

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
INFORMAL CONFERENCE COMMITTEE**

**May 11, 2015 - 10:30 a.m.**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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- CALL TO ORDER:** An Informal Conference Committee of the Board of Long-Term Care Administrators was called to order at 10:40 a.m.
- MEMBERS PRESENT:** Karen Stanfield, NHA, Chair  
Randy Scott, NHA, ALFA
- DHP STAFF PRESENT:** Lisa Hahn, Executive Director  
David Kazzie, Adjudication Specialist
- MATTER:** **Teresa Bell, A.L.F.A.**  
**License No.: 1706-000351**  
**Case No.: 157666**
- DISCUSSION:** Ms. Bell appeared telephonically before the Committee in accordance with the Notice of the Board dated April 17, 2015. Ms. Bell was present and was not represented by counsel.
- The Committee fully discussed the allegations as outlined in the Notice of Informal Conference with Ms. Bell.
- CLOSED SESSION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Teresa Bell, ALFA. Additionally, he moved that Ms. Hahn and Mr. Kazzie attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 11:33 a.m.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 11:58 a.m.

**DECISION:** Upon a motion by Mr. Scott, and duly seconded by Ms. Stanfield, the Committee dismissed the case due to insufficient evidence. Motion carried.

**ADJOURNMENT:** The Committee adjourned at 11:59 a.m.

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Karen Stanfield, NHA, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

