duly seconded by Derrick Kendall, the Committee voted and ordered to deny the ALF - Administrator-In-Training application. The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 10:22 a.m.

  
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Derrick Kendall, NHA, Chair  
*Jenny Inker*

  
\_\_\_\_\_  
Corie Tillman Wolf, JD, Executive Director

10/27/21  
Date

October 27, 2021  
Date



An audio recording of this meeting can be accessed at:  
[https://www.dhp.virginia.gov/nha/nha\\_calendar.htm](https://www.dhp.virginia.gov/nha/nha_calendar.htm)