

**ADVISORY BOARD ON OCCUPATIONAL THERAPY
MINUTES**

NOVEMBER 29, 2005

The Advisory Board on Occupational Therapy met on Tuesday, November 29, 2005 at 9:00 a.m. at the Department of Health Professions. Patricia Cooper OT, Chair, called the meeting to order. A quorum was declared.

MEMBERS PRESENT: Patricia D. Cooper, O.T. Chair
Jeffrey Loveland, O.T. Vice-Chair
Jean Hearst, OT
Jacob A. Neufeld, MD
Patricia D. Scales, JD

MEMBERS ABSENT:

STAFF PRESENT: William L. Harp, M.D., Executive Director
Ola Powers, Deputy Executive Director-Licensing
Elaine Yeatts, Senior Regulatory Analyst
Nicole Gordon, Recording Secretary

GUESTS PRESENT:

APPROVAL OF MINUTES DATED APRIL 5, 2005

Dr. Neufeld moved to approve the minutes dated April 5, 2005. The motion was seconded and carried.

ADOPTION OF AGENDA

Ms. Hearst moved to adopt the agenda with the addition of item # 0, status of regulations. The motion was seconded and carried.

PUBLIC COMMENTS ON AGENDA ITEMS

There was no public comment

#0. Status of Regulations

Ms. Yeatts presented a regulatory chart for the Board's information. She explained the possibility of a fee increase, mentioned the new regulations on Standards of Professional Conduct, and announced the regulation of licensed midwives in December 2005.

Ms. Yeatts also informed the Board the regulation for OTA National Certification is now in place.

#1. Election of Officers

Dr. Neufeld moved to keep the Advisory Board slate of officers as is, with Ms. Cooper as Chair, and Mr. Loveland as Vice-Chair. The motion was seconded and carried.

#2. Executive Order 97 Revised Temporary Licenses

Dr. Harp explained the Executive Order to grant temporary licenses to individuals displaced by hurricanes Katrina and Rita. He stated that the license would be good for one year and issued as promptly as possible.

#3. Newsletter

Dr. Harp related that all seven Advisory Boards should have their own newsletter in order to better communicate with licensees. All licensees would be informed about the newsletter with a postcard. Dr. Harp also said that he hoped to have the first draft of this newsletter by the 7th of February 2006 at the next meeting. All newsworthy items need to be submitted to Nicole Gordon for collection.

#4. Website

Dr. Harp has asked the Board members to review the online FAQ's, update or revise and submit to Ola Powers.

ANNOUNCEMENTS

Mr. Loveland announced he will be receiving his Doctorate on Friday December 2, 2005.

The next scheduled meeting date is for February 7, 2005.

ADJOURNMENT

With no further business to discuss Ms. Hearst moved to adjourn the meeting of the Advisory Board of Occupational Therapy. The motion was seconded and carried.

Patricia Cooper, O.T., Chair

William L. Harp, MD
Executive Director

Nicole Gordon,
Recording Secretary