

**APPROVED**

**VIRGINIA BOARD OF LONG-TERM CARE ADMINISTRATORS  
SPECIAL CONFERENCE COMMITTEE**

**March 12, 2013 - 1:00 PM**

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**Department of Health Professions  
9960 Mayland Drive, Suite #300  
Henrico, Virginia 23233**

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**CALL TO ORDER:** A Special Conference Committee of the Board of Long-Term Care Administrators was called to order at 1:44 p.m.

**MEMBERS PRESENT:** Martha Hunt, ALFA, Chair  
Karen Stanfield

**DHP STAFF PRESENT:** Lynne Helmick, Deputy Executive Director  
Kathy Petersen, Discipline Operations Manager  
David Kazzie, Adjudication Specialist

**MATTER:** **Walda Massie, ALFA**  
**License No.: 1706-000498**  
**Case No.: 142963**

**DISCUSSION:** Ms. Massie appeared before the Committee in person in accordance with the Notice of the Board dated February 6, 2013. Ms. Massie was present and was not represented by counsel.

The Committee fully discussed the allegations as outlined in the Notice of Informal Conference, with Ms. Massie.

**CLOSED SESSION:** Upon a motion by Ms. Stanfield, and duly seconded by Ms. Hunt, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A(27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Walda Massie, ALFA. Additionally, she moved that Ms. Helmick, Ms. Petersen and Mr. Kazzie attend the closed meeting because their presence in the closed meeting

was deemed necessary and would aid the Committee in its discussions. The Committee entered into closed session at 2:24 p.m.

**RECONVENE:**

Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session at 3:30 p.m.

**DECISION:**

Upon a motion by Ms. Stanfield, and duly seconded by Ms. Hunt, the Committee made certain findings of fact and conclusions of law and continued Ms. Massie's probation for not less than two years from Order entry. Ms. Massie shall complete a 360 hour Board approved AIT program within 6 months and other terms and conditions. The motion carried.

**ADJOURNMENT:**

The Committee adjourned at 3:36 p.m.

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Martha Hunt, ALFA, Chair

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Lisa R. Hahn, Executive Director

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Date

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Date

