

**APPROVED**  
**VIRGINIA BOARD OF MEDICINE**  
**SPECIAL CONFERENCE COMMITTEE MINUTES JANUARY 31, 2024**  
*Department of Health Professions*  
*Perimeter Center*  
*9960 Mayland Drive, Suite 201*  
*Henrico, VA*

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 9:11 a.m.

**MEMBERS PRESENT:** Santiera Brown, R.T., Chair  
Jacob Miller, D.O.  
Hazem Elariny, M.D.

**STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Scott Pearl, Adjudication Specialist

**OTHERS PRESENT:** Amy Whipp, LCSW

**MATTER:** **Amy Elizabeth Heimbach. R.T. License No.: 0117-005916**  
**Case Nos.: 227523, 218226**

**DISCUSSION:** Ms. Heimbach appeared before the Committee in person in accordance with a Notice of the Board dated December 15, 2023. Ms. Heimbach was not represented by counsel.

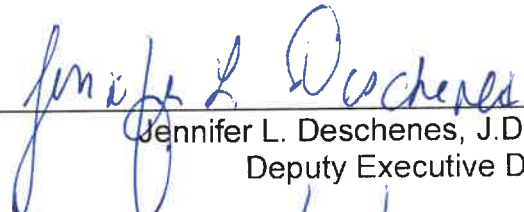
The Committee fully discussed the allegations in the Notice with Ms. Heimbach.

**CLOSED SESSION:** Upon a motion by Dr. Elariny, and duly seconded by Dr. Miller, the Committee voted to convene a closed meeting pursuant to §2.2-3711.A (27) of the Code of Virginia, for the purpose of deliberation to reach a decision in the matter of Ms. Heimbach. Additionally, he moved that Ms. Deschenes and Ms. Wood attend the closed meeting because their presence in the closed meeting was deemed necessary and would aid the Committee in its deliberations.

**RECONVENE:** Having certified that the matters discussed in the preceding closed session met the requirements of §2.2-3712 of the Code, the Committee re-convened in open session and announced its decision.

- DECISION:** Upon a motion by Dr. Elariny, and duly seconded by Dr. Miller, the Committee made certain findings of fact and conclusions of law and voted to issue Ms. Heimbach a reprimand and require entry into the Health Practitioners' Monitoring Program.
- VOTE:** The vote was unanimous.
- ADJOURNMENT:** The Committee adjourned at 11:36 a.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Ms. Heimbach, unless a written request to the Board for a formal hearing on the allegations made against her is received from Ms. Heimbach, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
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Jennifer L. Deschenes, J.D., M.S.  
Deputy Executive Director  
1/31/2024  
\_\_\_\_\_  
Date

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**CALL TO ORDER:** A Special Conference Committee of the Board was called to order at 11:49 a.m.

**MEMBERS PRESENT:** Hazem Elariny, M.D., Chair  
Jacob Miller, D.O.  
Santiera Brown, R.T.

**STAFF PRESENT:** Jennifer L. Deschenes, Deputy Executive Director, Discipline  
Jennie F. Wood, Case Manager, Discipline  
Michael Parsons, Adjudication Consultant

**MATTER:** **Michael D. Williams. R.T. License No.: 0117-009803**  
**Case No.: 229560**

**PRELIMINARY MATTER:** The Chair noted that the time was 11:50 a.m. and Mr. Williams was noticed to appear before the Committee at 9:00 a.m. and was not present.

Mr. Parsons advised that the Notice had been sent to Mr. Williams' address of record with the Board by overnight and First class mail.

**RULING:** Based on the information provided by Mr. Parsons, the Chair determined that proper notice had been provided to Mr. Williams, therefore, the informal conference would proceed in his absence.

**DISCUSSION:** Mr. Williams did not appear before the Committee in accordance with the Board's Notice of Informal Conference dated December 6, 2023, nor was he represented at the conference by legal counsel.

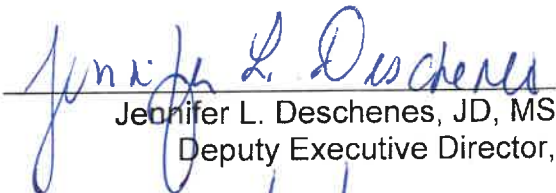
The Committee fully considered the evidence before it and received information from Mr. Parsons regarding the allegations in the Notice.

**DECISION:** Upon a motion by Dr. Miller, and duly seconded by Ms. Brown, the Committee made certain findings of fact and conclusions of law and voted to issue Mr. Williams a reprimand.

**VOTE:** The vote was 2-1 with Dr. Elariny voting NO.

**ADJOURNMENT:** The Committee adjourned at 12:42 p.m.

*As provided by law this decision shall become a Final Order thirty (30) days after service of such Order on Mr. Williams, unless a written request to the Board for a formal hearing on the allegations made against him is received from Mr. Williams, within such time. If service of the Order is made by mail three (3) additional days shall be added to that period. Upon such timely request for a formal hearing, the decision of the Special Conference Committee shall be vacated.*

  
Jennifer L. Deschenes, JD, MS  
Deputy Executive Director,  
1/31/2024  
Date